

Exhibit A  
Example LETTER OF CONCURRENCE

**Lake County Northwest Demonstration Project  
LETTER OF CONCURRENCE**

December 23, 2009

Ms. Catherine Starostovic  
Township Supervisor  
Grant Township  
26725 W. Molidor Road  
Ingleside, IL 60041

Dear Ms. Starostovic:

This LETTER OF CONCURRENCE memorializes the recent discussions between the Township and the Division of Transportation for the reimbursement of ride coupons issued for the Lake County Northwest Demonstration Project. The four townships in northwest Lake County have been working with the Lake County Coordinated Transportation Services Committee (LCCTSC), Pace, and Lake County on a Dial A Ride expansion project funded by a Regional Transportation Authority Grant. This grant project is referred to as the Lake County Northwest Demonstration Project. Lake County was asked by the LCCTSC to act as the project administrator and fiscal agent for the Lake County Northwest Demonstration Project. Ride coupons will be issued by the four Townships to riders who are not able to handle cash that wish to use this Dial A Ride service. The Townships will collect one (1) dollar for each ride coupon issued. As Pace is in the business of public transportation and will be the coordinator of the transportation services, Pace will invoice Lake County one (1) dollar for each ride coupon accepted on the bus for the Lake County Northwest Demonstration Project. It is understood that for the purpose of this LETTER OF CONCURRENCE ride coupon shall be construed to mean the official coupon provided by the Lake County Division of Transportation to the four Townships for use on the Lake County Northwest Demonstration Project.

THE TOWNSHIP AGREES TO THE FOLLOWING:

To reimburse the Division of Transportation within thirty (30) days of receipt of an invoice from the Division of Transportation, for the cost of all ride coupons issued to residents of Grant Township and collected by Pace.

THE DIVISION OF TRANSPORTATION AGREES TO THE FOLLOWING:

To provide payment to Pace for each ride coupon, and to invoice Grant Township for the appropriate reimbursement.

THE TOWNSHIP AND THE DIVISION OF TRANSPORTATION MUTUALLY AGREE  
TO THE FOLLOWING:

Either the Lake County Division of Transportation or Grant Township may terminate the ride coupon arrangements for the Lake County Northwest Demonstration Project contained in this LETTER OF CONCURRENCE by written notification giving ten (10) days notice of the time and date when such ride coupon arrangements shall terminate. Said notification shall be given to the County Engineer or the Township Supervisor as the case may be.

Please indicate your concurrence with the provisions set forth herein by signing and returning one (1) original of this LETTER OF CONCURRENCE. For your records, a second original of this letter has been provided. As the project start date is fast approaching, we would request that you return a signed original letter at your earliest convenience.

Please do not hesitate to contact me with any questions you may have.

Very truly yours,

Martin G. Buehler, P.E.  
Director of Transportation/  
County Engineer

cc: Emily Karry, Paratransit Coordinator

CONCUR      GRANT TOWNSHIP SUPERVISOR CONCURS WITH THE  
PROPOSAL AS SET FORTH IN THIS LETTER OF  
CONCURRENCE

ATTEST:

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
Township Supervisor  
Grant Township

Date: \_\_\_\_\_