

# Lake County Illinois

Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351



## Meeting Minutes - Final

Wednesday, June 3, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/4uv0pwE>

### **Public Works and Transportation Committee**

*Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at [adacoordinator@lakecountyil.gov](mailto:adacoordinator@lakecountyil.gov)*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent** 1 - Member Roberts

*Other Attendees*

*In Person:*

*Shane Schneider, Division of Transportation*

*Jon Nelson, Division of Transportation*

*Chuck Gleason, Division of Transportation*

*Austin McFarlane, Public Works*

*Patrice Sutton, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Lacey Simpson, County Administrator's Office*

*Electronically:*

*Elizabeth Brandon, County Administrator's Office*

*Katherine Peterson, Regional Transportation Authority*

*Zachary Braun, Regional Transportation Authority*

*Mary Crain, Division of Transportation*

*Emily Karry, Public Works*

*Joe Surdam, Division of Transportation*

*Michael Klemens, Division of Transportation*

*Yvette Albarran, Purchasing*

*Julian Rozwadowski, Division of Transportation*

*Christine Sher, Stormwater Management*

*Alex Carr, Communications*

*Rithvika Dara, Division of Transportation*

*Kevin Carrier, Division of Transportation*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Clark stated she looked forward to hearing about the five-year Transportation Improvement Program.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

*Consent Agenda (Item 8.1)*

**CONSENT AGENDA (Item 8.1)**

**\*MINUTES\***

**8.1 [26-0713](#)**

Committee action approving the Public Works and Transportation Committee minutes from May 6, 2026.

**Attachments:** [PWT 5.6.26 Draft Minutes.pdf](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

**REGULAR AGENDA**

**\*REGIONAL TRANSPORTATION AUTHORITY\***

**8.2 [26-0657](#)**

Regional Transportation Authority (RTA) Quarterly Update.

*Zachary Braun, Government Affairs Associate, Regional Transportation Authority (RTA), and Kate Peterson, Mobility Outreach Coordinator, RTA, provided an RTA quarterly update. Discussion ensued.*

**\*COUNTY ADMINISTRATION\***

**8.3 [26-0692](#)**

Public Hearing for the Del Mar Woods Subdivision related to the establishment of a Special Service Area (SSA).

**Attachments:** [SSA Proposing Ordinance + Hearing Notice - FINAL](#)

[SSA Proposing Ordinance Exhibit A](#)

[SSA Proposing Ordinance Exhibit B](#)

**A motion was made by Member Hunter, seconded by Member Casbon, to open the public hearing. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Roberts

*Steve Rice, Assistant State's Attorney, State's Attorney's Office, conducted the public hearing for the Del Mar Woods Subdivision related to the establishment of a Special Service Area (SSA) and explained the statute, process, and outreach conducted. Discussion ensued.*

*There was no public comment regarding this item.*

**A motion was made by Member Casbon, seconded by Member Hewitt, that this public hearing be closed. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Roberts

**\*PUBLIC WORKS\***

**8.4 [26-0600](#)**

Joint resolution authorizing execution of a contract with Boller Construction Company Inc., of Waukegan, Illinois, in the amount of \$538,600 for the Gerwal Well House Improvements Project.

**Attachments:** [26-0600 Bid Documents HLWS Gerwal Well House Improvements](#)  
[26-0600 Bid Tab HLWS Gerwal Well House Improvements](#)  
[26-0600 Vendor Disclosure HLWS Gerwal Well House Improvements](#)  
[26-0600 Map HLWS Gerwal Well House Improvements](#)

*Austin McFarlane, Public Works Director, explained that this item is to authorize a contract with Boller Construction Company, Inc., of Waukegan, Illinois for the Gerwal Well House Improvements Project. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.5 [26-0601](#)

Joint resolution authorizing execution of a contract with Hoerr Construction, Inc., of Goodfield, Illinois, in the amount of \$40,710, for the Ela/Salem Lake Sanitary Sewer Cleaning and Televising Project.

**Attachments:** [26-0601 Hoerr Proposal Ela-SalemLakeSanitarySewerCleaning&Televisin](#)  
[26-0601 Vendor Disclosure Statement \(HOERR\)](#)  
[26-0601 Location Map SalemLakeSewerCleaning&Televising](#)

*Austin McFarlane, Public Works Director, explained that this item to approve execution of a contract with Hoerr Construction, Inc., of Goodfield, Illinois for Ela/Salen Lake Sanitary Sewer Cleaning and Televising Project. Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.6 [26-0602](#)

Joint resolution executing a Letter of Intent and Concurrence related to the Deerfield Road Improvement Project and authorizing an emergency appropriation in the amount of \$1,839,076 from Public Works reserve funds.

**Attachments:** [26-0602 LCPW LCDOT Deerfield Road LOIC updated](#)  
[26-0602 Public Works FY26 Emergency Appropriation Deerfield Road](#)

*Austin McFarlane, Public Works Director, explained that this item is to approve the execution of a Letter of Intent and concurrence related to the Deerfield Road Improvement Project. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

**\*DIVISION OF TRANSPORTATION\***

**8.7 [26-0616](#)**

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation, for the use of federal highway funds for construction of improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, and appropriating \$22,000,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [26-0616 Agreement](#)  
[26-0616 Location Map](#)

*Items 8.7 through 8.11 were discussed and voted on together.*

*Shane Schneider, Division of Transportation Director, explained that these items are for various agreements related to the construction improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road. Discussion ensued.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

**8.8 [26-0617](#)**

Joint resolution authorizing an agreement with the Village of Buffalo Grove (Village) for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

**Attachments:** [26-0617 Agreement](#)  
[26-0617 Location Map](#)

*Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.9 [26-0618](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and temporary and permanent easements from the Village of Riverwoods (Village), and authorizing agreements with the Village for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

**Attachments:** [26-0618 Project Specific Agreement](#)  
[26-0618 Master Traffic Signal Agreement](#)  
[26-0618 Location Map](#)

*Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this ordinance be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.10 [26-0619](#)

Joint resolution appropriating a supplemental amount of \$1,450,000 of Motor Fuel Tax funds and approving Change Order Number Three in the amount of \$1,206,975 for additions to the Phase II engineering services contract with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

**Attachments:** [26-0619 Consultant Agreement](#)  
[26-0619 Change Order Summary](#)  
[26-0619 Vendor Disclosure](#)  
[26-0619 Location Map](#)

*Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.11 [26-0620](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase III professional construction engineering services for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, at a maximum cost of \$4,457,000, and appropriating \$5,350,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [26-0620 Consultant Agreement](#)

[26-0620 Vendor Disclosure](#)

[26-0620 Location Map](#)

*Items 8.7 through 8.11 were discussed and voted on together. Please see consolidated notes under item 8.7.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.12 [26-0613](#)

Joint resolution authorizing an agreement with DLZ Illinois, Inc., Chicago, Illinois, for the 2026 ITS PASSAGE Field Elements Phase II design engineering services to expand and enhance the Lake County PASSAGE Intelligent Transportation System infrastructure along various routes in Lake County at a maximum cost of \$133,954 and appropriating \$160,500 of ¼% Sales Tax for Transportation funds.

**Attachments:** [26-0613 Consultant Agreement](#)

[26-0613 Vendor Disclosure](#)

[26-0613 Location Map](#)

*Shane Schneider, Division of Transportation Director, explained that this item to approve the authorization of an agreement of DLZ Illinois, Inc., Chicago, Illinois, for the 2026 ITS PASSAGE Field Elements Phase II design engineering services to expand and enhance the Lake County PASSAGE Intelligent Transportation System infrastructure along various routes in Lake County.*

**A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.**

**Aye:** 6 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Roberts

8.13 [26-0621](#)

Presentation of the 2026-2031 Transportation Improvement Program.

**Attachments:** [26-0621 Presentation](#)  
[26-0621 Map of Projects](#)  
[26-0621 Detailed Project Report](#)

*Shane Schneider, Division of Transportation (DOT) Director, presented the 2026-2031 Transportation Program. Jon Nelson, Assistant County Engineer, DOT, handed out the Map of Projects attachment to committee members. Discussion ensued.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no Member Remarks or Requests.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:57 a.m.*

**Next Meeting: July 8, 2026**

*Minutes prepared by Marci Johnson and Janna Philipp.*