

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 28, 2013

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair O'Kelly called the meeting to order at 8:30 a.m.

Present 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent 1 - Member Maine

2. **Pledge of Allegiance**

Chair O'Kelly led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **13-0959**

Minutes from July 31, 2013.

A motion was made by Member Hewitt, seconded by Member Sauer, that the minutes be approved. Motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

3.2 **13-0960**

Minutes from August 7, 2013.

A motion was made by Member Hewitt, seconded by Member Sauer, that the minutes be approved. Motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

4. **Added to Agenda**

There were no items added to the Agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

PUBLIC WORKS

7.1 **13-0932**

Joint resolution authorizing a contract with Tecorp, Inc. in the amount of \$32,400 for the Pekara Reservoir Painting Project.

Peter Kolb, Director of Public Works, presented a request to authorize a contract with Tecorp, Inc. in the amount of \$32,400 for the Pekara Reservoir. Mr. Kolb stated that the

scope of work includes the painting and sealing of the reservoir.

A motion was made by Member Hewitt, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.2 13-0931

Joint resolution authorizing a contract with Synagro Central, LLC of Baltimore, MD, in the amount of \$388,981 for Lagoon #1 Bio-Solids Removal Project.

Peter Kolb, Director of Public Works, presented a request to approve a contract with Synagro Central, LLC of Baltimore, MD in the amount of \$388,981 for lagoon number one as part of the first phase of the Bio-Solids Removal Project. He stated that the sludge will be hauled away for farming use. Member Sauer inquired whether the sludge is ever used on Lake County property. Mr. Kolb stated that the County does not utilize the sludge on its property at this time. He noted that the sludge cannot be spread onto property and needs to be injected into the land. Upon inquiry from Member Thompson-Carter, Mr. Kolb indicated that there is radon in the sludge and the Illinois Environmental Protection Agency (IEPA) limits the amount of radon that can be on a property. He stated that once the maximum amount of radon has been accumulated, another property is needed for the sludge. He noted that there has been some discussion regarding the possibility of processing the sludge so that it can be used anywhere.

This resolution was approved and referred on to Financial and Administrative Committee The motion carried by the following vote: The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.3 13-0933

Joint resolution authorizing a professional services agreement with Applied Technologies, Inc. in the amount of \$1,541,900 for engineering services for the Des Plaines River Water Reclamation Facility (WRF) Phase 2B and Phase 3 Project.

Peter Kolb, Director of Public Works, presented a request to authorize a professional services agreement with Applied Technologies, Inc. in the amount of \$1,541,900 for engineering services for Phase 2B and Phase 3 of the the Des Plaines River Water Reclamation Facility (WRF) Project. He stated that the process includes the removal of biological nutrients as required by the Illinois Environmental Protection Agency (IEPA), modifications to the aeration basin, tertiary filter improvements, site and building improvements to several different facilities. Member Taylor inquired whether there will be a financial impact to the constituents in this area. Mr. Kolb indicated that there would not be an immediate financial impact, noting that the project was foreseen, the rate was

increased and the current whole sale rate is sufficient to cover the cost of the construction.

A motion was made by Member Sauer, seconded by Member Taylor, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.4 13-0954

Ordinance deleting certain properties from proposed Special Service Area (SSA) #16.

Peter Kolb, Director of Public Works, presented a request for the removal of certain properties that were inadvertently included in Special Service Area (SSA) Number 16. He indicated that the Lake County Forest Preserve District and a few properties in Lindenhurst were not supposed to be included. Member Carey inquired whether the Village of Lindenhurst has any intention of adding these properties to the SSA in the future. Mr. Kolb replied that it is unlikely that these properties will ever obtain public water service.

A motion was made by Member Taylor, seconded by Member Sauer, that this ordinance be approved and referred on to Financial and Administrative Committee, as amended. Motion carried by the following roll call vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.5 13-0950

Report on the sewer forcemain replacement along Washington Street in Round Lake.

Peter Kolb, Director of Public Works, reported on the forcemain along Washington Street that needs to be replaced. He stated that the Illinois Department of Transportation (IDOT) has agreed to include this portion as part of their contract. He noted that the County will need reimburse IDOT for the work. Mr. Kolb added that Berger Excavating, who is one of the County's contractors, will be performing the work on behalf of IDOT.

7.6 12-1231

Director's Report - Public Works.

Peter Kolb, Director of Public Works, and Gary Gordon, Director of Finance, reported that, if approved in November, the County will sell bonds for Special Service Area (SSA) 16 to fund the right-of-way design and acquire the necessary easements. Chair O'Kelly noted that the levy process will begin this year with the collection of funds to begin in 2014. Mr. Gordon indicated that, while the competitive bond sale process is typically used, Speer Financial, the County's financial advisor, has recommended the County negotiate the sale of bonds via a request for proposal (RFP) process. Member Thomson-Carter expressed concern regarding a fair selection process with the use of an RFP. Barry Burton, County Administrator, stated that the process can be transparent to

ensure a fair selection process.

Mr. Kolb reported on the progress of responses to residents' questions from the SSA 16 hearing. Individual responses will be sent but all questions and answers will be on the County's website. Concern was expressed by the Committee regarding the two week delay in responding to constituents, the inaccurate information provided by some constituents at the public hearing, and the lack of details in the presentation. Ryan Waller, Assistant County Administrator, stated that responses will be sent by Friday and explained the process took longer than anticipated due to the time it took to review notes and the court reporters transcripts as well as the time to obtain input from municipalities regarding issues specific to their communities. It was suggested that the website be updated to let people know when to expect a response. Mr. Waller stated that he has spoken with Communications to develop a process that will systematically update Members Carlson, Weber, and Pedersen of the status of the project.

Mr. Kolb reported on the automated meter reading system (AMR) that will be installed in Member Maine's area. A letter answering frequently asked questions, such as what the system is and how the system works, will be sent to to customers one month ahead of time and a schedule will be provided to board members. A follow-up postcard will be mailed to customers with instructions on how to schedule the installation of the new meter head.

TRANSPORTATION

7.7 13-0948

Joint resolution authorizing a contract in the amount of \$1,148,807.80 to Meade Electric Company, McCook, Illinois for traffic signal maintenance for the period from December 1, 2013, to November 30, 2014, and designated as Section 14-00000-01-GM.

A motion was made by Member Durkin, seconded by Member Sauer, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.8 13-0944

Joint resolution authorizing a contract to National Roofing Corporation, Forest Park, Illinois, in the amount of \$61,300 for the removal and replacement of approximately 3,760 square feet of roofing on the Administration Building at the Division of Transportation in Libertyville, Illinois, and designated as Section 13-00214-24-MS.

A motion was made by Member Sauer, seconded by Member Carey, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.9 13-0947

Joint resolution authorizing a contract for the roadway improvement on Sunset Avenue, 450 feet east and west of the Union Pacific Railroad overpass, to Mat Construction Company, Inc., Chicago, Illinois, in the amount of \$204,122.87, and designated as Section 11-00169-07-LS.

Paula Trigg, Director of Lake County Division of Transportation, indicated that two bids had been received. She stated that Mat Construction Company, Inc. of Chicago, Illinois was the lowest bidder and, if approved, will be a new contractor for the County.

A motion was made by Member Sauer, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.10 13-0946

Joint resolution authorizing the execution of an agreement with the City of Waukegan and the Waukegan Park District to provide routine maintenance for the roadway improvement of Sunset Avenue, 450 feet east and west of the Union Pacific Railroad overpass, and designated as Section 11-00169-07-LS.

A motion was made by Member Durkin, seconded by Member Hewitt, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.11 13-0951

Joint resolution appropriating \$60,000 of ¼% Sales Tax for Transportation and Public Safety funds to provide for crack sealing of asphalt and concrete pavement, where necessary, on various County highways, and replacing the earlier appropriation of \$60,000 of Motor Fuel Tax funds, and designated as Section 13-00000-04-GM.

Paula Trigg, Director of Lake County Division of Transportation, reported that Motor Fuel Tax (MFT) monies were inadvertently identified as being used to fund the crack sealing of asphalt and concrete pavement. She stated that it always the intent to use 1/4% sales tax to fund this work and that this resolution will rectify the error.

A motion was made by Member Sauer, seconded by Member Hewitt, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.12 13-0949

Committee action to approve a developer donation for Shepherd's Point Subdivision, in the City of Zion, in the amount of \$359,382.81 under the Lake County Highway Access Regulation Ordinance.

Paula Trigg, Director of Lake County Division of Transportation, indicated that the developer requested that the County complete the access improvements that are necessary because the County is doing work in the same area. She stated that the developer's donation is to cover the cost of the work.

A motion was made that this item be approved. The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.13 13-0938

Joint resolution authorizing an agreement for professional engineering services with Hey and Associates, Volo, Illinois, for additional Phase I preliminary engineering and Phase II design engineering services for the design of a proposed wetland mitigation bank at the Buffalo Creek Forest Preserve at a maximum cost of services described as \$170,500, appropriating a supplemental amount of \$165,000 of County Bridge Tax funds for these engineering services, and designated as Section 01-00000-00-ES.

Paula Trigg, Director of Lake County Division of Transportation, explained that the County had traded property with the Forest Preserve District with certain stipulations. She stated that the County contracted with Stormwater Management Commission (SMC) to complete Phase I, the preliminary engineering, and Phase II, the design engineering for a wetland bank. She stated Hey and Associates were brought in to do a peer review of SMC's engineering and it was found that the work that SMC proposes is more substantial than what is necessary. She stated that Hey and Associates will use some of SMC's engineering work to modify the design of the project. She stated that the proposed amount is in addition to what the County paid SMC.

A motion was made by Member Thomson-Carter, seconded by Member Carey, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

7.14 13-0490

Director's Report - Transportation.

Paula Trigg, Director of Lake County Division of Transportation, reported the roundabout at Cedar Lake opened on August 15, 2013. There have been some complaints regarding vehicles going too fast but once the landscaping is installed, it should decrease the number of speeders. Member Carter-Thomson recommended the existing signage be relocated or additional signage be added. She noted some residents who about the

roundabout have complained of difficulty of exiting their driveways due to the roundabout. Ms. Trigg replied that the situation will be monitored.

Ms. Trigg reported on the upcoming BMW Golf event that will be held the week of September 9 through 15. Various governmental organizations are working together to ensure the event goes smoothly with minimal impact to County residents.

Ms. Trigg reported on the Washington Street Project. The forcemain work for Lake County Public Works will not impede the progress of the project. Two options on to proceed with the project are under consideration with a final decision to be made soon. In either scenario, the road will be open over the winter. Member Carey inquired whether the County has been communicating with the affected municipalities. Ms. Trigg replied there are bi-weekly meetings with emergency responders and municipalities.

Ms. Trigg reported on two minor projects that Illinois Department of Transportation (IDOT) will be letting in September, Stormwater Manager Commission (SMC)'s annual deicing workshop event, and the National APW Conference. Upon inquiry from Vice-Chair Taylor, Ms. Trigg will look into two roads who have had Passage equipment installed but not activated. Ms. Trigg will also review the status of the Greenbay Road resurfacing project per Member Hewitt's request as well as the costs associated with the Roberts Road roundabout project per Member Sauer.

8. Executive Session

Enter Into Executive Session

Executive Session was entered into at 9:30 a.m.

A motion was made by Member Thomson-Carter, seconded by Member Sauer, to go into executive session. The motion carried unanimously.

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

8.1 13-0974

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

Adjourn Executive Session

Executive Session adjourned at 9:31 a.m.

A motion was made by Member Hewitt, seconded by Member Taylor, to come out of executive session. The motion carried unanimously.

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

8.2 13-0957

Committee action regarding the semi-annual review of closed session minutes.

A motion was made by Member Taylor, seconded by Member Hewitt, that this item be approved. The motion carried by the following vote:

Aye: 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

Absent: 1 - Member Maine

9. County Administrator's Report

Member Carter Thomson suggested that some of the County's services provided in Waukegan, such as payment of taxes and property assessment review, also be provided in Libertyville.

10. Adjournment

Meeting was adjourned at 9:33 a.m.

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation