

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, August 26, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the July 24, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Second Floor Conference Room of the Central Permit Facility at 500 W. Winchester Road, Libertyville, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Wednesday, August 26, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Public Works Planning and Transportation Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at

847-377-2300.

0. [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

Others present:

Shane Schneider, Division of Transportation

Jon Nelson, Division of Transportation

Justin Effinger, Division of Transportation

Mary O'Driscoll, Division of Transportation

Eric Waggoner, Planning Building and Development

Krista Braun, Planning Building and Development

Austin McFarlane, Public Works

Brittany Albrecht Sloan, Public Works

Matt Meyers, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Jim Hawkins, County Administrator's Office

Gary Gibson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Patrice Sutton, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Karen Fox, State's Attorney's Office

Stephen Rice, State's Attorney's Office

Sandy Hart, County Board

Julie Simpson, County Board

Judy Martini, County Board

Lynn Buccieri, County Board Office

Abby Scalf, County Board Office

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Addenda to the Agenda**

4. **Public Comment**

5. **Chair's Remarks**

6. **Old Business**

7. **New Business**

Consent Agenda (Items 7.1 - 7.2)

Approval of Minutes

7.1 **20-1127**

Minutes for July 29, 2020.

Attachments: [PWPT 7.29.20 Minutes.pdf](#)

A motion was made by Member Clark, seconded by Member Hewitt, that this minutes be approval of minutes. The motion carried by the following vote:

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

7.2 **20-1128**

Minutes for August 5, 2020.

Attachments: [PWPT 8.5.20 Minutes.pdf](#)

A motion was made by Member Clark, seconded by Member Hewitt, that this minutes be approval of minutes. The motion carried by the following vote:

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

Regular Agenda

DIVISION OF TRANSPORTATION

7.3 **20-1107**

Joint resolution appropriating \$1,187,000 of Motor Fuel Tax funds for the maintenance and electrical service of traffic control signals, street lights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2020, to November 30, 2021, authorizing the one-year renewal clause with Meade Electric Company, Inc., Willowbrook, Illinois, in the amount of \$926,165.14.

Attachments: [20-1107_Vendor Disclosure, Meade, Inc.](#)

A motion was made by Member Maine, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

7.4 [20-1108](#)

Joint resolution authorizing a contract with H and H Electric Company, Franklin Park, Illinois, in the amount of \$178,115.80 for upgrades and expansion of the Intelligent Transportation System (ITS) PASSAGE Network and appropriating \$214,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-1108 Bid Tabulation - 2020 PASSAGE Network](#)
[20-1108 Vendor Disclosure, H&H Electric Co.](#)
[20-1108 Location Map, 2020 ITS PASSAGE Network](#)

Shane Schneider, Division of Transportation Director, presented the item to modernize traffic signal equipment to current standards and streamline processes with the department's computer system.

Member Wilke joined the meeting at 8:38 a.m.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.5 [20-1110](#)

Joint resolution authorizing a contract with H and H Electric Company, Franklin Park, Illinois, in the amount of \$566,255.60 for the installation of Intelligent Transportation System (ITS) PASSAGE Field Elements along various routes in Lake County, appropriating \$680,000 of ¼% Sales Tax for Transportation funds.

Attachments: [20-1110 Bid Tabulation - 2019 PASSAGE Field Elements](#)
[20-1110 Vendor Disclosure, H&H Electric Co.](#)
[20-1110 Location Map, 2019 ITS PASSAGE Field Elements](#)

A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.6 [20-1112](#)

Joint resolution authorizing a contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$178,657.78 for the Gilmer Road bridge parapet repairs, appropriating \$215,000 of County Bridge Tax funds.

Attachments: [20-1112 Bid Tabulation - Gilmer Road Bridge Parapet Repairs](#)
[20-1112 Vendor Disclosure, Alliance Contractors, Inc.](#)
[20-1112 Location Map, Gilmer Road Bridge Parapet Repairs](#)

Item 7.6 was taken before 7.5

Shane Schneider, Division of Transportation Director, presented this item to do upgrades to the bridge railing wall of the Gilmer Road bridge. The project will begin this fall.

Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Clark, Member Hewitt, Member Maine, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.7 [20-0003](#)

Director's Report - Transportation.

Jon Nelson and Justin Effinger, Division of Transportation, presented the department's progress on Automated Traffic Signal Performance Measures (ATSPM) and where the department is headed in regards to connected vehicle technology. Mr. Nelson said the ATSPM can increase safety by reducing traffic congestion and improve operations by addressing problems before they become complaints. Discussion ensued.

PLANNING BUILDING AND DEVELOPMENT

7.8 [20-1038](#)

Discussion on short-term rental regulations in unincorporated Lake County.

Attachments: [PWPT STR Info Paper 08-05-20](#)

[STR presentation](#)

Eric Waggoner, Planning Building and Development Director, said the County Board received a request from the short-term rental community to reexamine the County's current regulations of short term rentals in unincorporated Lake County. The presentation is to summarize the staff's ongoing research and seek direction from the Committee on the next steps regarding regulations of short term rental in unincorporated Lake County.

Director Waggoner differentiated what is allowed in Lake County, the benefits and challenges to allowing short-term rentals, and enforcement issues. He also presented the regulations across the Chicago region and nationwide results. Significant discussion ensued.

Abby Scalf, County Board Office, read public comment submitted. There were 14 comments submitted, which voiced concern and opposition to short-term rentals in unincorporated Lake County.

Significant discussion continued. Director Waggoner said the consensus from the Committee is to keep regulations as they currently stand, and staff will conduct research to prepare a follow-up presentation in 2021 for further discussion and direction.

This matter was discussed

7.9 [20-0041](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning Building and Development Director, said the department currently conducts plumbing review and inspections within Village of Fox Lake by an intergovernmental agreement, and the Village of Fox Lake is requesting an expansion of these services to include building inspections and plan reviews for all trades to accommodate temporary gaps in village staff capacity. An analysis has been conducted, and this will not have a significant impact on the County's overall staff capacity. An Intergovernmental Agreement amendment will be presented to the Committee at its next meeting for discussion and approval.

PUBLIC WORKS

7.10 [20-1032](#)

Presentation and Endorsement of the Public Works Proposed Capital Improvement Program.

Attachments: [08.26.20 2020-2025 LCPW CIP AUG 26 PWPTC final.pdf](#)

Brittany Albrecht Sloan, Public Works, provided an overview of the proposed Capital Improvement Program. She explained projects planned over the next five fiscal years, which are dependent upon project readiness and the availability of funding that address preservation, modernization and expansion. Discussion ensued. The Committee provided full endorsement of the program.

This matter was presented

7.11 [20-0042](#)

Director's Report - Public Works.

Austin McFarlane, interim Public Works Director, said the department, which received numerous emails from residents pertaining to the Vernon Hills Reservoir Project, provided an update on the project. He said Public Works continues to work closely with the Village of Vernon Hills to determine what is best for the community.

8. Executive Session

9. Public Comment

There were no comments from the public.

10. County Administrator's Report

Matt Meyers, Assistant County Administrator, had nothing to report.

11. Members' Remarks

There were no remarks from the members.

12. Adjournment

Chair Durkin called the meeting to be adjourned at 11:18 a.m.

Next Meeting: September 2, 2020

Meeting minutes prepared by Abby Scaf.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee