



July 1, 2025
Finance Department
James Klimt

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FISCAL YEAR 2025 LAKE COUNTY EMPLOYEE TRAVEL REPORT – QUARTER ENDED MAY 31, 2025

Summary: The Local Government Travel Expense Control Act (50 ILCS 150) requires all local public agencies to regulate the reimbursement of all travel, meal, and lodging expenses of its officers and employees. In accordance with the Local Government Travel Expense Control Act (50 ILCS 150), we hereby report the Lake County employee travel expenses through May 31, 2025 that exceed the maximum allowed under the regulation adopted. We hereby report the employee expenses that were not submitted within the timeframe required under the regulation adopted.

Attachment: *Employee Travel Report – Quarter Ended May 31, 2025*

Employee Travel Report for County Board Meeting

Report Run Date: 1-JUL-2025
Quarter ended: 31-MAY-2025

Expense Type	Period	Traveler's Name	Vendor	Policy Exception	Transaction Amount	Overage Amount
EXPENSE REIMBURSEMENT	OCTOBER 2024	LILLIAN LEWIS	NATIONAL CYBER CRIME	REIMBURSEMENT FORM SUBMITTED LATER THAN 30 DAYS AFTER THE LAST DAY OF TRAVEL	\$ 425.00	\$ 425.00
PROCUREMENT CARD	MARCH 2025	E CARTWRIGHT WEINSTEIN	MEDICI IN NORMAL	MEAL EXPENSE OVER \$25 LUNCH LIMIT	\$ 44.16	\$ 19.16
PROCUREMENT CARD	MARCH 2025	E CARTWRIGHT WEINSTEIN	MULTIPLE VENDORS	REPEATED SUBMISSION OF EXCEPTION FORMS	N/A	N/A