

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 28, 2024

10:30 AM

**or 10 minutes after the conclusion of the Public Works and
Transportation Committee, whichever is later.**

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/49j0B7z>

**Planning, Building, Zoning and Environment
Committee**

1. Call to Order

Chair Vealitzek called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

Chair Vealitzek led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Member Altenberg, Member Schlick, Chair Vealitzek and Member Wasik

Absent 3 - Member Frank, Vice Chair Pedersen and Member Roberts

Other Attendees

In Person:

Sandy Hart, County Board Chair

Brian Frank, Stormwater Management

Eric Waggoner, Planning, Building, and Development

Jennifer Brennan, Communications

Kevin Quinn, Communications

Krista Barkley Braun, Planning, Building, and Development

Matt Meyers, County Administrator's Office

Patrice Sutton, County Administrator's Office

Robin Grooms, County Administrator's Office

Taylor Gendel, Planning, Building, and Development

Theresa Glatzhofer, County Board Office

Electronically:

Alex Carr, Communications

Eric Steffen, Planning, Building, and Development

Gerardo Trujillo, Openlands

Glenn Westman, Stormwater Management

Janna Philipp, County Administrator's Office

Joel Krause, Planning, Building, and Development

Jolanda Dinkins, County Board Office

Kristy Cechini, County Board Office

Lisle Stalter, State's Attorney's Office

Mary Fortmann, Openlands

Melissa Gallagher, Finance

Michael Wheeler, Finance

Nick Principali, Finance

Sonia Hernandez, County Administrator's Office

Sarah Surroz, Openlands

Stacy Davis-Wynn, Purchasing

Susan Pribyl, Manitou Creek Watershed Alliance

Walter Willis, Solid Waste Agency of Lake County

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [24-0233](#)

Committee action approving the Planning, Building, Zoning and Environment Committee minutes from February 7, 2024.

Attachments: [PBZ&E 2.7.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Altenberg, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Altenberg, Member Schlick, Chair Vealitzek and Member Wasik

Absent: 3 - Member Frank, Vice Chair Pedersen and Member Roberts

REGULAR AGENDA

STORMWATER MANAGEMENT

8.2 [24-0115](#)

Joint resolution authorizing an emergency appropriation in the amount of \$394,105.50 for the Lake County Forest Preserve District's Grainger Woods Hydrologic Restoration Project, to be funded by the Lake County Stormwater Management Commission's (SMC) Wetland Restoration Fund (WRF).

Attachments: [Memo_pbz and fa EA WRF Grainger Woods](#)

[WRF Grainger Project Location](#)

[WRF-Grainger Executed IGA for EA](#)

Glenn Westman, Principal Wetland Specialist, Stormwater Management Commission (SMC), and Brian Frank, Chief Engineer, SMC, provided an overview of the Lake County Forest Preserve District's Grainger Woods Hydrologic Restoration Project. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Schlick, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Altenberg, Member Schlick, Chair Vealitzek and Member Wasik

Absent: 3 - Member Frank, Vice Chair Pedersen and Member Roberts

PLANNING, BUILDING AND DEVELOPMENT

8.3 [24-0207](#)

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County, Illinois Code of Ordinances related to fill/grade operations in unincorporated Lake County.

Attachments: [Exhibit A Fill Grade UDO Amendments](#)
[Exhibit B Fill Grade UDO Amendments in ALP Format](#)
[Resolution 000935-2023](#)

Eric Waggoner, Planning, Building and Development (PB&D) Director, and Krista Barkley Braun, Deputy Director & Zoning Administrator, PB&D, asked the Committee for any questions or comments regarding the proposed ordinance amending the Chapter 151: Unified Development Ordinance pertaining to fill/grade operations in unincorporated Lake County. Discussion ensued.

A motion was made by Member Schlick, seconded by Member Altenberg, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Altenberg, Member Schlick, Chair Vealitzek and Member Wasik

Absent: 3 - Member Frank, Vice Chair Pedersen and Member Roberts

8.4 [24-0208](#)

Discussion of proposed text amendments to the Lake County, Illinois Code of Ordinances to enhance the planting and protection of native tree and plant species in unincorporated Lake County.

Attachments: [Native Trees Info Paper PBZE 2 28](#)
[Native Trees Presentation PBZE 2 28](#)

Krista Barkley Braun, Deputy Director & Zoning Administrator, Planning, Building and Development (PB&D) Department, and Taylor Gendel, Senior Planner, PB&D, provided a presentation regarding proposed text amendments to the Lake County, Illinois Code of Ordinances to enhance the planting and protection of native tree and plant species in unincorporated Lake County. Discussion ensued.

The consensus of the Committee was for staff to work with Openlands to increase the minimum percentage of native tree and shrub plantings required by the proposed amendments to the Ordinance.

8.5 [24-0004](#)

Director's Report - Planning, Building and Development.

There was no Planning, Building and Development (PB&D) Director's report.

9. **County Administrator's Report**

Matt Meyers, Assistant County Administrator, noted that the State's Attorney's Office has reviewed the issue previously brought up by Member Roberts regarding a potential ban of the release of helium balloons in Lake County. The State's Attorney's Office found that since Lake County is not a home rule county, Lake County does not have the authority to impose such a ban. Discussion ensued.

10. **Executive Session**

The Committee did not enter into Executive Session.

11. **Member Remarks and Requests**

The consensus of the Committee was to ask staff to research the pros and cons of Lake County potentially becoming a home rule county.

Member Wasik suggested a potential partnership with the Illinois Extension Director regarding a food policy council. Chair Vealitzek noted that there is already a group called Grow Lake County that will be meeting in March to examine similar issues.

12. **Adjournment**

Chair Vealitzek declared the meeting adjourned at 11:18 a.m.

Next Meeting: March 6, 2024

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on May 1, 2024, by the Planning, Building, Zoning and Environment Committee.