

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## **Minutes Report - Draft**

**Thursday, February 6, 2025**

**6:00 PM**

**500 W. Winchester Rd - Libertyville, Illinois**

**Lake County Stormwater Management Commission**

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/84026270374>

Meeting ID: 840 2627 0374

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

**1. CALL TO ORDER**

*The SMC meeting was called to order by Chairman Schmit at 6:00 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Present** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

*Others present: Paula Randall, Kyle Johnson, RuthAnne Hall (V), Grant Benjamin (V), Susan Pribyl (V), Janice Aull (V) and SMC Staff: Kurt Woolford, Kelcey Traynoff, Dijana Silber, Ernesto Huaracha, Mike Prusila, Glenn Westman*

**4. PUBLIC COMMENT**

**5. APPROVAL OF MINUTES**

**5.1 25-0221**

Approval of January 9, 2025 meeting minutes

*Approval was requested for the January 9, 2025 meeting minutes.*

**A motion was made by Commissioner Hewitt, seconded by Commissioner Sode.**

**Motion passed by a roll call vote:**

**Aye:** 9 - Commissioner Hood, Commissioner Rockingham, Commissioner Schmit, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**Abstain:** 2 - Commissioner Hucker and Commissioner Smith

**6. COMMISSION REPORTS**

**6.1 Director's Report**

**25-0250**

*Mr. Kurt Woolford discussed the flyer that was provided with information on the upcoming open houses for the Lake County Comprehensive Stormwater Management Plan. Mr. Woolford explained that these open houses would give the public the opportunity to hear about the updates, talk with staff if they have any questions, and provide feedback. There is also a survey available for anyone to take.*

**6.2 Chairman's Report**

*Chairman Schmit stressed the importance of Commissioners or their alternates attending the SMC meetings. Chairman Schmit explained that Mr. Woolford would be discussing several options for a special meeting to have the alternate member voting status approved. One option that would be proposed would be the allowance of remote attendance for SMC special meetings. Chairman Schmit stated that he was not in favor of remote attendance, as it is already difficult to get a physical quorum.*

### 6.3 Commissioner's Report

*Vice Chair Pedersen stated that she was not in favor of the option for remote attendance.*

## 7. ACTION ITEMS

### 7.1 25-0247

Approval of an amendment to the Lake County Stormwater Management Commission By-Laws for the efficient conduct of authorizing the voting status of appointed Alternate Members

*Mr. Woolford began the discussion on the SMC by-laws amendment, however after his discussion with Assistant State's Attorney Paula Randall, he recommended pulling the item from the agenda and not voting on it at this time. Mr. Woolford further explained that the proposed amendment would allow remote attendance for Special Meetings and would specifically be for the instance of voting on alternate member voting status. Mr. Woolford requested feedback from the Commissioners. After a brief discussion, there was a consensus from the Commissioners that remote attendance would be allowable for Special Meetings to vote on alternate member voting status.*

*No action was taken on this item.*

### 7.2 25-0246

Unanimous consent authorizing the voting status of Alternate Members

*Mr. Woolford explained that this item was also not going to be voted on but he requested a straw poll for Commissioners' availability for a Special Meeting in February. Mr. Woolford shared several dates and after discussion on Commissioners' availability, it was determined that all twelve primary Commissioners would not be available for a Special Meeting in February. However, all would be available to attend the March 6th SMC meeting and alternate member voting status could be voted on at that time.*

*No action was taken on this item.*

### 7.3 25-0222

Approval of January 2025 Treasurer's Report

*Ms. Kelcey Traynoff presented and requested approval of the January 2025 Treasurer's Reports.*

**A motion was made by Commissioner Rockingham, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.4 25-0229**

Approval of carry over requests for Stormwater Management Commission (SMC) Budget for Fiscal Year (FY) 2025

- Unused appropriations lapse at the end of each fiscal year and it is necessary to carry over unspent budget authority from FY2024 to FY2025, as defined in the County Budget Policies.
- SMC February 2025 carry over requests includes contracts for the Department of Commerce and Economic Opportunity for projects that were not completed in FY2024 and therefore SMC will carryover \$32,520,167.44 to FY2025.
- The carry over items must be authorized through an emergency appropriation to transfer the budget authority that was previously granted in FY2024 to FY2025.

*Ms. Dijana Silber presented and requested approval of the February carryovers for SMC's FY2025 budget.*

**A motion was made by Commissioner Hewitt, seconded by Commissioner Campos.**

**Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.5 25-0245**

Approval of an Agreement with the University of Illinois in the amount of \$38,478.83 to conduct the Nippersink Creek Structure Specific Risk Assessment, pending final legal approval.

- The University of Illinois will conduct a risk assessment of 96 structures within the lower 10 miles of Nippersink Creek (in Fox Lake and unincorporated Spring Grove, Grant Township, Lake County, IL), gathering data on flood hazard, frequency, and depth to prioritize future mitigation actions.
- On July 9, 2024 SMC entered into a grant agreement with IEMA to develop and implement the Nippersink Creek Structure Specific Risk Assessment Project and an Emergency Appropriation was authorized for \$41,043.83 which is the federal contribution, and \$12,826.28 is the non-federal contribution which SMC will provide in cash and in-kind services.

*Mr. Woolford presented and requested approval of the agreement with the University of Illinois in the amount of \$38,478.83 to conduct the Nippersink Creek Structure Specific Risk Assessment, pending legal approval.*

*Commissioner Maine noted that the agreement was set to start January 1, 2025, and end March 18, 2025. She asked if SMC felt this time frame was sufficient to conduct the assessment, given that the approval was a month behind? Mr. Woolford noted that the agreement was still under legal review and needed to be finalized, but he would check with staff to ensure the time frame was still appropriate.*

**A motion was made by Commissioner Sode, seconded by Commissioner Smith. .**

**Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.6 25-0225**

Approval of Contract authorization with DK Contractors, Inc. Pleasant Prairie, WI for the Old Skokie Road - South IL-120 Stormwater Enhancement Project, Park City IL in the amount of \$835,776.00.

- A total of three bids were received, ranging from \$835,776.00 to \$847,156.05, and the lowest responsible bidder is DK Contractors, Inc. Pleasant Prairie, WI with a contract amount of \$835,776.00.
- The project is included in the approved resolution accepting the grant award and emergency appropriation for Park City Stormwater Projects that was approved October 5, 2023.
- The project is included in the approved Intergovernmental Agreement with the City of Park City for Park City Stormwater Management Projects that was approved December 7, 2023.
- This project has been identified by the City of Park City as an important project that will reduce safety concerns and risks due to flooding and will improve access to local businesses and their community.
- SMC staff recommends approval of the Contract authorization with DK Contractors, Inc. Pleasant Prairie, WI for the Old Skokie Road - South IL-120 Stormwater Enhancement Project, Park City IL in the amount of \$835,776.00.

*Mr. Ernesto Huaracha presented and requested approval of contract authorization with DK Contractors, Inc., as the lowest responsible bidder, for the Old Skokie Road – South IL-120 Stormwater Enhancement Project in Park City in the amount of \$835,776.00.*

**A motion was made by Commissioner Hewitt, seconded by Commissioner Frank.**

**Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.7 25-0226**

Approval of contract amendment #3 with Manhard Consulting Ltd., Lincolnshire, Illinois for General Engineering Services increasing the amount to \$727,947.00.

- SMC staff needs additional consultant support to complete work program tasks.
- The contract value is currently an amount of \$300,000.00 for current and future projects.
- SMC staff recommends approval of the contract amendment #3 with Manhard Consulting Ltd., Lincolnshire, Illinois for General Engineering Services in the not-to-exceed amount of \$727,947.00.

*Mr. Huaracha presented and requested approval of the contract amendment #3 with*

*Manhard Consulting, Ltd. for general engineering services, increasing the amount to \$727,947.00.*

**A motion was made by Commissioner Pedersen, seconded by Commissioner Maine. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.8 25-0234**

Approval of an Intergovernmental Agreement between the SMC and the Village of Wauconda for the Bangs Lake Outfall Improvement Project with a Project Expense Match (PEM) value of \$266,386.93.

- Funding for the intergovernmental agreement is included in Grant Agreement No. 24-413046 between Lake County and the Illinois Department of Commerce and Economic Opportunity (DCEO) that was executed December 15, 2024.
- This project was authorized by SMC for inclusion in DCEO-STOCIP Regional Stormwater Infrastructure Project Round 2 on September 5, 2024.
- The intergovernmental agreement will provide funding, on a reimbursement basis, to the Village of Wauconda in an amount not-to-exceed \$2,729,654.00 for the Bangs Lake Outfall Improvement Project.
- The Village of Wauconda will pay a Project Expense Match to SMC of \$266,386.93 for administrative and engineering expenses related to the projects.

*Mr. Mike Prusila shared a general comment pertaining to items 7.8 through 7.12 for the IGAs funded by the DCEO grant. The projects were all authorized by the SMC in September 2024 for inclusion in the DCEO Round 2 funding and the local sponsors of the IGAs will all be responsible for bidding and construction project oversight. Mr. Prusila further explained the IGAs will provide funding to the local sponsors on a reimbursement basis and also requires the local sponsors to pay a PEM to SMC to cover program administration costs.*

*Mr. Prusila presented and requested approval of an IGA between SMC and the Village of Wauconda for the Bangs Lake Outfall Improvement Project with a PEM value of \$266,386.93.*

**A motion was made by Commissioner Rockingham, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.9 25-0233**

Approval of an Intergovernmental Agreement between the SMC and the Village of Vernon Hills for the Seavey Master Plan-Phase 3 Project with a Project Expense Match (PEM) value of \$387,255.00, subject to final legal review.

- Funding for the intergovernmental agreement is included in Grant Agreement No. 24-413046 between Lake County and the Illinois Department of Commerce and Economic Opportunity (DCEO) that was executed December 15, 2024.
- This project was authorized by SMC for inclusion in DCEO-STOCIP Regional Stormwater Infrastructure Project Round 2 on September 5, 2024.
- The intergovernmental agreement will provide funding, on a reimbursement basis, to the Village of Vernon Hills in an amount not-to-exceed \$2,750,000.00 for the Seavey Master Plan-Phase 3 Project.
- The Village of Vernon Hills will pay a Project Expense Match to SMC of \$387,255.00 for administrative and engineering expenses related to the projects.

*Mr. Prusila presented and requested approval of an IGA between SMC and the Village of Vernon Hills for the Seavey Master Plan – Phase 3 Project with a PEM value of \$387,255.00, subject to final legal review.*

**A motion was made by Commissioner Hewitt, seconded by Commissioner Pedersen. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.10 25-0232**

Approval of an Intergovernmental Agreement between the SMC and the Village of North Barrington for the Grassmere, Haverton, and Oaksbury Pond Drainage Improvements Project with a Project Expense Match (PEM) value of \$270,578.00, subject to final legal review.

- Funding for the intergovernmental agreement is included in Grant Agreement No. 24-413046 between Lake County and the Illinois Department of Commerce and Economic Opportunity (DCEO) that was executed December 15, 2024.
- This project was authorized by SMC for inclusion in DCEO-STOCIP Regional Stormwater Infrastructure Project Round 2 on September 5, 2024.
- The intergovernmental agreement will provide funding, on a reimbursement basis, to the Village of North Barrington in an amount not-to-exceed \$2,496,000.00 for the Grassmere, Haverton, and Oaksbury Pond Drainage Improvements Project.
- The Village of North Barrington will pay a Project Expense Match to SMC of \$270,578.00 for administrative and engineering expenses related to the projects.

*Mr. Prusila presented and requested approval of an IGA between SMC and the Village of North Barrington for the Grassmere, Haverton, and Oaksbury Pond Drainage Improvements Project with a PEM value of \$270,578.00, subject to final legal review.*

**A motion was made by Commissioner Frank, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote.**



**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.11 25-0231**

Approval of an Intergovernmental Agreement between the SMC and the Village of Buffalo Grove for The Northwood Subdivision Stormwater Improvements Project Phase 1 and Horatio Gardens Drainage Improvement Projects with a Project Expense Match (PEM) value of \$364,031.25, subject to final legal review.

- Funding for the intergovernmental agreement is included in Grant Agreement No. 24-413046 between Lake County and the Illinois Department of Commerce and Economic Opportunity (DCEO) that was executed December 15, 2024.
- These projects were authorized by SMC for inclusion in DCEO-STOCIP Regional Stormwater Infrastructure Project Round 2 on September 5, 2024.
- The intergovernmental agreement will provide funding, on a reimbursement basis, to the Village of Buffalo Grove in amounts not-to-exceed \$2,750,000.00 for the Northwood Subdivision Stormwater Improvements Project-Phase 1 and not-to-exceed \$2,750,000.00 for the Horatio Gardens Drainage Improvement Project.
- The Village of Buffalo Grove will pay a Project Expense Match to SMC of \$364,031.25 for administrative and engineering expenses related to the projects.

*Mr. Prusila presented and requested approval of an IGA between SMC and the Village of Buffalo Grove for the Northwood Subdivision Stormwater Improvements Project Phase 1 and Horatio Gardens Drainage Improvement Project with a PEM value of \$364,031.25, subject to final legal review.*

**A motion was made by Commissioner Smith, seconded by Commissioner Maine.**

**Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

**7.12 25-0241**

Approval of an Intergovernmental Agreement between the SMC and the City of North Chicago for the Lewis Avenue Detention Basin Phase 1 and Phase 2 Projects with a Project Expense Match (PEM) value of \$156,254.00, subject to final legal review.

- Funding for the intergovernmental agreement is included in Grant Agreement No. 24-413046 between Lake County and the Illinois Department of Commerce and Economic Opportunity (DCEO) that was executed December 15, 2024.
- These projects were authorized by SMC for inclusion in DCEO-STOCIP Regional Stormwater Infrastructure Project Round 2 on September 5, 2024.
- The intergovernmental agreement will provide funding, on a reimbursement basis, to the City of North Chicago in amounts not-to-exceed \$2,750,000.00 for the Lewis Avenue Detention Basin Project-Phase 1 and not-to-exceed \$2,750,000.00

for the Lewis Avenue Detention Basin Project-Phase 2.

- The City of North Chicago will pay a Project Expense Match to SMC of \$156,254.00 for administrative and engineering expenses related to the projects.

*Mr. Prusila presented and requested approval of an IGA between SMC and the City of North Chicago for the Lewis Avenue Detention Basin Phase 1 and Phase 2 Projects with a PEM value of \$156,254.00, subject to legal review.*

**A motion was made by Commissioner Hewitt, seconded by Commissioner Rockingham. Motion passed by a unanimous roll call vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine

## INFORMATION SECTION

### 8.1 25-0223

Regulatory Reports January 2025

*Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Reports for January 2025.*

## Correspondence

### Community Relations/Public Info

#### 8.3.a 25-0224

Isolated Wetlands Regulatory Program Update Through 2024

*Mr. Glenn Westman provided an update on the Isolated Wetlands Regulatory Program through 2024.*

*Commissioner Maine suggested that information provided on the Isolated Wetlands Regulatory Program be incorporated into the open houses for SMC's Comprehensive Stormwater Management Plan to help the public understand this aspect of SMC.*

#### 8.3. 25-0227

b

Daily Herald-Copeland Manor Flood Reduction Project Libertyville, Illinois

*Ms. Traynoff provided information on the Daily Herald article for the Copeland Manor Flood Reduction Project in Libertyville.*

#### 8.3.c 25-0243

Daily Herald-Raven Glen Forest Preserve Expansion Antioch, Illinois

*Ms. Traynoff provided information on the Daily Herald article for the Raven Glen Forest Preserve Expansion in Antioch.*

#### 8.3. 25-0244

d

Daily Herald-Buffalo Creek Streambank Stabilization Lake Zurich, Illinois

*Ms. Traynoff provided information on the Daily Herald article for the Buffalo Creek*

*Streambank Stabilization in Lake Zurich.*

**9. EXECUTIVE SESSION**

**10. ADJOURNMENT**

*Prior to adjournment, Commissioner Frank asked about the format of the open houses and if there would be a presentation. Mr. Prusila explained that there will be a presentation on a loop rather than a set time for a presentation, so members of the public can attend at their convenience. Mr. Woolford added that there will be poster boards with information and SMC staff will be in attendance to answer questions*

**A motion to adjourn was made by Member Pedersen, seconded by Member Hewitt.**

**Motion passed by a unanimous voice vote.**

**Aye:** 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Campos and Commissioner Maine