

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, July 26, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3XU2xyw>**

**Public Works and Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works & Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent** 1 - Member Casbon

*\*Electronic Attendance: Member Campos*

*Other Attendees:*

*In Person:*

*Anantha Vedachalam, Public*  
*Austin McFarlane, Public Works*  
*Bailey Wyatt, Communications*  
*Bill Bremer, Public*  
*Dan Miodonski, Metra*  
*Devesh Vedantha, Public*  
*Edward Gallagher, Pace*  
*Gary Gibson, County Administrator's Office*  
*Kabir Rajkhowa, Public*  
*Kevin Quinn, Communications*  
*Matt Meyers, County Administrator's Office*  
*Melinda Bush, Metra*  
*Micah Thornton, Circuit Clerk's Office*  
*Patrice Sutton, Finance*  
*Rucha Rajadhyax, Public*  
*Sapma Patel, Public*  
*Shane Schneider, Division of Transportation*  
*Shilpa Thosar, Public*  
*Theresa Glatzhofer, County Board Office*  
*Tiilesh Rajadhyax, Public*  
*Yana Malpani, Public*

*Electronically:*

*Abby Krakow, Communications*  
*Anu Rajadhyax, Public*  
*Bobby Tuli, Public*  
*Cassandra Hiller, County Administrator's Office*  
*Deep Amin, Public*  
*Hemant Khatod, Public*  
*James Hawkins, County Administrator's Office*  
*Janna Philipp, County Administrator's Office*

Joel Sensenig, Public Works  
Julian Rozwadowski, Public  
Kristy Cechini, County Board Office  
Mary Crain, Division of Transportation  
Matt Emde, Division of Transportation  
Michael Wheeler, Finance  
Mick Zawislak, Daily Herald  
Mike Klemens, Division of Transportation  
Minesh Amin, Public  
Nick Principali, Finance  
Paul Frank, Board Member  
Sharon Castillo, Division of Transportation  
Sheel Gupte, Public  
Sheryl Sager, Public  
Smita Rajkhowa, Public  
Somya Sinha, Public  
Winfield Cohen, Public  
Yug Mehta, Public  
Yvette Albarran, Purchasing

**4. Addenda to the Agenda**

*Matt Meyers, Assistant County Administrator, noted that item 8.8 should have been listed as a "joint resolution" instead of a "resolution" and that staff will fix the error moving forward.*

**5. Public Comment (Items not on the agenda)**

*Public comment was provided by: Shilpa Thosar, Yana Malpani, Kabir Rajkhowa, Rucha Rajadhyax, Devesh Vedantha, Edward Gallagher and Winfield Cohen.*

**6. Chair's Remarks**

*Chair Clark thanked everyone who came to the meeting today and previously to provide public comment. Chair Clark noted that data and input is still being gathered at this time regarding the potential Buffalo Grove Road widening project. She also stated that public safety is a priority of the Committee and the Board.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.2)**

**\*MINUTES\***

**8.1 [23-1041](#)**

Committee action approving the Public Works and Transportation Committee minutes from June 28, 2023.

**Attachments:** [PWT 6.28.23 Final Minutes](#)

**A motion was made by Member Wasik, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**\*DIVISION OF TRANSPORTATION\***

**8.2 [23-1035](#)**

Joint resolution appropriating \$855,500 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2023, to November 30, 2024, and \$200,000 of Matching Tax funds for de-icing materials.

**A motion was made by Member Wasik, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**REGULAR AGENDA**

**8.3 [23-1067](#)**

Presentation and discussion regarding proposed Metra Fare Policy amendments.

**Attachments:** [9 IX Board Fare Proposal Update 2023.06.21 FINAL2-1](#)

*Metra Board Director Melinda Bush, and Dan Miodonski, Metra Manager of Service Design, gave a presentation regarding the proposed Metra fare policy amendments.*

*Discussion ensued.*

**\*DIVISION OF TRANSPORTATION\***

**8.4 [23-1037](#)**

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the Lake County Division of Transportation (LCDOT) to provide transportation planning staff assistance for the Lake County Council of Mayors and receive an allocation of federal funds to cover the scope of services provided.

**Attachments:** [23-1037 Intergovernmental Agreement, CMAP](#)  
[23-1037 Resolution, Council of Mayors](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is an annual agreement between the County and the Chicago Metropolitan Agency for Planning (CMAP) for the Lake County Council of Mayors to facilitate federal funds for the region.*

**A motion was made by Member Hunter, seconded by Member Wasik, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.5 [23-1038](#)**

Joint resolution appropriating \$115,000 of ¼% Sales Tax for Transportation funds for the required local match associated with the Safe Streets and Roads for All Grant received by the Chicago Metropolitan Agency for Planning (CMAP) that will guide the partnership and technical assistance services to be provided by CMAP for the creation of a Lake County Safety Action Plan.

**Attachments:** [23-1038 Agreement, CMAP Regional Safety Action Plan Signed Redact](#)

*Shane Schneider, Division of Transportation (DOT) Director, noted that the six northeast counties worked together with the Chicago Metropolitan Agency for Planning (CMAP) to acquire a grant for the region. This resolution is to approve the local match for Lake County's cost for developing the Lake County Safety Action Plan.*

*Discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Casbon

**8.6 [23-1077](#)**

Joint resolution authorizing a contract with RoadSafe Traffic Systems, Inc., Romeoville, Illinois, in the amount of \$276,919.87 for center line rumble strip installation with hot spray thermoplastic pavement markings on various County highways and appropriating \$333,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-1077 Bid Tab, 2023 Center Line Rumble Strip 2023-07-11](#)  
[23-1077 Vendor Disclosure, Roadsafe](#)  
[23-1077 Location Map, Centerline Rumble Strip 2023](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a safety-driven improvement to add rumble strips to recently resurfaced/rebuilt highways to help decrease lane departures.*

*Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative**

**Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Casbon

8.7 [23-0009](#)

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, shared some of the Lake County DOT projects that are listed in Illinois Department of Transportation's (IDOT) 2024-2029 Proposed Highway and Multimodal Improvement Program.*

*Discussion ensued.*

*The consensus of the Committee was to ask staff to bring forward potential options for bonding Lake County motor fuel tax funds to a future Committee meeting for discussion.*

**\*PUBLIC WORKS\***

8.8 [23-1052](#)

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 for the Lake County Public Works Department in the amount of \$12,503,697.26 for certain projects, items, and activities budgeted in the prior year and not completed, as well as other unforeseen needs.

**Attachments:** [PW Capital Appropriation](#)

*Austin McFarlane, Interim Director of Public Works, explained that this emergency appropriation would move currently funded Fiscal Year 2022 Public Works capital projects that have not yet been completed to an account for Fiscal Year 2023. Additional funds are also being appropriated for capital expenditures, unforeseen regulatory compliance needs, and uncaptured carryover opportunities.*

*Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Casbon

8.9 [23-0008](#)

Director's Report - Public Works.

*There was no Public Works Director's report.*

9. **County Administrator's Report**

*Matt Meyers, Assistant County Administrator, noted that the Director of Public Works job listing has expired and that interviews will occur within the next few weeks. Another*

*update on the position will be provided at end of August.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 10:17 a.m.*

**Next Meeting: August 2, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on August 30, 2023, by the Public Works and Transportation Committee.*