

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 28, 2022**

**8:30 AM**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3SdiBqL>**

**Public Works, Planning & Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

\* Meeting: Public Works, Planning and Transportation Committee  
(Subject line for written Public Comment)

\* Name (REQUIRED)

\* Topic or Agenda Item # (REQUIRED)

\* Street Address, City, State (Optional)

\* Phone Number (Optional)

\* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

*Other Attendees:*

*Abby Krakow, Communications*

*Austin McFarlane, Public Works*

*Bailey Wyatt, Communications*

*Brittany Sloan, Public Works*

*Cassandra Hiller, County Administrator's Office*

*Darcy Adcock, Human Resources*

*Dawn Keller, Public*

*Emily Karry, Public Works*

*Eric Steffen, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Gail Weil, Public*

*Gary Gibson, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer Brennan, Communications*

*Jim Hawkins, County Administrator's Office*

*John Light, Human Resources*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Joseph Arcus, Planning, Building and Development*

*Kevin Carrier, Division of Transportation*

*Kevin Quinn, Communications*

*Krista Barkley Braun, Planning, Building and Development*

*Kristy Cechini, County Board Office*

*Lisle Stalter, State's Attorney's Office*

*Mary Crain, Division of Transportation*

*Matt Meyers, County Administrator's Office*

*Matthew Emde, Division of Transportation*

*Melanie Nelson, State's Attorney's Office*

*Michael Klemens, Division of Transportation*

*Michael Wheeler, Finance*

*Mick Zawislak, Daily Herald*

*Patrice Sutton, Finance*

*Paul Frank, Board Member*  
*Robert Springer, Planning, Building and Development*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, County Board Chair*  
*Shane Schneider, Division of Transportation*  
*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.4)**

**\*MINUTES\***

**8.1 [22-1338](#)**

Committee action approving the Public Works, Planning and Transportation Committee minutes from August 31, 2022.

**Attachments:** [PWPT 8.31.22 Final Minutes](#)

**A motion was made by Member Vealitzek, seconded by Member Wilke, that the minutes from August 31, 2022 be approved. Motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**8.2 [22-1339](#)**

Committee action approving the Public Works, Planning and Transportation Committee minutes from September 7, 2022.

**Attachments:** [PWPT 9.7.22 Final Minutes](#)

**A motion was made by Member Vealitzek, seconded by Member Wilke, that the minutes from September 7, 2022 be approved. Motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**\*DIVISION OF TRANSPORTATION\***

**8.3 [22-1324](#)**

Committee action memo to approve the Fall 2022 Adopt-A-Highway Program.

**Attachments:** [22-1324 Adopt A Highway Program Fall 2022 Staff Report](#)

**A motion was made by Member Vealitzek, seconded by Member Wilke, that the consent agenda items be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**8.4 [22-1325](#)**

Joint resolution appropriating \$40,000 of Matching Tax funds for cellular service and landline phone service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, and snow and ice equipment and integration with Lake County PASSAGE.

**A motion was made by Member Vealitzek, seconded by Member Wilke, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**REGULAR AGENDA**

**\*DIVISION OF TRANSPORTATION\***

**8.5 [22-0022](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.*

**\*PUBLIC WORKS\***

**8.6 [22-1323](#)**

Joint Resolution authorizing a contract with Evoqua Water Technologies, Sarasota, Florida, in the estimated amount of \$380,644.49 annually for replacement of media for Public Works odor control units.

**Attachments:** [22-1323 Odor Control Units Bid Tab](#)  
[22-1323 Odor Control Units Final Bid Document](#)  
[22-1323 Odor Control Units Vendor Disclosure Form](#)

*Austin McFarlane, Interim Director of Public Works, explained that this item is a contract for maintenance service for odor control units.*

**A motion was made by Member Vealitzek, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.7 [22-1322](#)

Joint Resolution adopting the Proposed 2023-2027 Capital Improvement Program for the Lake County Department of Public Works.

**Attachments:** [22-1322 2023-2027 LCPW CIP Anticipated Program Costs](#)  
[22-1322 2023-2027 LCPW CIP Presentation](#)

*Austin McFarlane, Interim Director of Public Works, explained that there were no additions or modifications to the proposed Public Works 2023-2027 Capital Improvement Plan, as presented last month.*

**A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.8 [22-0024](#)

Director's Report - Public Works.

*Austin McFarlane, Interim Director of Public Works, had nothing to report.*

**\*PLANNING, BUILDING AND DEVELOPMENT\***

8.9 [22-1321](#)

Discussion on proposed text amendments to the Unified Development Ordinance (Chapter 151 of the Lake County, Illinois Code of Ordinances) relating to the regulation of certain nature-based topics.

**Attachments:** [Info\\_Paper\\_Wildlife and Ecotherapy\\_9\\_28\\_22.pdf](#)  
[Exhibit A Final Draft Ordinance 9\\_28\\_22.pdf](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, introduced Krista Braun, Planning & Zoning Manager, who provided a high level overview of the proposed text amendments to the Unified Development Ordinance related to nature-based topics.*

*Discussion ensued.*

*At Member Maine's request, the Committee directed staff to invite a representative from the State's Attorney's Office to come to the next meeting to answer any questions about the use of commentary in the proposed amendments and in the Ordinance in general.*

*The consensus of the Committee was to move forward with the recommended text amendments.*

8.10 [22-0023](#)

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PB&D) Director, noted that the next Committee meeting will be heavy on PB&D-related items.*

## 9. County Administrator's Report

*Matt Meyers, Assistant County Administrator, noted that the Legislative Committee meeting will take place next week to review and potentially approve the 2023 Legislative Agenda. Assistant County Administrator Meyers also asked the Committee to let himself or Legislative Committee Chair Wasik know of any requests for additions to the 2023 Legislative Agenda.*

### 9.1 [22-1351](#)

Update on the Public Works Director recruitment.

*Gary Gibson, County Administrator, provided an update on the Director of Public Works position.*

*Discussion ensued.*

*The majority of the Committee Members present directed the County Administrator to stop the current hiring process for the Director of Public Works. The majority of the Committee Members present wanted to continue to pursue State legislation that eliminated the Professional Engineer license requirement for superintendents of Public Works.*

## 10. Executive Session

*The Committee did not enter into Executive Session.*

### 10.1 [22-1379](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

## 11. Members' Remarks

*There were no Members' Remarks.*

## 12. Adjournment

*Chair Clark declared the meeting adjourned at 9:55 a.m.*

**Next Meeting: October 5, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*

