

2024-2025 Work Program Items		Staffing		Notes and Comments
		Primary	Support	
1	Annual work program, priorities, staff assignments, performance	Kurt	Dijana, Michelle	In-person staff retreat, part 2 virtual April. Semi-annual review in-person staff retreat December.
2	Budget, grant revenues, adjustments, carry-overs, performance	Kurt	Project Managers	Draft May, presentation June, review August, levy September, hearing October, approval November
3	Committee meeting room scheduling	New Staff	Project Managers	Technical Advisory Committee (TAC), Municipal Advisory Committee (MAC)
4	Computer hardware, software, procurement	Jeff	Michelle	Replacement schedule provided by IT
5	Contact database information management and updates	New Staff	Michelle	Migrate legacy Access database to INFLOW (new module).
6	Contracts and legal documents review	Legal	Project Managers	easements, IGAs, Grant Agreements, Acquisition agreements, property transfers, taxes
7	Cybersecurity training and awareness	All Staff	Jeff	Ninjio videos and quizzes
8	Field safety training	Tim	Mea	Annual training for all staff
9	Finance liaison to County	New Staff	Dijana	Monday.com integration with Central Financial Services (CFS)
10	Financial audit support	New Staff	Dijana	FEMA, DCEO, Single Audits for Federal, GATA, County Audit
11	Financial management system operation	New Staff	Dijana, Sharene	BOSS replacement system and implementation TBD, continue Monday.com/CFS
12	Freedom of Information Act (FOIA) officers	New Staff	Jeff	Betsy FOIA Coordinator, Gov QA software and training, CAO directive
13	Front office reception and visitor assistance	New Staff	All Staff	Refer to walk-in schedule, updated as needed, building hours 8am-4pm, core meetings 9am-2pm
14	Human resources liaison to County	New Staff	Jeff	Payroll events, PAFs, quarterly risk management, etc.
15	Internship program	Jeff	All Staff	Recruitment, hiring, task assignment, training/supervision, payroll. Sometimes grant-funded.
16	Legislation and policy tracking	Kurt	Ernesto	Support County legislation priorities, as applicable. Refer to SMC policy.
17	Legistar file creation, agendas, minutes, member terms	New Staff	Dijana	Publish, building post, website, email (48 hours prior to meeting); Minutes, semi-annual review
18	Mail collection, package delivery, and check handling	New Staff	All Staff	Check log, safe storage, and notification to appropriate staff
19	Mainstream monthly e-newsletter	Communications	Project Managers	Positive feedback received
20	Monthly staff coordination meetings	All Staff	Communications	In-person or field, determined by Moderator. No virtual options i.e., Unplugged.
21	Open Meetings Act (OMA) compliance	Kurt	Dijana	Online annual training via Attorney General website.
22	Overhead staff fringe rates	New Staff	Project Managers	Annual spreadsheet update beginning of the year, and staff changes as needed
23	P-card administration, approval, reconcillation	Kurt	Dijana	3 distinct roles in JPMorgan process (proxy, 1st approver, 2nd approver), annual training
24	Policy development/modifications	Kurt	Mike	Review consistency with generally accepted local government and applicable state law
25	Professional development and staff training opportunities	Kurt	All Staff	5% of each position description, maximum 2 paid professionally related memberships per staff
26	Project file organization, record retention, retrieval, destruction	New Staff	Dijana	ongoing scanning, achieve 100% digital submittals via INFLOW (new module).
27	Purchasing portal and procurement	Ernesto	Sharon	Refer to Code of Ordinances § 31.035 Financial Services
28	Remote IT support/assistance for staff	Jeff	Michelle	Citrix remote desktop app or Cisco AnyConnect VPN (must use County device)
29	Remote work staff agreement updates	Kurt	New Staff	Annual update of hybrid schedules, office shifts, leave procedures, Executive Director approval
30	SMC Board meetings, executive session, special call meetings	Kurt	Kelcey	OMA compliance, A/V and Zoom setup, Commissioner outreach/quorum.
31	SMC Board representative appointments/elections	Kurt	Other	County appointments in December 2024. Municipal & Officer elections 2025.
32	SMC vehicle service and maintenance	New Staff	Dijana	Coordination with LCDOT, transponders, emissions, recalls, etc.
33	Staff emergency, telephone directory, and 'Who To Call'	New Staff	Sharene	Update contact names, phone numbers, email and mailing addresses
34	Staff recruitment, hiring, on-boarding, performance appraisal, resource	Kurt	New Staff	Per Bylaws, SMC follows the County employee policies and procedures manual
35	Statement of Economic Interest annual certification/filing	New Staff	Kurt	Annual County Clerk process and coordination
36	Technology support / liaison to County	Jeff	Michelle	always looking to improve efficiencies
37	Treasurers reports and presentation	New Staff	Dijana	Monthly SMC reports include funds: 212-SMC, 743-RSMP, 775-DRWW, and 778-NBWW
38	Vehicle fuel purchasing (Wex cards) management	Kelcey	Brian	High use for regulatory field inspections, wetlands, flood response, etc.
39	Watershed projects staff field tour	Kurt	Project Managers	Annual summer project bus tour, staff project presentations and appreciation lunch

ADMINISTRATION: KURT, JEFF

	2024-2025 Work Program Items	Staffing		Notes and Comments	
		Primary	Support		
40	PUBLIC INFORMATION	Citizen Inquiry Response System (CIRS) and annual training	Jeff	Michelle	Migrate legacy data to INFLOW. Coordinated tracking of drainage problem resolutions.
41		DCEO project book update	Communications	Project Managers	Project updates, photos, cost estimates, benefits, cost-share, funding, appropriation, etc.
42		Homeowner's Association (HOA) workshop	Sharene	Brian	Fall 2024, hybrid, case study: Countryside Lakes HOA,
43		INFLOW project intake and database management	Michelle	Jeff	Migration to ESRI base map, new module features: CIRS and WDO Pre-Application
44		INFLOW submittal training webinar	Michelle	Jeff	Uniform intake and administrative efficiencies, requires geo-spatial user data (polygon)
45		MS4 geospatial compliance map	Anna	Ernesto	Ongoing update as data is available, Municipal Separate Storm Sewer System (MS4)
46		Press releases, advisories, and graphic design coordination	Communications	Anna	Includes flood response public information
47		Website and public information coordination of the SMC programs	Communications	Anna	Newsletters, fact sheets, brochures, videos, social media, website, and GovDelivery distribution

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		Primary	Support	
48	Army Corps regulatory services enhancement	Brian	Juli	Maintain effective partnership with Chicago District Regulatory Branch, identify Corps needs in 2024
49	Certified Wetland Specialist (CWS) program	Juli	New Staff	3 person review team: Juli, Mike, Glenn
50	Community Assistance Visits (CAVs)	Brian	Tim	As notified by FEMA/NFIP/IDNR, post-communication to local jurisdictions
51	Community contact list updates	Kelcey	Dijana	Explore alternatives with professional output, provide recommendation in 2024.
52	Community Recertifications	Brian	Kelcey	Complete recertification process by end of 2024. Next 5-year cycle to begin in 2029.
53	Consultant/Contractor permit review coordination	Brian	Kelcey	Consultant assistance as determined by Chief Engineer
54	Designated Erosion Control Inspector (DECI) Program	Mea	Tim	Daily requests, test administration, 2 workshops per year: 101-level and Advanced
55	Directional drilling guidance document and training	Tim	Phil	"frac-out" contingency plan, bring to TAC in 2024
56	Energov financial invoice payment processing	New Staff	Dijana	MyBridge processing performed by Health Dept. Explore CFS potential
57	Energov system configuration, upgrades and training	New Staff	Kelcey	Correct monthly review time reports for January, zeroes when March report is ran
58	Floodplain studies coordination	Kelcey	Brian	FEMA effective maps and studies, SMC best available H&H data and analyses
59	Inter-agency permitting seminar/workshop	Brian	Kelcey	Co-sponsor with regional partners and associations
60	Inter-agency regulatory coordination	Brian	Kelcey	Federal: FEMA, USACE; State: IDNR, IEPA, IDOT; County: Lake, McHenry, MWRD, SWCD
61	Jaime Phase 3 Mitigation	Glenn	Brian	Regulatory compliance
62	Online examination oversight (CWS, EO, DECI)	New Staff	Kelcey, Mea, Juli	Classmarker website
63	Regulatory field inspections, Watershed Development Ordinance (WDO)	Mea, Tim	Kelcey, Brian	Includes USACE "bump-up" review and inspection shared services; New Staff: CWS
64	Regulatory guidance memoranda, documents, checklists for countywide	Brian	Kelcey	TAC-approved documents presented to SMC
65	Regulatory permit, base flood elevation determinations, erosion/sediment	Kelcey	Phil	Consultant assistance as determined by Chief Engineer
66	Regulatory reports to SMC	Kelcey	Brian	Monthly turn-around times, inspection compliance, wetland restoration fund balances
67	Technical Advisory Committee (TAC) meetings and agenda	Kelcey	Brian	Update members with expiring terms, annual appreciation breakfast, open to public
68	Technical and regulatory assistance to Enforcement Officers	Brian	Kelcey	Includes Lake County communities and local officials
69	USACE Interagency Coordination Agreement (ICA)	Tim	Mea	Quarterly updates to be sent to Corps Project Managers, cc Executive Director
70	WDO conformance reviews in Certified Communities	Brian	Kelcey	Chief Engineer recommendations to the Certified Community
71	WDO interpretations, support, updates	Brian	Kelcey	Determine appropriate jurisdiction and coordinate/defer to Enforcement Officer
72	Wetland preliminary jurisdictional determinations (PJD), Boundary	Juli	New Staff	review procedures/policies/forms and update as needed, increased wetland workload post-Sackett
73	Wetland Restoration Fund (WRF) program	New Staff	Juli	Watershed fee increases, State legislation for Wetlands and Small Streams Protection

REGULATORY: BRIAN, KELCEY

	2024-2025 Work Program Items	Staffing		Notes and Comments
		Primary	Support	
74	All Natural Hazards Mitigation Plan Update	Sharon	Anna	Next 5-year update in 2027
75	All Natural Hazards Plan Committee Annual Meeting	Sharon	Anna	ANHMP Annual Meeting combined with MAC on November 15, 2023. Backup: LCEMA, PBD
76	Comprehensive Stormwater Management Plan Update	Mike	Ashley	Consultant assistance proposals due May 31, 2024. Plan update approval by December 31, 2025.
77	De-icing Workshop and calibration events (5 virtual, 1 In-person)	Ashley	Anna	Multi-county entity coordination and planning efforts
78	Des Plaines River Watershed Workgroup (DRWW)	Anna	Ashley	SMC receives \$25,000 from DRWW for services
79	Fox River Chain O'Lakes Watershed-Based Plan Assistance	Sharon	Jacob, Mike	Assist local communities and Fox Waterway Agency
80	Grant search, funding notification, establishment and procurement	Mike	Sharon, Ashley	Notify County Finance, as applicable
81	IEPA-319 FY25 Countywide Grant Application	Mike	Ashley, Sharene	Application due May 15, 2024 (5 project maximum)
82	IEPA-319 Manitou Creek-Fish Lake Drain Watershed Plan Update	Mike	Jacob	WMAG/IEPA; consultant assistance, planning completion by 2024
83	IEPA-319 monitoring & maintenance inspections	Ashley, Jacob	Mike	inspections every 2-3 years during 10 year O&M period; Ashley - NBCR & Fox, Jacob - DPR
84	North Branch Watershed Workgroup (NBWW)	Ashley	Mike	SMC receives \$24,000 from NBWW for services
85	Regional/State/NGO planning and program development activities	Kurt	Mike	USACE, USGS, FEMA, NRCS, IDNR, CMAP and adjoining county regional programs
86	Stream and detention basin inventories	Interns	Jacob	management of field interns (no need 2024), public information requests
87	USDA-NRCS Upper Des Plaines River Watershed Flood Protection	Mike	Jacob	SMC is the local sponsor, host up to 3 meetings (2024-2025)
88	Watershed coordination: Des Plaines River	Jacob	Mike	Countryside Lake tributaries/Seavey headwaters, Mill Creek
89	Watershed coordination: Fox River	Sharene	Mike	McHenry County Coordination, Fox River Summit, It's Our Fox River Day
90	Watershed coordination: Lake Michigan	Mike	Jacob	IDNR Coastal Management Program, Great Lakes Coastal Resiliency Study
91	Watershed coordination: North Branch Chicago River	Ashley	Mike	Knollwood community coordination, liaison coordination with Skokie Consolidated Drainage
92	Watershed-based online mapping applications	Jacob	Jeff	Multiple watershed plans, WRAPP/Stream and Detention Inventories
93	Wetland Restoration and Preservation Plan (WRAPP)	Mike	Juli	15,000 acres potentially restorable, updates and outreach; future studies with wetland intern

PLANNING: MIKE, ASHLEY

2024-2025 Work Program Items		Staffing		Notes and Comments
		Primary	Support	
94	DCEO-STOCIP Field operations and project events	New Staff	Communications	Project status, schedule, groundbreakings, ribbon cutting events, etc.
95	DCEO-STOCIP Grant establishment, budget, scope, invoicing, management	Mike	Ernesto	Includes IGAs with Local Sponsors, amendments, outside legal counsel review
96	DCEO-STOCIP Performance and Financial reporting (PPR/PFR)	Ernesto	Sharene	Monthly reporting to DCEO. Coordination with Central Financial Services
97	DCEO-STOCIP FY22 program/project/contract management	Ernesto	Project Managers	Round 1 projects (13): \$30,000,000; Round PC projects (1-2): \$2,600,000
98	DCEO-STOCIP FY24C Buffalo Creek Improvements at Bristol Trails Park	Ernesto	Sharene	\$494,000 - Local Sponsor: Village of Lake Zurich
99	DCEO-STOCIP FY24C Buffalo Run Culvert Replacement	Ernesto	Sharene	\$252,419 - Local Sponsor: Village of Kildeer
100	DCEO-STOCIP FY24C Four Corners Basin Storm Sewer	Ernesto	Sharene	\$312,581 - Local Sponsor: TBD
101	DCEO-STOCIP FY24C Honey Lake Drain Storm Sewer Improvements	Ernesto	Sharene	\$2,496,000 - Local Sponsor: Village of North Barrington
102	DCEO-STOCIP FY24C Horatio Gardens Drainage Improvements	Ernesto	Sharene	\$2,750,000 - Local Sponsor: Vernon Township
103	DCEO-STOCIP FY24C Lewis Avenue Stormwater Improvements, Phase 1	Ernesto	Sharene	\$2,750,000 - Local Sponsor: City of North Chicago
104	DCEO-STOCIP FY24C Lewis Avenue Stormwater Improvements, Phase 2	Ernesto	Sharene	\$1,750,000 - Local Sponsor: City of North Chicago
105	DCEO-STOCIP FY24C Northwood Subdivision Stormwater Improvements	Ernesto	Sharene	\$2,750,000 - Local Sponsor: Village of Buffalo Grove
106	DCEO-STOCIP FY24C Rose Tree Lane Drainage Outfall	Ernesto	Sharene	\$695,000 - Local Sponsor: Village of Lindenhurst or Lake County Forest Preserves District
107	DCEO-STOCIP FY24C Round Lake Drain Master Plan, Phase 1	Ernesto	Sharene	\$2,750,000 - Local Sponsor: Village of Round Lake Beach
108	DCEO-STOCIP FY24C Seavey Master Plan, Phase 3	Ernesto	Sharene	\$2,750,000 - Local Sponsor: Village of Vernon Hills and Vernon Hills Park District
109	DCEO-STOCIP FY24C Skokie River Channel Improvements Phase 3	Ernesto	Sharene	\$2,000,000 - Local Sponsor: Skokie Consolidated Drainage District
110	DCEO-STOCIP FY24C West Scranton Avenue Viaduct Project, Phase 1	Ernesto	Sharene	\$2,750,000 - Local Sponsor: Village of Lake Bluff
111	DCEO-STOCIP FY24C Windsor Drive Drainage Improvement	Ernesto	Sharene	\$2,750,000 - Local Sponsor: Village of Lincolnshire
112	DCEO-STOCIP FY24C Zion 20th Street Stormwater Improvement, Phase 1	Ernesto	Sharene	\$2,750,000 - Local Sponsor: City of Zion
113	DCEO-STOCIP FY24D Bangs Lake Outfall Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Village of Wauconda
114	DCEO-STOCIP FY24D Beach Park Stormwater Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Village of Beach Park
115	DCEO-STOCIP FY24D Bull Creek Subdivision Drainage Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Libertyville Township Highway Department
116	DCEO-STOCIP FY24D Countryside/Seavey Channel Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Lake County Forest Preserves District or Countryside Lakes HOA
117	DCEO-STOCIP FY24D Del Mar Woods Stormwater Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: TBD
118	DCEO-STOCIP FY24D Fox/Chain O'Lakes Watershed Plan Implementation	Ernesto	Sharene	\$175,000 - Local Sponsor: Fox Waterway Agency or Townships/Municipalities (TBD)
119	DCEO-STOCIP FY24D Gages Lake Area Drainage Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Warren Township Highway Department
120	DCEO-STOCIP FY24D Knollwood Community Drainage Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Shields Township
121	DCEO-STOCIP FY24D Lake Zurich/Echo Lake Stormwater Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Village of Lake Zurich or Ela Township
122	DCEO-STOCIP FY24D Mill Creek Drainage Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Village of Grayslake, CLC, Avon Township, or Village of Third Lake
123	DCEO-STOCIP FY24D Montesano Avenue Stormwater Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: City of Waukegan
124	DCEO-STOCIP FY24D Sunset Avenue Detention Basin Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: City of Waukegan or Village of Gurnee
125	DCEO-STOCIP FY24D West Shore Park Drainage Improvements	Ernesto	Sharene	\$175,000 - Local Sponsor: Fremont Township Highway Department
126	FEMA-FMA FY23 Swift Current floodplain property buyouts	Sharon	Interns	\$1,000,000 application for 3 homes
127	FEMA-HMGP 4116 floodplain property buyouts	Sharon	Brian	Complete property transfers in 2024
128	FEMA-PDM Beach Park Landslide Properties Mitigation and Stream	Sharon	Sharene	Complete property transfers in 2024
129	FEMA-PDM FY22 Dady Slough Wetland Enhancement	Sharon	Ashley	Complete property acquisitions in 2024
130	FEMA-PDM FY22 North Chicago Storm Sewer, Rt 41	Sharon	Ashley	Monthly coordination meetings with stakeholders, complete easement court order in 2024
131	FEMA-PDM FY22 Sylvan Lake Dam Modification	Sharon	Ernesto	IGA with Fremont Township Highway Department, substantial completion in 2024
132	FEMA-PDM FY22 Zion Stormwater Management Project	Sharon	Sharene	IGAs with City and Park District. Complete design in 2024, construction in 2025
133	Field oversight of SMC construction projects	New Staff	Project Managers	Encourage project sponsors provide field assistance/support. Define withing specific project IGAs.
134	HUD-EDI FY23 West Scranton Avenue Viaduct	Sharon	Ernesto	Submit \$750,000 HUD application in 2024
135	IDNR Highland Park floodplain property buyouts	Sharon	Sharene	Execute \$5,000,000 IGA with City of Highland Park in 2024
136	IDNR-2018 floodplain property buyouts	Sharon	Sharene	Identify long-term ownership and maintenance responsibilities in 2024, report to SMC

CAPITAL IMPROVEMENT: ERNESTO, SHARON

	2024-2025 Work Program Items	Staffing		Notes and Comments
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137	IDNR-2019 floodplain property buyouts	Sharon	Sharene	Identify long-term ownership and maintenance responsibilities in 2024, report to SMC
138	Post-grant FEMA-HMGP 1850 floodplain property buyouts	Sharon	Sharene	Complete property transfers in 2024
139	Post-grant floodplain buyout property inspections/reporting	Sharon	Michelle	Provide annual summary property report to SMC in 2024
140	Professional services contract program	Ernesto	Sharon	Scoping, solicitation, selection, contract management, consultant oversight and management
141	SMC-SIRF FY20 Meadow Haven Creek Drainage Improvements	Jacob	Kurt	Close-out in 2024
142	SMC-SIRF FY22 Deerfield HS Stormsewer Replacement	Ashley	Jacob	On hold
143	SMC-SIRF FY23 Jackson Ave Bioswale & Spillway Improvements	Michelle	Jacob	
144	SMC-SIRF FY23 Lake Eleanora Drainage Improvements	Jacob	Kurt	
145	SMC-SIRF FY23 Osage Road Drainage Improvements	Jacob	Michelle	
146	SMC-SIRF FY24 Bunker Court Stormwater Improvements	Jacob	Ashley, Michelle	
147	SMC-WMB FY22 Bradley Road Storm Sewer Outlet	Ashley	Michelle	
148	SMC-WMB FY22 Ridge Ave & Pleasant View Drainage Improvements	Michelle	Sharene	
149	SMC-WMB FY22 Rockefeller/McCormick/Loch Ravines	Kelcey	Ashley	
150	SMC-WMB FY22 Thornberry Village Est. Storm Sewer	Jacob	Kurt	
151	SMC-WMB FY23 Channel Park Buffer Installation	Michelle	Sharene	
152	SMC-WMB FY23 Marine Drive Shoreline Improvements	Michelle	Sharene	
153	SMC-WMB FY24 Brookside Village HOA BMP Project Phase 2	Jacob	Ashley, Michelle	
154	SMC-WMB FY24 Carillon North- Basin 3 Restoration	Jacob	Ashley, Michelle	
155	SMC-WMB FY24 Harnett Park Shoreline Restoration	Michelle	Ashley, Jacob	
156	SMC-WMB FY24 Lakewood Hills Drainage Improvements Phase 1	Jacob	Ashley, Michelle	
157	SMC-WMB FY24 McCormick Ravine Restoration and Vegetation	Ashley	Jacob, Michelle	
158	SMC-WRF FY23 Grainger Woods	New Staff	Juli	IGA with Lake County Forest Preserves District, Des Plaines River watershed
159	Stormwater Infrastructure Repair Fund (SIRF) program	Kurt	Jacob	Provide annual summary project report to SMC in 2024
160	Tax exempt property filings	Sharon	Dijana	Master list report of all SMC-owned properties, status of long-term ownership to SMC in 2024
161	Voluntary floodplain buyout program administration	Sharon	Dijana	Statements of interest and master database, benefit cost analysis, flood audits, property owner

CAPITAL IMPROVEMENT: SHARON, ERNESTO

2024-2025 Work Program Items		Staffing		Notes and Comments	
		Primary	Support		
162	ENGINEERING: JEFF, MICHELLE	County facility outfall stormwater enhancements	Phil	Kelcey	Identify 20 locations and limits of significant hydraulic reach. Bull Creek @ Winchester #1
163		Damage assessment annual training	Brian	Sharon	LC EMA, FEMA, IDNR, and may include substantial damage/improvement training
164		Develop on-line flood inundation tool	Jeff	Michelle	Awaiting new NOAA product. Chain done, IDNR model for Des Plaines River.
165		Environmental Justice web applications	Jeff	Michelle	Ongoing update as data is available
166		Field equipment readiness/training	Jeff	Michelle, Jacob	GPS, drone, utility locator, iPads, kayaks, UTV etc
167		Flood event response (alert-dependent)	Brian	Kelcey	See Flood Response Manual for roles and responsibilities, Regulatory staff lead.
168		Geographic Information System (GIS) database maintenance, updates, and	Jeff	Michelle	Includes MapsOnline, ArcGIS online Web Apps, and countywide storm sewer mapping (NPDES/MS4)
169		ISWS FY24 Nippersink Creek structural assessments	Sharon	Jeff	Illinois State Water Survey flood audits
170		Lake Michigan TMDL compliance	Anna	Ernesto	New program funding approved FY24
171		Municipal Advisory Committee (MAC)	Anna	Project Managers	Coordinate 2 meetings each year, includes ANHMP annual meeting.
172		Non-regulatory technical assistance	Michelle	All Staff	Daily walk-in assignments shown on SW Calendar during public building hours; 2 hour limit - unless
173		NPDES County of Lake MS4 permit compliance	Anna	Other	Annual report signed by County Administrator. Includes outfall inspections
174		NPDES Qualifying Local Program (QLP) program	Anna	All Staff	Awaiting new ILR40 permit
175		Rain gauge/stream network, coop and rainfall analyses/notifications	Jeff	Michelle	Enhancements, data collection, maintenance, analysis, distribution, archiving
176		SMC-SIRF FY20 MacArthur Drive Drainage Swale - City of Waukegan	Kelcey	Brian	Project cost increases exceed IGA
177		SMC-WMB FY24 Knollwood Community Drainage Concept Plan	Ashley	Jacob, Michelle	Knollwood, Lake Bluff. Public meeting held on April 23, 2024
178		SMC-WMB FY24 Open Lands Sustainable Landscapes	Jacob	Ashley, Michelle	Grayslake
179		Streamgage joint funding cooperative agreements	Sharene	Dijana	USGS agreements and payments, local sponsor agreements and invoicing
180	sUAS drone program	Michelle	Mea	Update policies, as necessary	
181	Watershed Management Board (WMB) program	Michelle	Project Managers	Fox River: Sharene; Des Plaines River: Jacob; Chicago River: Ashley; Lake Michigan: Ashley	
182	MAINTENANCE: JACOB	Central Permit Facility green infrastructure BMPs	Ashley	Juli	Education and annual maintenance
183		Countywide stormwater maintenance program	Jacob	Mike	To be developed after Comp Plan updated
184		Dead Dog Creek Phase 1 and 2	Mike	Ernesto	Periodic O&M inspections through 12/1/24
185		Jaime Phase 1-2 isolated wetland mitigation site	Glenn	Other	Routine annual maintenance
186		Maintenance Pilot Program Management	Jacob	Ernesto	SMC can provide limited resources to facilitate resolution, compiling maintenance resource request
187		Maintenance Pilot Program: Equipment PMCS (Preventative Maintenance	Jacob	Ernesto	UTV annual service,
188		Maintenance Pilot Program: Field equipment safety training and operation	Jacob	Ernesto	Identify required safety certifications and training. Track and document certified operators.
189		SMC project maintenance and monitoring plan	Jacob	Project Managers	Adaptive management of sites owned by SMC and project sites for which SMC has authority to
190		SMC-MPP FY24 Delany Road - Shirley Drive - Midlane GC	Jacob	Ernesto	Waukegan
191		SMC-MPP FY24 Falling Waters - Route 45 - Mill Creek	Jacob	Ernesto	Lindenhurst
192		SMC-MPP FY24 Stream clean-up sponsorships and outreach	Mike	Ashley	\$4,000 based on \$1,000 per watershed
193		SMC-WMB FY21 Bull Creek/Manor Ave Stream Maintenance	Kelcey	Jacob	Beach Park
194		SMC-WMB FY23 Grand Dominion Clemson Levelor	Michelle	Sharene	Mundelein
195		SMC-WMB FY23 Manitou Creek Beaver Conflict & Stream Maintenance	Michelle	Sharene	Manitou Creek Drainage District
196		SMC-WMB FY24 Shoreline Eurasian Milfoil Management	Michelle	Ashley, Jacob	