

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, March 31, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3N9xYyP>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:<https://bit.ly/3N9xYyP>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.9)

APPROVAL OF MINUTES

8.1 [22-0484](#)

Minutes from February 24, 2022.

Attachments: [F&A 2.24.22 Final Minutes](#)

8.2 [22-0485](#)

Minutes from March 3, 2022.

Attachments: [F&A 3.3.22 Final Minutes](#)

REPORTS

8.3 [22-0418](#)

Report from Robin M. O'Connor, County Clerk, for the month of February 2022.

Attachments: [LCC Report for February 2022](#)

8.4 [22-0427](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of February 2022.

Attachments: [February 2022](#)

HEALTH & COMMUNITY SERVICES

8.5 [22-0467](#)

Joint resolution accepting the Public Institute of Metropolitan grant and authorizing an emergency appropriation in the amount of \$15,000 for the Protecting Our Patients Affirming Care grant.

- The \$15,000 Public Institute of Metropolitan grant will include training and

education of care teams.

- The \$15,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period March 1, 2022, through June 30, 2022.

Attachments: [POP Affirming Care Grant \\$15K](#)

8.6 [22-0468](#)

Joint resolution accepting the Schreiber Foundation grant and authorizing an emergency appropriation in the amount of \$5,000 for the iGrow grant.

- The \$5,000 Schreiber Foundation grant will used to support existing staff.
- The \$5,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period December 1, 2021, through November 30, 2022.

Attachments: [Schreiber Foundation Grant \\$5K](#)

8.7 [22-0469](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$18,461 for the Substance Use Prevention Services grant.

- The \$18,461 Illinois Department of Human Services grant will support community education and program supplies.
- The \$18,461 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2021, through June 30, 2022.

Attachments: [SUPS Grant \\$18K](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.8 [22-0452](#)

Joint resolution authorizing a contract with Perkin Elmer Health Sciences, Inc., Shelton, Connecticut in the amount of \$52,454.50 for the purchase of a graphite furnace for the Lake County Public Works Department including training and annual maintenance.

- The current graphite furnace at the Lake County Environmental laboratory is unable to be repaired and needs to be replaced in order to continue running metals analyses in the laboratory.
- The current graphite furnace has reached its end of life according to the manufacturer and replacement parts are no longer produced to repair this piece of equipment.

- A Request for Proposal was extended to 9 vendors, responses were received from 2 vendors, and 1 vendor was short-listed for finalist interviews.
- Based on the criteria set forth in the Request for Proposals, the evaluation committee selected Perkin Elmer Health Sciences, Inc., as the most qualified vendor.
- The contract includes the purchase of the graphite furnace in the amount of \$49,701.80, training services in the amount of \$2,752.70 for a total contract cost of \$52,454.50.

Attachments: [22-0452 Final RFP](#)

[22-0452 Scoring Matrix for Board Approval](#)

[22-0452 Vendor Disclosure Form](#)

8.9 [22-0453](#)

Joint committee action authorizing Contract Modification Number One for Agreement 21154 with Applied Technologies, Inc., Lake Villa, Illinois, for further investigation of the Antioch Township Sanitary Sewer.

- Engineering Services for the Antioch Township Sanitary Sewer Study Update is under contract with Applied Technologies, Inc., Lake Villa, Illinois, in the amount of \$49,500 under Professional Services Agreement #21154 effective September 21, 2021. The Study, completed in December 2021, updated construction and connection costs, identified an alternate sewage collection system and identified potential sub-service areas.
- Based on the Study, the need to evaluate alternate conveyance options and sub service areas that may provide cost savings and the need to investigate funding sources were identified.
- Contract Modification Number One is required for additional engineering services to evaluate alternate conveyance options and sub service areas that may provide cost savings and the need to investigate funding sources. Contract Modification Number One increases the amount of the Engineering Services contract by \$48,400, from \$49,500 to \$97,900.
- In accordance with Section 33.08 of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.

Attachments: [22-0453 Antioch Sewer Update Eng Agreement](#)

[22-0453 Contract Modification 1](#)

[22-0453 Vendor Disclosure Statement](#)

REGULAR AGENDA

LAKE COUNTY PARTNERS

8.10 [22-0460](#)

Lake County Partners Update.

Attachments: [FA March 2022v2](#)

HEALTH & COMMUNITY SERVICES

8.11 [22-0463](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$1,037,539 for the COVID-19 Crisis grant.

- The \$1,037,539 Illinois Department of Public Health grant will fund five new positions, consultants, contact tracing support, and indirect expenses.
- The \$1,037,539 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period January 1, 2022, through June 30, 2023.

Attachments: [COVID-19 FY22 Crisis Grant - Recovery](#)

8.12 [22-0464](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$850,000 for the COVID-19 Response grant.

- The \$850,000 Illinois Department of Public Health grant will help defray costs associated with the administration of COVID-19 response efforts.
- The \$850,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period January 1, 2022, through December 31, 2022.

Attachments: [COVID-19 Response Grant](#)

8.13 [22-0465](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$170,000 for the Illinois Breast and Cervical Cancer Program.

- The \$170,000 Illinois Department of Public Health grant will be used for medical and radiological fees to support the program.
- The \$170,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the

Fiscal Year (FY) 2022 budget.

- The grant award will be for the period July 1, 2021, through June 30, 2022.

Attachments: [IBCCP Grant \\$170K](#)

8.14 [22-0466](#)

Joint resolution accepting the Illinois Primary Health Care Association grant and authorizing an emergency appropriation in the amount of \$1,090,800 for the Pandemic Health Navigator Program grant.

- The \$1,090,800 Illinois Primary Health Care Association grant will be used to extend program services.
- The \$1,090,800 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period January 1, 2022, through June 30, 2022.

Attachments: [PHNP Grant \\$1.09M](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.15 [22-0450](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County and the Village of Buffalo Grove.

- The County and the Village have previously entered into an Agreement for Sewage Disposal, dated July 18, 1972, which expired on April 18, 2012.
- The Village desires to enter into a new agreement to secure a long-term source for Sewage Treatment services and the County owns and operates a system of interceptor sanitary sewers and a wastewater treatment facility to transport and treat sewage at the County's Southeast Plant.
- The Village currently owns, operates, and contains the Municipal Sewage Collection System, that is tributary to the County Southeast Sewerage System.
- The Village shall be permitted to extend, enlarge, or otherwise modify or improve its Sewage Collection System in any manner that it determines is necessary and appropriate to serve its Customers within its Service Area; provided that any such extension, enlargement, modification, or improvement shall be undertaken in accordance with the terms of the IGA.
- The Village of Buffalo Grove approved the IGA on February 22, 2022.
- This resolution authorizes the execution of IGA between the County and the Village of Buffalo Grove.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [22-0450 Lake County Buffalo Grove Wholesale Sewer Agreement](#)

8.16 [22-0451](#)

Joint Resolution authorizing execution of a Water Purchase and Sale Contract with

the Village of Buffalo Grove for the purchase and sale of potable water, via Lake Michigan, to the County's customers within its water distribution system.

- The Lake County Public Works Department has sought to secure a permanent supply of Lake Michigan water to serve the 1,227 service connections in the Pekara and Horatio Gardens neighborhoods that are currently being served by five wells.
- Buffalo Grove has been identified as the best source to provide Lake Michigan water to these unincorporated areas by contract through the Northwest Water Commission (NWC) and has storage reservoirs near the County's System and backup wells, which would continue to supply water in the event of a NWC shutdown.
- LCPW is currently in the process of obtaining a Lake Michigan water allocation for this area and would construct a delivery structure as required by contract to connect.
- The Village of Buffalo Grove approved the Contract on February 22, 2022.
- This resolution authorizes the execution of the Contract between County and the Village of Buffalo Grove for purchase of Lake Michigan water.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [22-0451 Lake County Pekara Water Agreement](#)

8.17 [22-0337](#)

Joint resolution renewing an Intergovernmental Agreement (IGA) between Lake County Planning, Building and Development (PBD) and the Village of Hainesville.

- PBD currently conducts plan reviews and inspections within the Village of Hainesville pursuant to an IGA with the Village.
- In advance of the current agreement expiration in April of 2022, an IGA renewal has been prepared to continue County services to the Village.
- The revised contract has been reviewed and approved by the State's Attorney's Office.

Attachments: [Hainesville Bldg Inspection IGA \(renewal\)](#)

8.18 [22-0504](#)

Joint resolution authorizing on a certain named property, 27709 N. Oak Street, Wauconda, Illinois, Parcel Identification Number (PIN) #09-28-103-117, the demolition of a dangerous and unsafe residential structure and related accessory buildings deemed to be an immediate and continuing hazard to the community.

- Pursuant to state law, the County Board has authority to expedite the demolition of any open and vacant buildings within unincorporated portions of Lake County that constitute an immediate and continuing hazard to the community per 55 ILCS 5/5-1121.
- Planning, Building and Development (PBD) has identified a residential structure and related accessory buildings (all together referred to as the "buildings") within

- unincorporated Lake County that constitute an immediate and continuing hazard to the community in which the buildings are located.
- Upon County Board approval, the State's Attorney will notify the property owners and lienholders of record of the pending action pursuant to statute.
 - Upon expiration of the 30-day notice period, if the property owners and lienholders of record have not caused the buildings to be demolished, repaired, or otherwise restored to a safe condition, or have not filed an appeal of the action in the Circuit Court Clerk's Office, PBD will initiate the demolition of the buildings and removal debris, or other hazardous, noxious, or unhealthy substances or materials.

Attachments: [Presentation 27709 Oak \(002\)](#)

FINANCIAL & ADMINISTRATIVE

Chief County Assessor

8.19 [22-0462](#)

Chief County Assessment Office Annual Update.

Attachments: [Chief County Assessment Office Presentation 2022](#)

Facilities and Construction Services

8.20 [22-0029](#)

Director's Report - Facilities and Construction Services.

- Review of Job Order Contracting (JOC) projects exceeding \$350,000.

Attachments: [JOC Over \\$350K Memo 25MAR22](#)

Human Resources

8.21 [22-0031](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.22 [22-0471](#)

Resolution authorizing a one-year renewal with CDW-G, Vernon Hills, Illinois, for Cisco SMARTnet maintenance and support in the amount of \$110,379.44 with the option to renew for two, 12-month periods.

- Lake County currently uses Cisco SMARTnet to facilitate rapid support to network equipment affecting network switches, virtual private network (VPN), and internet connectivity.
- The contract is expiring, and Enterprise Information Technology recommends a one-year renewal with the option to renew for two, 12-month periods.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative

purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.

- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners formally known as NIPA (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY22 - CDW \(Cisco SmartNet\) MRBM994 - \\$110,379.44 - QUO](#)

[FY22 - CDW \(Cisco SmartNet\) - VDF](#)

8.23 [22-0470](#)

Resolution authorizing a one-year renewal with CDW-G, Vernon Hills, Illinois, for Cisco Direct Threat Defense licenses in the amount of \$39,780 with the option to renew for two, 12-month periods.

- Lake County utilizes firewalls to protect from malicious external threats. Licensing is required to enable specific defenses, of which, our Threat Defense licenses are expiring.
- Enterprise Information Technology recommends a one-year contract with CDW-G to renew Cisco Direct Threat Defense licenses with the option to renew for two, 12-month periods.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners formally known as NIPA (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY22 - CDW \(Threat Defense & URL License\) - MPXW529 - \\$39,780 - Q](#)

[FY22 - CDW \(Threat Defense & URL License\) - VDF](#)

8.24 [22-0030](#)

Director's Report - Enterprise Information Technology.

Finance

8.25 [22-0032](#)

Director's Report - Finance.

9. County Administrator's Report

10. Executive Session

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

10.2A [22-0486](#)

Executive Session Minutes from February 24, 2022.

11. **Members Remarks**

12. **Adjournment**

Next Meeting: April 7, 2022.