

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, February 9, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3HHc2dE>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Vice Chair Vealitzek called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Member Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

** Electronic Attendance: Chair Frank*

Other Attendees:

In Person:

Alex Carr, Communications

Carl Kirar, Facilities and Construction Services

Cassandra Hiller, County Administrator's Office

Darcy Adcock, Human Resources

James Yanecek, Sheriff's Office

Jim Chamernik, Sheriff's Office

Jim Hawkins, County Administrator's Office

John Idleburg, Sheriff's Office

John Light, Human Resources

Katie Ladis, Sheriff's Office

Kevin Considine, Lake County Partners

Kevin Quinn, Communications

Kurt Woolford, Stormwater Management

Lisle Stalter, State's Attorney's Office

Matt Meyers, County Administrator's Office

Mike Wheeler, Finance

Melanie Nelson, State's Attorney's Office

Patrice Sutton, Finance

Robin Grooms, County Administrator's Office

Ruby Acosta, Finance

RuthAnne Hall, Purchasing

Tammy Chatman, Communications

Electronically:

Abby Krakow, Communications

Adam Krueger, Finance

Arnold Donato, Stormwater Management

Ashley Rack, Sheriff's Office

Brea Barnes, Finance

Brenda O'Connell, Planning, Building and Development
Carissa Casbon, Board Member
Chris Blanding, Enterprise Information Technology
Claudia Gilhooley, 19th Judicial Circuit Court
Daniel Eder, EMA
Eric Waggoner, Planning, Building and Development
Erik Karlson, Enterprise Information Technology
Errol Lagman, Finance
Frank D'Andrea, Finance
Holly Kim, Treasurer
Irshad Khan, Facilities and Construction
Janna Philipp, County Administrator's Office
Jen Brennan, Communications
Jeremiah Varco, Facilities and Construction
Jerial Jorden-Woods, Finance
John Anderson, Public
Jolanda Dinkins, County Board Office
Jon Nelson, Division of Transportation
Jonathan Joy, Facilities and Construction
Joy Gossman, Public Defender
Karen Fox, State's Attorney's Office
Kevin Dominguez, Finance
Kevin Hunter, Board Member
Krista Kennedy, Finance
Marah Altenberg, Board Member
Mark Pfister, Health Department
Mary Crain, Division of Transportation
Melissa Gallagher, Finance
Mick Zawislak, Daily Herald
Nick Principali, Finance
Nicole Rogers, Finance
ShaTin Gibbs, Finance
Sonia Hernandez, County Administrator's Office
Stacy Davis Wynn, Purchasing
Steve Winnecke, ETSB
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office
Tiffany Becker, Facilities
Todd Schroeder, 19th Judicial Circuit Court

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

7.1 [23-0073](#)

Resolution authorizing the updated Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Illinois Fraternal Order of Police Labor Council (ILFOPLC) Sworn Deputy Unit, to include additional agreed upon conditions.

Attachments: [LCSO Law Enforcement 2020 - 2023.Final Clean Copy 2.21.23](#)
[LCSO_Law Enforcement_2020 - 2023.Final Redline Copy 2.21.23](#)

John Light, Human Resources Director, reported on the updated document for the Collective Bargaining Agreement with the Lake County Sheriff's Office.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

7.2 [23-0174](#)

Joint resolution authorizing a five-year contract with Axon, Scottsdale, Arizona, for the purchase of tasers for the Lake County Sheriff's Office in the total amount of \$552,369.20.

Attachments: [Axon Taser 5 Year Quote](#)
[Complete with DocuSign VENDOR DISCLOSURE STA\[1\]](#)
[Sourcewell Letter](#)
[Lake County T7 Program Analysis](#)
[Taser Useful life Info](#)
[Taser X2-X26P Pricing](#)

Jim Chamernik, Business Manager, Sheriff's Office, reported on the contract for 150 tasers and introduced James Yanecek, Sergeant, Sheriff's Office. Sergeant Yanecek provided clarification with the contract. Discussion ensued.

A motion was made by Member Kyle, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8. New Business

CONSENT AGENDA (Items 8.1 - 8.8)

REPORTS

8.1 23-0196

Report from Anthony Vega, County Clerk, for the month of December 2022.

Attachments: [LCC Report for December 2022](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

HEALTH & COMMUNITY SERVICES

8.4 23-0141

Joint resolution approving the Eighth Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY19) Annual Action Plan (AAP).

Attachments: [2019 AAP 8th Amendment DRAFT](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.5 23-0142

Joint resolution approving the Second Amendment to Program Year 2022 (PY22) HUD Annual Action Plan (AAP) and authorizing an emergency appropriation in the amount of \$185,000.

Attachments: [PY22 AAP 2nd Amendment DRAFT](#)
[Emergency Appropriation 2023-03 PY2022](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

LAW & JUDICIAL

8.6 [23-0201](#)

Joint resolution approving Intergovernmental Agreements (IGAs) for the collaborative use of the Lake County ETSB CAD and Mobile Systems among Fox Lake, Gurnee, Lakemoor, Libertyville, Mundelein, Round Lake Beach, Round Lake, Round Lake Park, Vernon Hills, Waukegan, Winthrop Harbor, Zion, Lake County, and the Lake County ETSB.

- Attachments:** [LCETSB_Fox Lake CAD Mobile IGA](#)
[LCETSB_Gurnee CAD Mobile IGA](#)
[LCETSB_Lakemoor CAD Mobile IGA](#)
[LCETSB_Libertyville CAD Mobile IGA](#)
[LCETSB_Mundelein CAD Mobile IGA](#)
[LCETSB_Round Lake Beach CAD Mobile IGA](#)
[LCETSB_Round Lake CAD Mobile IGA](#)
[LCETSB_Round Lake Park CAD Mobile IGA](#)
[LCETSB_Vernon Hills CAD Mobile IGA](#)
[LCETSB_Waukegan CAD Mobile IGA](#)
[LCETSB_Winthrop Harbor CAD Mobile IGA](#)
[LCETSB_Zion CAD Mobile IGA](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

FINANCIAL & ADMINISTRATIVE

8.7 [23-0199](#)

Resolution authorizing the emergency appropriation of all accumulated Public, Educational, and Governmental (PEG) Access Channel Fees revenue for the purpose of funding needed upgrades to Lake County Television (LCTV) equipment and studios in the amount of \$958,042.

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.8 [23-0225](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [Feb-23 Carryovers - Final](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

REGULAR AGENDA

8.2 [23-0270](#)

Treasurer Holly Kim's Cash and Investment Report May 2022.

Attachments: [Treasurer Holly Kim's Cash and Investment Report May 2022](#)
[Treasurer Holly Kim's Cash and Investment Report May 2021](#)

A motion was made by Member Clark, seconded by Member Danforth, that this report be moved from the consent agenda to the regular agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

Item 8.2 and 8.3 were moved from consent agenda to the regular agenda, discussed and voted on together.

Holly Kim, Treasurer, reported on the delay for the submittal of the Treasurer's report.

Patrice Sutton, Chief Financial Officer, clarified there are two reports, one from the previous year and one for the current year. Discussion ensued.

A motion was made by Member Clark, seconded by Member Danforth, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.3 [23-0272](#)

Treasurer Holly Kim's Cash and Investment Report June 2022.

Attachments: [Treasurer Holly Kim's Cash and Investment Report June 2022](#)
[Treasurer Holly Kim's Cash and Investment Report June 2021](#)

A motion was made by Member Clark, seconded by Member Danforth, that this report be moved from the consent agenda to the regular agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

Item 8.2 and 8.3 were moved from consent agenda to the regular agenda, discussed and voted on together. See consolidated notes under item 8.1.

A motion was made by Member Clark, seconded by Member Danforth, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

LAKE COUNTY PARTNERS

8.9 [23-0190](#)

Lake County Partners Update.

Attachments: [FA 2-9-23 FINAL](#)

Kevin Considine, Chief Executive Officer, Lake County Partners, provided an update on economic growth, trends and forecasts, the project pipeline, the five year metrics, 2023 business attraction and retention, and the CEDS implementation. Discussion ensued.

FINANCIAL & ADMINISTRATIVE

Facilities and Construction

8.10 [23-0224](#)

Resolution authorizing an agreement with Kone, Inc., Lombard, Illinois, for Elevator Modernization in the Administrative Tower in the amount of \$1,891,324.

Attachments: [KONE Modernization - Lake County Admin Bldg 1-25-23 vendor disclosure statement v5 FINAL \(002\)](#)

Carl Kirar, Facilities and Construction Director, reported on the contract for the elevator modernization in the Administrative Tower. Discussion ensued.

A motion was made by Member Danforth, seconded by Member Kyle, that this

resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Not Present: 1 - Member Parekh

8.11 [23-0228](#)

Resolution authorizing execution of a contract with Engineered Services, DBA Powerlink Electric, Vernon Hills, Illinois in the amount of \$1,660,290 for the Depke Emergency Generator and Main Switchboard Replacement.

Attachments: [Vendor Disclosure Form](#)
[23007 Bid Tab](#)
[23007 Bid Final 12.14.22](#)

Carl Kirar, Facilities and Construction Director, reported on the contract with Powerlink Electric for a new switchboard at the Juvenile Detention Complex. Discussion ensued.

A motion was made by Member Clark, seconded by Member Danforth, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.12 [23-0230](#)

Resolution authorizing an agreement with Altorfer Power Systems, Addison, Illinois, for generator maintenance service for Various Lake County locations in an estimated amount of \$33,000.

Attachments: [Altorfer Power Systems Combined Annex, Jail, CBCC, CCT, Depke, CPF](#)
[Lake County Vendor Disclosure 2023](#)

Carl Kirar, Facilities and Construction Director, reported on the annual maintenance contract for the County's generators with Altorfer Power Systems.

A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.13 [23-0231](#)

Committee action approving Contract Modification Number One with DLR Group, Inc., Chicago, Illinois for the continued architectural and engineering services and the Construction Administration phase of the Robert W. Depke Juvenile Justice Complex Expansion - Phase 2 Bridge Projects in the amount of \$446,883.

Attachments: [21164 Modification 1 DRAFT 1-27-23](#)
[21164 Fully Executed Agreement](#)
[21164 Fully Executed Agreement](#)
[vendor disclosure statement v5 FINAL DLR Group Signed 210130](#)

Carl Kirar, Facilities and Construction Director, reported on the contract modification for the architectural and engineering services for the expansion of the Robert W. Depke Juvenile Justice complex. Discussion ensued.

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.14 [23-0203](#)

Resolution authorizing the acceptance of a Federal Emergency Management Agency (FEMA) Grant under the Federal Fiscal Year (FFY) 2022 Emergency Operations Center Grant Program (EOC) by the State of Illinois, Illinois Emergency Management Agency (IEMA), awarded to Lake County, and authorizing an emergency appropriation of \$1,000,000 of both revenue and expense to execute the grant proceeds.

Carl Kirar, Facilities and Construction Services Director, reported on the grant for the Regional Operations and Communications (ROC) Facility. The funds will help with the cost of the construction of the facility. Discussion ensued.

RuthAnne Hall, Purchasing Agent, reported on the contract bidding process and the upcoming pre-bid contractor's meeting for the ROC Facility. Discussion ensued.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.15 [23-0094](#)

Director's Report - Facilities and Construction Services.

There was no Facilities and Construction Services report.

A discussion ensued in regards to the Lincoln Plaza.

Human Resources

8.16 [23-0262](#)

Committee action approving the reclassification of Human Resources position 32021 from a grade 11 to grade 12.

Attachments: [HR - Reclassification Asst HR Director Position 32021](#)

John Light, Human Resources Director, reported on the reclassification of the Human Resources position.

A motion was made by Member Clark, seconded by Member Kyle, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.17 [23-0096](#)

Director's Report - Human Resources.

There was no Human Resources Director's report.

A discussion ensued regarding looking at qualifications for positions and having a compensation study.

A motion was made by Member Kyle, seconded by Member Clark, to direct staff to dedicate resources to investigate employee moral and do a background study. The motion carried unanimously by voice vote.

Member Parekh joined the meeting at 9:23 a.m.

Enterprise Information Technology

8.18 [23-0236](#)

Committee action approving Contract Modification Number One with CDW Government (CDW-G), Vernon Hills, Illinois, to renew CoreView, a Microsoft tenant auditing solution, for \$100,751.50.

Attachments: [FY23 CDW - Coreview NDQB503 Renewal \\$100,751.50 - QUO](#)
[FY23 CDW - CoreView VDF](#)

Chris Blanding, Chief Information Officer, reported on the contract modification for the price increase due to additional licenses for the CoreView software. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Danforth

8.19 [23-0239](#)

Committee action approving Contract Modification Number One with CDW Government (CDW-G), Vernon Hills, Illinois, to renew the annual software and maintenance service for the County's backup system for \$52,742.24.

Attachments: [FY23 - CDW 2997854 Renewal NDLN504 \\$52,742.24](#)
[FY23 - CDW NDLN504 - VDF](#)

Chris Blanding, Chief Information Officer, reported on the contract modification for the back up system with CoreView. Discussion ensued.

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.20 [23-0097](#)

Director's Report - Enterprise Information Technology.

Chris Blanding, Chief Information Officer, stated the Cyber Security Awareness Policy is being reviewed by the State's Attorney's Office and will be coming to the F&A Committee for review.

Finance

8.21 [23-0216](#)

Resolution authorizing a two-year initial contract plus three one-year renewal options with Vanguard Archives, Franklin Park, Illinois, for Offsite Record Storage for Lake County in the estimated annual amount of \$120,000.

Attachments: [22162 Storage RFP](#)
[22162 Draft Agreement](#)
[22162 Scoring Matrix](#)
[Vendor Disclosure Form](#)

RuthAnne Hall, Purchasing Agent, reported on the contract for record retention.

A motion was made by Member Pedersen, seconded by Member Parekh, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.22 [23-0218](#)

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

Items 8.22 - 8.27 were discussed and voted on together.

Patrice Sutton, Chief Financial Officer, reported on the Tax Abatement Ordinance General Obligation for Refunding Bonds.

A motion was made by Member Clark, seconded by Member Danforth, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.23 [23-0219](#)

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.
Items 8.22 - 8.27 were discussed and voted on together. See consolidated notes on item 8.22.

A motion was made by Member Clark, seconded by Member Danforth, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.24 [23-0220](#)

Tax Abatement Ordinance for the Series 2013 General Obligation Road Bonds.
Items 8.22 - 8.27 were discussed and voted on together. See consolidated notes on item 8.22.

A motion was made by Member Clark, seconded by Member Danforth, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.25 [23-0221](#)

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.
Items 8.22 - 8.27 were discussed and voted on together. See consolidated notes on item 8.22.

A motion was made by Member Clark, seconded by Member Danforth, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.26 [23-0222](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.
Items 8.22 - 8.27 were discussed and voted on together. See consolidated notes on item 8.22.

A motion was made by Member Clark, seconded by Member Danforth, that this

ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.27 [23-0223](#)

Tax Abatement Ordinance for the Series 2022 General Obligation Refunding Bonds.
Items 8.22 - 8.27 were discussed and voted on together. See consolidated notes on item 8.22.

A motion was made by Member Clark, seconded by Member Danforth, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.28 [23-0254](#)

Finance Department - Monthly Report (December 2022).

Attachments: [Monthly Financial Report - December 2022.pdf](#)

Patrice Sutton, Chief Financial Officer, introduced Melissa Gallagher, Deputy Finance Director, and Ruby Acosta, Accountant III, and provided a presentation on the monthly financial report. Discussion ensued.

RuthAnne Hall, Purchasing Agent, reported on the purchasing process within the departments. Discussion ensued.

8.29 [23-0098](#)

Director's Report - Finance.

There was no Finance Director's report.

County Administration

8.30 [23-0241](#)

Resolution authorizing a professional services agreement with Romaine Empire, Inc., "Farmer's Fridge", Chicago, Illinois, to host a trial for placement and operation of self-service prepared food fridges in Lake County in an amount not to exceed \$96,000 annually with yearly renewal options.

Attachments: [Lake County Libertyville and Waukegan Fridge Agreement FF 01302023](#)
[Vendor Disclosure Form- ROMAINE EMPIRE INC dba Farmers Fridg](#)

Matt Meyers, Assistant County Administrator, and Robin Grooms, Sustainability Programs Manager, reported on the contract with Farmer's Fridge. Discussion ensued.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.31 [23-0274](#)

Resolution creating four temporary full-time equivalent positions in the Stormwater Management Commission for the functional needs of its Capital Improvement Program.

Kurt Woolford, Executive Director, Stormwater Management, and Matt Meyers, Assistant County Administrator, reported on the grant agreement to fund four temporary full-time positions for the Stormwater projects. Discussion ensued.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

9. County Administrator's Report

The County Administrator's Report and Member's Remarks were discussed together.

Jim Hawkins Deputy County Administrator, stated staff will work with the CFO and Treasurer's office to comeback with coordinated answers related to reports. Mr. Hawkins also provided an overview of the discussion on the moral and staff culture survey.

Matt Meyers, Assistant County Administrator, introduced Carl Kirar, Facilities and Construction Services Director, and Member Clark to present a bike path project in Libertyville.

Member Clark reported on the project for a new bike path on the Libertyville campus. Member Clark asked the Financial and Administrative Committee for additional staff time and resources to research the project. There was Committee consensus directing staff to invest additional time and resources on the Libertyville bike path project.

10. Executive Session

A motion was made by Member Danforth, seconded by Member Clark, that the committee go into executive session. The motion carried by the following vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

11. Members' Remarks

The County Administrator's Report and Member's Remarks were discussed together. See consolidated notes under County Administrator's Report.

12. Adjournment

Vice Chair Vealitzek declared the meeting adjourned at 10:57 a.m.

Next Meeting: March 2, 2023

Meeting minutes prepared by Kristy Cechini.