

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Agenda Report - Final

Thursday, January 8, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
[**https://bit.ly/3MUUNum**](https://bit.ly/3MUUNum)

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order:

(1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:

Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Members**
4. **Addenda to the Agenda**
5. **Public Comment**
6. **Chair's Remarks**
7. **Unfinished Business**
8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.13)

MINUTES

8.1 26-0020

Committee action approving the Financial and Administrative Committee minutes from December 4, 2025.

Attachments: [F&A 12.4.25 Final Minutes](#)

REPORTS

8.2 26-0036

Report from Anthony Vega, County Clerk, for the month of November 2025.

Attachments: [County Clerk Monthly Finance Report for November 2025](#)

8.3 26-0035

Cash & Investment Report from Holly Kim, Treasurer, for the month of November 2025.

Attachments: [FSG 11-30-25.pdf](#)

[Lake County Investment Portfolio Summary - November 2025.pdf](#)

[Cash & Investment Report - Nov 30, 2024.pdf](#)

LAW & JUDICIAL

8.4 26-0032

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Villages of Lake Barrington and North Barrington, Lake County and the Lake County Sheriff's Office (LCSO) from January 1, 2026, to December 31, 2028, in the estimated annual amount of \$1,156,970.89.

- The Villages of Lake Barrington and North Barrington have agreed to renew the

police services contract for a three-year period from January 1, 2026, to December 31, 2028, in the estimated annual amount of \$1,156,970.89 with a 3 percent cost of living adjustment for personnel costs for years two and three.

- Based on previous calls for service, the Village of Lake Barrington pays 68 percent of the total monthly cost, and the Village of North Barrington pays 32 percent of the total monthly cost.
- The contract continues the 24-hour one car per shift services, seven days per week, every day of the year.
- This renewal contract maintains three deputies per day working eight and one-half (8.5) personnel hours per shift which allow for overlap of services to facilitate shift changes.
- The State's Attorney's Office, County Finance and the Risk Department have reviewed this renewal contract.
- The Villages of Lake Barrington and North Barrington will reimburse the cost of the three contract deputy positions for all three years.

Attachments: [2026-2028 IGA Village of North and Lake Barrington Contract Rate Calc](#)

[IGA North and Lake Barrington Police Contract 2026-2028.pdf](#)

8.5 26-0033

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Village of Beach Park (Beach Park), Lake County and the Lake County Sheriff's Office (LCSO) from January 1, 2026, to December 31, 2028, in the estimated annual amount of \$771,313.93.

- Beach Park and LCSO have agreed to renew the police services contract for a three-year period from January 1, 2026, through December 31, 2028 in the estimated annual amount of \$771,313.93 with a 3 percent cost of living adjustment for personnel costs for years two and three.
- LCSO has provided police services to Beach Park for 24 years.
- The contract includes a continuation of the current services which include two 8.5 -hour shifts per day, from 6:30 a.m. to 11:00 p.m.
- The State's Attorney's Office, County Finance and Risk Department have reviewed this renewal contract.
- Beach Park will reimburse the cost of the two contract deputy positions for all three years.

Attachments: [2026-2028 IGA Village of Beach Park Police Contract - signed](#)

[2026-2028 IGA Village of Beach Park Contract Rate Calculations.pdf](#)

8.6 [26-0027](#)

Joint resolution authorizing the acceptance of a state fiscal year (SFY) 2026 Juvenile Justice Council (JJC) grant awarded to the Lake County State's Attorney's Office by the Illinois Juvenile Justice Commission (IJJC) through the Illinois Department of Human Services (DHS) to enhance and strengthen the Lake County JJC, which is run by the Lake County State's Attorney's Office, and approving an emergency appropriation of \$80,000 in grant funds.

- The Lake County Juvenile Justice Council (JJC) is a collaborative effort of many government and private agencies addressing juvenile justice procedures and programs that are proactive in preventing delinquency.
- The Lake County State's Attorney's Office has been awarded a seven-month JJC Grant, December 1, 2025, through June 30, 2026, in the amount of \$80,000 from the Illinois Juvenile Justice Commission (IJJC) through the Illinois Department of Human Services (IDHS).
- Grant program funding in the amount of \$80,000 will support the creation and purchase of preventative/proactive printed materials and giveaways, webpage/website designer, attendance at the annual Juvenile Justice Council Conference, and two part-time, contracted positions - a JJC Coordinator and a Racial and Ethnic Disparity Reduction Coordinator.
- The source of funding for this JJC project is 100 percent grant funds; no matching funding is required.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [JJC Grant-Budget Summary UPDATED](#)

8.7 [26-0040](#)

Joint resolution authorizing the acceptance and execution of a Bloodsworth grant awarded by the Bureau of Justice Assistance (BJA) to the Illinois Innocence Project (IIP) of which the Lake County State's Attorney's Office (LCSAO) is subgrantee, to partner with the LCSAO to reduce the number of wrongful convictions within Lake County including an emergency appropriation of \$245,327 in grant funds.

- The Lake County State's Attorney's Office (LCSAO) has been awarded a Bloodsworth grant of \$245,327 through the Bureau of Justice Assistance (BJA) as subgrantee through the Illinois Innocence Project (IIP).
- The proposed one-year grant term is October 1, 2025, through September 30, 2026.
- The Illinois Innocence Project (IIP), who will act as lead agency, seeks to collaborate with the Lake County State's Attorney's Office (LCSAO) as subgrantee, to support DNA casework and reduce the number of wrongful convictions, including litigating postconviction cases.
- LCSAO will use funds for the salary and fringe of a part-time (.5 FTE) Conviction Integrity Unit Director (position 41185), along with both a contracted paralegal and investigator, expert witness testimony and computer software.

- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [Bloodsworth Grant-Budget Summary UPDATED](#)

8.8 26-0062

Joint resolution authorizing the acceptance and execution of an Illinois Department of Human Services (IDHS) Named Appropriation Programming grant assisting the Lake County State's Attorney's Office Gun Violence Prevention Initiative (GVPI) to help reduce violence by increasing community response of shootings, and approving an emergency appropriation of \$1,500,000 in grant funds.

- The Lake County State's Attorney's Office (LCSAO) has been awarded \$1,500,000 in IDHS Named Appropriation Programming funding that was appropriated via legislation, for the six-month period of January 1, 2026, through June 30, 2026.
- LCSAO will use these funds to cover 100 percent of the salary and benefits of the five Gun Violence Prevention Initiative (GVPI) staff, printed materials and other outreach supplies and a subaward to the Waukegan Township for the GVPI Peacemaker services.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [IDHS Grant-Budget Summary UPDATED](#)

8.9 25-1586

Joint resolution authorizing an emergency appropriation in Fund 254 Children's Waiting Room to fund benefits expenses of the Fiscal Year 2025 budget in the amount of \$8,200 from the Fund 254 fund balance.

- Lake County has incurred expenses benefits that exceed the amount approved in the Fiscal Year (FY) 2025 budget due to a change in benefit elections that occurred after the FY 2025 budget was finalized.
- There are sufficient reserves in the fund to cover this emergency appropriation and should this additional appropriation not be fully utilized, it will fall back into the Children's Waiting Room fund balance at the end of FY 2025.
- The current fund balance is approximately \$430,000, so there are sufficient funds to cover this unbudgeted expense.

Attachments: [Kids Korner - FY25 Emerg Approp 12.12.25](#)

PUBLIC WORKS & TRANSPORTATION

8.10 25-1400

Joint resolution authorizing the first amendment to the Amended and Restated Agreement for Retail Sanitary Sewer Service between Lake County and the Village of Hawthorn Woods.

- The County and the Village of Hawthorn Woods entered into an Amended and Restated Agreement for Retail Sanitary Sewer Service, dated April 8, 2025.
- The Village desires to amend the agreement to offer sanitary sewer service to a 56 -acre property designated as "Kemper Ridge", which will consist of residential development.
- The County's extension of retail sanitary sewer service will ensure continued sanitary sewer collection, transportation, and treatment to the areas of the Village to be served under this agreement.
- The Village of Hawthorn Woods is scheduled to act on the amended agreement at the Village Board meeting on December 16, 2025.
- The County has determined that, subject to the agreed terms and conditions in the agreement and amendment, the new properties are feasible for the purpose of constructing the residential development.
- This resolution authorizes execution of the first amendment of the Amended and Restated Agreement between the County and the Village of Hawthorn Woods.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this first amendment to the Agreement prior to action by the County Board.

Attachments: [2025.07 - Revised 23132 Kemper Ridge - Preliminary Site Plan Exhibit T](#)

[25-1400 1st Amendment to Amended and Restated Agreement Hawthorn](#)

[25-1400 Hawthorn Woods Retail Service Area](#)

[25-1400 Kemper Ridge CP Analysis Final 7-22-25](#)

8.11 26-0051

Joint resolution authorizing the execution of the first amendment to the Restated and Amended Agreement for Sewage Disposal between Lake County and the Village of Lake Villa (Village).

- The County and the Village entered into a Restated and Amended Agreement for Sewage Disposal, dated January 14, 2025.
- The County Board approved the *Transfer of Former Lakes Region Sanitary District Assets and Responsibility Policy* dated May 12, 2024, which outlined the process for transferring sanitary sewer assets and responsibilities, which the County assumed as a result of the dissolution of the former Lakes Region Sanitary District.
- The Village submitted a request to the County to transfer the ownership and operations of sanitary sewer assets within the Prairie Trails Subdivision and the Phase 1 and Phase 2 of Cedar Ridge Subdivision, all located within the Village

boundaries.

- The request was reviewed and found to be in accordance with the policy by the Department of Public Works and the County Administrator's office.
- The transfer of sanitary sewer assets to the Village of Lake Villa would provide for the Village to own, maintain and manage the sanitary sewer collection system in these neighborhoods.
- The Village of Lake Villa approved the Amendment to the Agreement on October 20, 2025.
- This resolution authorizes the execution of the Amendment between the County and the Village of Lake Villa to allow for this transfer of assets and to reflect as such in the agreement service area.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [26-0051 Amendment to Lake Villa Wholesale IGA](#)

[26-0051 Agreement Service Area Boundary](#)

[26-0051 Revised Overlap Policy for NWFPA LRSD System Final](#)

[26-0051 Subdivision areas of proposed asset transfer](#)

8.12 [26-0028](#)

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Union, Illinois, in the amount of \$4,421,079.17 for non-motorized improvements along Washington Street, from Sextant Drive to Almond Road, and appropriating \$5,305,000 of County Option Motor Fuel Tax funds.

- The improvements include installing a new bike path along the south side of Washington Street from Mainsail Drive to United States Route 45, and on the north side of Washington Street from United States Route 45 to Almond Road.
- The improvements also include installing new sidewalk along the north side of Washington Street from Sextant Drive to Mainsail Drive, and along the south side of Washington Street from Tangueray Drive to Almond Road.
- There was a public call for bids, and a total of seven bids were received, ranging from \$4,421,079.17 to \$5,359,516.20 and the lowest responsible bidder is Copenhaver Construction, Inc., Union, Illinois, in the amount of \$4,421,079.17.
- This project is included in the Transportation Improvement Program with construction to begin in 2026 and designated as Section 21-00110-15-BT.

Attachments: [26-0028 Bid Tab](#)

[26-0028 Vendor Disclosure](#)

[26-0028 Location Map](#)

8.13 [26-0029](#)

Joint resolution authorizing a contract with Berger Contractors, Inc., Wauconda, Illinois, in the amount of \$2,867,174.87 for the intersection improvements of Deep Lake Road at Depot Street, and appropriating \$3,555,000 of County Option Motor Fuel Tax funds.

- The intersection improvements of Deep Lake Road at Depot Street will include the installation of a roundabout and non-motorized improvements.
- The project will require a 100-day closure at the intersection to construct the roundabout.
- The contract includes incentives to the contractor for opening the intersection early and disincentives if the closure goes beyond 100 days. Reducing the duration of the closure is a direct benefit to the public including motorists, residents, first responders, and area schools.
- There was a public call for bids, and a total of six bids were received, ranging from \$2,867,174.87 to \$3,559,584.56 and the lowest responsible bidder is Berger Contractors, Inc., Wauconda, Illinois, in the amount of \$2,867,174.87.
- This project is included in the Transportation Improvement Program with construction to begin in 2026 and designated as Section 19-00132-05-CH.

Attachments: [26-0029 Bid Tab](#)

[26-0029 Vendor Disclosure](#)

[26-0029 Location Map](#)

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.14 [26-0037](#)

Resolution authorizing an emergency contract extension for Temporary Employee Services.

- The Salem Group has been providing temporary employee services for Lake County since 2006.
- The Lake County Board approved a resolution on January 12, 2021, authorizing Lake County to utilize the Lake County Health Department contract for temporary employee services.
- There is a need to extend the current agreement with The Salem Group through March 31, 2026, in order to continue service and provide time to secure a new contract.
- The Purchasing Agent has determined that an emergency procurement exists to prevent serious disruption of government services.
- This change is germane to the original contract as signed and is in the best interests of the County.

- This contract extension will cost the County an estimated amount of \$450,000.

Attachments: [Contract Extension](#)

[Lake County Vendor Disclosure Statement](#)

8.15 26-0049

Resolution to enter into a contract with Nutrire Vending, LLC, Hillside, Illinois, for food and vending services for Lake County for a two-year period plus three one year renewals.

- The current contract for food and vending services will expire on February 7, 2026.
- There is a need to enter into a new contract for food and vending services.
- A request for proposal (RFP) was sent to 281 vendors and proposals were received from two vendors.
- An interdepartmental committee comprised of representatives from the Nineteenth Judicial Circuit Court, Facilities and Construction Services, County Administration, and Finance and Administrative Services reviewed the proposals and interviewed the two firms.
- Based on the criteria set forth in the RFP, the evaluation group selected Nutrire Vending, LLC, as the most favorable proposal for Lake County.
- Lake County will receive commission based on a tiered commission structure: Year One - 15%, Year Two - 17.5%, Year Three - 20%.
- Based on sales and revenue Lake County may be required to subsidize the Coffee Kiosk.

Attachments: [Vendor Disclosure Form](#)

[2025-11-05 RFP 25300 Food and Vending Service FINAL](#)

[Post - Score Matrix- Board Approval](#)

[2026-01-05 Contract 25300 Food and Vending Services Agreement DRA](#)

8.16 26-0044

Tax Abatement Ordinance for the Series 2022 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.17 26-0045

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.18 26-0046

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.19 26-0047

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.20 26-0048

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

- SSAs are created to allow improvements to be made and debt to be issued to pay for these improvements. The debt service is then paid for by a special tax levy.
- Each year, a separate tax is levied on the properties within the designated area to pay the debt service issued to pay for the improvements.
- This SSA provides funds for the repayment of bonds issued for construction of water supply improvements and extensions to provide access to Lake Michigan Water through the existing system of the Central Lake County Joint Action Water Agency (CLCJAWA).

8.21 [25-1567](#)

Resolution authorizing an emergency appropriation in the amount of \$32,000 for services in Special Service Area Number 17 (SSA #17), Ivanhoe Estates.

- Special Service Area #17 was established to fund the repair, reconstruction and maintenance of private streets within the Ivanhoe Estates residential community.
- The amount budgeted in the fiscal year (FY) 2025 budget was \$14,160 for expenses, an amount equal to the levied property tax revenue for FY2025. However, repairs approved by the residential community require additional funding in the amount of \$32,000.
- A fund balance exists in an amount of \$71,628 at the end of FY2024 and \$13,822 in property tax revenue has been received year to date with no expenses. Therefore, there are sufficient funds for the road repairs.
- This resolution appropriates funds in Fund 290 SSA #17 for payment of FY 2025 contractual services for the additional amount of \$55,000.

8.22 [25-1568](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2026 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2025 and uncompleted or ongoing projects that will not be complete until FY 2026.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2025 to FY 2026. The detailed accounts are included in the attachment.

Attachments: [Jan-26 Carryovers Combined FINAL 1.5.26](#)

8.23 [25-1574](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2025.

- Line-item transfers in various funds between line-items in the FY 2025 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.

Attachments: [TB + DOT GOT LIT 12.30.25](#)

8.24 26-0053

Director's Report - Finance.

- Chief Financial Officer Approved Line Item Transfers.

Attachments: [Finance Director's Report LITs at 12-31](#)

County Administration

8.25 26-0071

Resolution approving an intergovernmental agreement (IGA) to install a public Wi-Fi project and provide service through December 2026 by and between Lake County and the City of Waukegan.

- Lake County's Broadband and Digital Equity Action Plan has a goal to expand countywide access to reliable, high-speed broadband infrastructure by increasing free public Wi-Fi in areas within Lake County.
- Lake County will provide for the purchase, installation, service, and support of a public Wi-Fi project at specific locations, including Waukegan, identified within Lake County by the Broadband and Digital Equity Action Plan.
- The agreement between Lake County and the City of Waukegan will bring free internet to the community, allowing Waukegan residents to access online resources for their essential needs.
- Funded by Lake County, using American Rescue Plan Act (ARPA) funds, this agreement will end on December 31, 2026 in alignment with the expenditure deadline of the funds.
- The City of Waukegan has identified locations where the public Wi-Fi will be installed and service will be made available to its residents, who will benefit from being able to connect to the internet more affordably or with greater bandwidth than they may currently access. Once installed, the City of Waukegan will operate and maintain the Wi-Fi infrastructure according to the terms of the Agreement.

Attachments: [IGA - Public Wifi.pdf](#)

8.26 26-0052

Resolution supporting the Illinois America 250 Commemoration.

- On July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence.
- The United States of America will commemorate its 250th anniversary on July 4, 2026, marking a historic milestone in the nation's history.
- The U.S. Semiquincentennial Commission, known as the America250 Commission (america250.org) was established by Congress in 2016 to plan and orchestrate the 250th anniversary of the signing of the Declaration of Independence, aiming to engage all Americans in commemorating this historic event through educational initiatives.

- The Illinois America250 Commission (ilamerica250.org) was established to develop, encourage and execute an inclusive commemoration and observance of the founding of the United States of America, and Illinois' imperative role in the nation's history.
- Lake County is in support of the Illinois America250 Commission and efforts to help ensure a meaningful and educational commemoration for all residents and future generations.

9. County Administrator's Report

10. Executive Session

10.1 26-0014

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 26-0015

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

11. Regular Session (for action on Executive Session items)

11.1 26-0070

Committee action authorizing settlement authority for Case Number 250531W001.

11.2 26-0021

Committee action approving the Financial and Administrative Committee Executive Session minutes from December 4, 2025.

12. Member Remarks and Requests

13. Adjournment

Next Meeting: January 29, 2026