

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 3, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/39lwRKN>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works Planning and Transportation Committee
(Must be the Subject line for written Public Comment)
- * Name: (Required)
- * Street Address, City, State (Optional):
- * Phone Number (Optional):
- * Organization/Agency/etc. Represented (If representing yourself, put "Self"):
- * Topic or Agenda Item # (if applicable) - followed by the written

Comment

0. [21-0069](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent 1 - Member Wilke

Others present:

Shane Schneider, Division of Transportation

Kevin Carrier, Division of Transportation

Jon Nelson, Division of Transportation

Mike Klemens, Division of Transportation

Tom Chefalo, Division of Transportation

Justin Effinger, Division of Transportation

Krista Braun, Planning Building and Development

Hannah Mulroy, Planning Building and Development

Robert Springer, Planning Building and Development

Joel Sensenig, Public Works

Austin McFarlane, Public Works

Kurt Woolford, Stormwater Management Commission

Mike Prusila, Stormwater Management Commission

Sandy Hart, County Board

Mary Ross Cunningham, County Board

Judy Martini, County Board

Paul Frank, County Board

Carissa Casbon, County Board

Gina Roberts, County Board

Julie Simpson, County Board

Dick Barr, County Board

Matthew Meyers, County Administrator's Office

James Hawkins, County Administrator's Office

Gary Gibson, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Lisle Stalter, State's Attorney's Office
RuthAnne Hall, Financial and Administrative Services
Jeff Carlstone, Communications
Arin Thrower, Communications

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no comments by Chair Durkin.

7. Unfinished Business

8. New Business

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.1 [21-0185](#)

Joint resolution authorizing an agreement with IMEG Corporation, Gurnee, Illinois, to provide Phase II engineering services for concrete pavement patching on Russell Road, Washington Street, and Gilmer Road, at a maximum cost of \$49,002.60, and appropriating \$60,000 of Motor Fuel Tax funds.

Attachments: [21-0185 Consultant Agreement - IMEG Corporation](#)
[21-0185 Vendor Disclosure Statement - IMEG](#)
[21-0185 Location Map - 2021 Concrete Patching](#)

Shane Schneider, Division of Transportation Director, presented this item to complete concrete pavement patching on Russell Road, Washington Street, and Gilmer Road on the County's highway network.

A motion was made by Member Vealitzek, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.2 [21-0186](#)

Joint resolution authorizing separate agreements with the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, and Wauconda providing the terms and conditions for the receipt of Township funds for the Ride Lake County West and Ride Lake County Central services.

Attachments: [21-0186 Antioch Twp RLCW Agreement](#)
[21-0186 Avon Township RLCW Agreement](#)
[21-0186 Fremont Twp RLCW Agreement](#)
[21-0186 Grant Twp RLCW Agreement](#)
[21-0186 Lake Villa Twp RLCW Agreement](#)
[21-0186 Wauconda Twp RLCW Agreement](#)
[21-0186 Location Map - Ride Lake County West \(Township Agr\)](#)

Kevin Carrier, Division of Transportation, presented this item to authorize the annual service agreements with the townships for Ride Lake County West and Central services. He addressed how Pace manages the bus services and ridership in 2020. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.3 [21-0187](#)

Joint resolution authorizing two agreements with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year 2021 by which Pace will continue to coordinate operations of, and partially fund, the Ride Lake County West and the Ride Lake County Central Coordinated Transportation Services in the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, Libertyville, Shields, and Wauconda, also the Villages of Libertyville and Mundelein.

Attachments: [21-0187 Pace Paratransit Agreement](#)
[21-0187 Pace Paratransit Subsidy Agreement](#)
[21-0187 Location Map - Ride Lake County West and Central \(Pace Agr\)](#)

Shane Schneider, Division of Transportation Director, presented this item to authorize agreements with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) to coordinate operations and partially fund Ride Lake County West and the Ride Lake County Central services in the specified townships and villages.

A motion was made by Member Pedersen, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.4 [21-0051](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation (DOT) Director, said Lake County is partnering with other agencies to send a letter to the Regional Transportation Authority (RTA) urging to study ways to potentially change capital funding.

Mike Klemens and Kevin Carrier, DOT, provided an overview of the federal grant applications the department is seeking and an overview of roadway projects submitting for federal funding. This includes the Cedar Lake Road realignment, Deerfield Road improvement and the Patriot Path project. Discussion ensued.

Jon Nelson, DOT, explained a grant the department is seeking toward a shared project to help improve Lake County PASSAGE project and better signal synchronization. Discussion ensued.

PLANNING BUILDING AND DEVELOPMENT

8.5 [21-0198](#)

Resolution directing the Lake County Zoning Board of Appeals to conduct a public hearing on proposed text amendments to Chapter 151 of the Lake County, Illinois, Code of Ordinances relating to the regulation of unincorporated adult-use cannabis businesses.

Attachments: [Exhibit A \(Adult Use Cannabis Final Draft Ordinance\).pdf](#)

Krista Braun, Planning Building and Development (PBD), presented this item to initiate the Zoning Board of Appeals process to consider regulations for adult-use cannabis establishments in unincorporated Lake County. The resolution would be brought before the County Board at its February 9 meeting. PBD is working with Communications to ensure public engagement. Significant discussion ensued.

A motion was made by Member Wasik, seconded by Member Vealitzek, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.6 [21-0052](#)

Director's Report - Planning Building and Development.

Hannah Mulroy, Planning Building and Development, provided an update on temporary yard waste burning restrictions in unincorporated Lake County. The County Board has enacted since May 2020 temporary restrictions on yard waste burning to minimize the negative health effects during the COVID-19 pandemic. The restrictions expired last December, and the County implemented its previous restrictions.

Significant discussion ensued, which included ways the staff is communicating with the public about yard waste burning including a designated County web page, social media posts, and County Board newsletters. The Committee gave a consensus to enact the yard waste burning ordinance utilizing the previous time, place and manner restrictions, which will be presented for approval at an upcoming meeting.

This matter was presented

PUBLIC WORKS

8.7 [21-0192](#)

Joint resolution authorizing a contract with Era Valdivia Contractors Inc., Chicago, Illinois, for the Brooks Farm Water Tower Rehabilitation Project in an estimated amount of \$471,300.

Attachments: [21-0192 Brooks Farm Water Tower Rehabilitation 20177 Award Informatio](#)
[21-0192 Brooks Farm Water Tower Rehabilitation bid tab PW#2015.116.p](#)
[21-0192 Brooks Farm Water Tower Rehabilitation Location Map PW#2015](#)
[21-0192 Brooks Farm Water Tower Rehabilitation Memo to Purchasing PV](#)
[21-0192 Brooks Farm Water Tower Rehabilitation Vendor Disclosure PW#](#)

Austin McFarlane, Interim Public Works Director, presented this item to approve a contract for repainting of the structure and mechanical work for the Brooks Farm water tower rehabilitation project. Discussion ensued.

A motion was made by Member Clark, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.8 [21-0193](#)

Joint resolution authorizing a contract with Evoqua Water Technologies, Sarasota, Florida, for Calcium Nitrate and related accessories/services in the amount of \$118,080.

Attachments: [21-0193 Evoqua Calcium Nitrate Award Information.pdf](#)
[21-0193 Evoqua Calcium Nitrate response to bid.pdf](#)
[21-0193 Evoqua Calcium Nitrate Vendor Disclosure.pdf](#)

Austin McFarlane, Interim Public Works Director, presented this item to purchase calcium nitrate to treat odor control in the collections system. The vendor will also maintain storage system and delivery system and provide the department with monitoring data.

A motion was made by Member Clark, seconded by Member Wasik, that this item be

approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.9 [21-0194](#)

Joint resolution authorizing a Cloud Hosting Solution with Advanced Utility Systems Corporation, Toronto, Ontario, in the amount of \$68,150.

Attachments: [21-0194 CIS Infinity Bid Exemption Request.pdf](#)
[21-0194 CIS Infinity Cloud Hosting Pricing.pdf](#)
[21-0194 CIS Infinity Vendor Disclosure Statement.pdf](#)

Austin McFarlane, Interim Public Works Director, presented the item for cloud hosting for billing software. The current billing software resides on a server near the end of its useful life cycle. The recommendation is to move to alternative solution on a temporary basis until a permanent solution is sought. Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.10 [21-0195](#)

Joint resolution to execute an Intergovernmental Agreement (IGA) with Diamond Lake School District 76 ("District 76") regarding the Oak Terrace Water System improvements.

Attachments: [21-0195 IGA with Diamond lake School District 76 FINAL.pdf](#)

Austin McFarlane, Interim Public Works Director, presented this item for an Intergovernmental Agreement with Diamond Lake School District 76. The project is to construct a new well and above ground storage tank and treatment system as part of West Oak Middle School Water System rehabilitation project. Also, the Oak Terrace Water System will be combined with the West Oak system.

A motion was made by Member Vealitzek, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

8.11 [21-0053](#)

Director's Report - Public Works.

Austin McFarlane, Interim Public Works Director, presented an update on the department's efforts to bring Lake Michigan water to the Pekara Water System. The Village of Buffalo Grove has agreed to provide Lake Michigan water to this system. Staff is in discussion with the Village to develop an intergovernmental agreement. Upon approval, the plan is to begin design in 2021 and begin construction in 2022. Discussion ensued.

This matter was presented

STORMWATER MANAGEMENT COMMISSION

8.12 [21-0202](#)

Joint resolution authorizing an emergency appropriation for development of a Watershed-Based Plan for the Squaw Creek and Fish Lake Drain watersheds by the Stormwater Management Commission (SMC) in the amount of \$199,800 and funded by Grant Number 3192013 from the Illinois Environmental Protection Agency (IL EPA) and other local units of government.

Attachments: [IGA 3192013 Squaw Fish Lake Watershed Plan](#)

Kurt Woolford, Interim Stormwater Management Commission Director, presented this item to approve a Seciton 319 grant to develop a watershed based plan for the Squaw Creek and Fish Lake drain watersheds. The Squaw Creek watershed is the second largest in Lake County, and one-third of County Board Members' districts are within the Squaw Creek watershed.

Mike Prusila, SMC, said the Commission approved the agreement in December 2020, and due to the timing, requires emergency appropriation to allow SMC to accept the grant funds and funds from local municipalities and other units of government that have pledged supporting matching funding. The funding will provide for SMC to be reimbursed for project management and allow us to engage a consultant to assist with the project's work plan. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek and Member Wasik

Absent: 1 - Member Wilke

9. Directors' Reports

Kurt Woolford, Interim Stormwater Management Commission (SMC) Director, said on February 19 they will hold a virtual roundtable with state legislative officials and project partners to emphasize the urgent priority of flood mitigation for Lake County. SMC and

Lake County were appropriated about \$125,000,000 for stormwater projects to improve the regional drainage system.

Also, SMC will hold its meeting February 4 to bring forward several intergovernmental agreements for drainage projects for approval and will have a presentation by the Metropolitan Mayors Caucus on its nearly completed regional climate plan, identifying vulnerability and assessment risk for flooding. Discussion ensued.

10. County Administrator's Report

Matt Meyers, Assistant County Administrator, had nothing to report.

11. Executive Session

12. Members' Remarks

There were no remarks by the members.

13. Adjournment

Chair Durkin called the meeting to be adjourned at 11:00 a.m.

Next Meeting: February 24, 2021

Meeting minutes prepared by Abby Scaff.

Respectfully submitted,

Chair