

# **Lake County Illinois**

*Public Safety Answering Point (PSAP) Consolidation Committee*

**Regional  
9-1-1  
Consolidation**

## **Agenda Report - Final**

**Wednesday, November 8, 2023**

**10:00 AM**

**MEETING LOCATION: Central Permit Facility (2nd FL)  
500 W. Winchester Road Libertyville, IL  
PSAP Consolidation Committee**

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Committee. Individuals attending may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@lakecountyil.gov](mailto:PublicComment@lakecountyil.gov) or delivered to the County Administrator's Office at 18 N. County Street, Waukegan, Illinois (9th Floor)).

Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance then (2) written comments in the order they are received.

Individuals providing Public Comment will be recorded and will provide the following Information:

- \* Meeting: PSAP Consolidation Committee (Subject line for written Public Comment)
- \* Name (Required)
- \* Topic or Agenda Item # (Required)
- \* Organization represented. (Required - If representing yourself, put "Self")
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)

**1. Call to Order****2. Roll Call of Members****3. Approval of Minutes****3.1 [23-1670](#)**

Committee action approving the PSAP Consolidation Committee minutes from October 11, 2023.

**Attachments:** [911 PSAP 10.11.23 Final Minutes](#)

**4. Public Comment****5. Unfinished Business****6. New Business****6.1 [23-1671](#)**

Executive Agent Update.

**Attachments:** [PSAP Consolidation Committee Members 9.28.23](#)

[PSAP Financial Report 10.29.23](#)

**6.2 [23-1672](#)**

Working Group Updates.

**Attachments:** [Working Group Organization and Collaboration 3.15.23](#)

[PSAP Consolidation Committee Working Groups 10.12.23](#)

**6.3 [23-1673](#)**

Project Manager Update from Federal Engineering.

- Presentation and discussion on the *Draft Options and Recommendations Report* (Contract Task B).
- Overview of Implementing IGA working groups and workshops (Contract Task C).

**6.4 [23-1674](#)**

Committee action approving the name for the New Consolidated PSAP.

**Attachments:** [Proposed PSAP Name\(11.08.23\)](#)

**6.5 [23-1677](#)**

Resolution authorizing Lake County, as the Public Safety Answering Point (PSAP) Consolidation Committee (PCC) Executive Agent, to enter into a professional services agreement with a lawyer or legal firm approved by the Chair of the PCC to support the development of the Implementing Intergovernmental Agreement (and related documents) and authorizing up to \$25,000 from the Regional PSAP

Consolidation Fund for said legal support.

- In 2022, eight Lake County PSAPs agreed, through an Intergovernmental Agreement (IGA) to establish a PSAP Consolidation Committee focused on working with stakeholders to establish a NEW CONSOLIDATED PSAP in Lake County.
- Committed Parties to the PSAP Consolidation Committee IGA are Lake County Sheriff, CenCom E911, Fox Lake, Gurnee, Lake Zurich, Mundelein, Vernon Hills, and Waukegan and the County of Lake (as the Executive Agent).
- The IGA between participating PSAPs agreed to use Lake County as its Executive Agent and delegates to the County the authority to conduct a procurement process for retaining Legal Support as well as entering into contracts, making payments (upon written direction from the PSAP Consolidation Committee), and for receiving the initial financial contributions to this project.
- The County will compile a list of lawyers / law firms with expertise in 9-1-1, emergency dispatch, and Joint Emergency Telephone System Board ETSB operations and consolidations for review and final selection by the PCC Chair.
- Funding for this agreement / contract will be from the PSAP Consolidation Committee contributions defined in the IGA.

**6.6**     [23-1678](#)

Committee discussion and direction on an extension to the Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points.

- The term of this agreement is eighteen months with an effective date of September 1, 2022.
- Without an extension, this Agreement expires on February 29, 2024.

**Attachments:**   [22-0832 PSAP Consolidation IGA - Fully Executed](#)

**6.7**     [23-1675](#)

Update on coordination, communication, and outreach to Lake County public safety entities and partners.

**Attachments:**   [PSAP Consolidation Flyer 10.24.23\(V2\)](#)

**7.       Members' Remarks**

**8.       Adjournment**

**Next Meeting: December 13, 2023 at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL**