

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, September 28, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3EIMASP>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)
Topic or Agenda Item: # (REQUIRED)
Name: (REQUIRED)
Organization/Entity Represented: (REQUIRED) ("Self" if representing self)
Street Address, City, State: (Optional)
Phone Number: (Optional)
Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.7)

MINUTES

8.1 [23-1348](#)

Committee action approving the Financial and Administrative Committee Minutes from August 31, 2023.

Attachments: [F&A 8.31.23 Final Minutes](#)

8.2 [23-1349](#)

Committee action approving the Financial and Administrative Committee Minutes from September 7, 2023.

Attachments: [F&A 9.7.23 Final Minutes](#)

REPORTS

8.3 [23-1321](#)

Report from Anthony Vega, Lake County Clerk Recording Division, for the month of August 2023.

Attachments: [August 2023](#)

PUBLIC WORKS & TRANSPORTATION

8.4 [23-1312](#)

Joint resolution appropriating \$25,000 of Matching Tax funds for cellular phone service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, and snow and ice equipment and integration with Lake County PASSAGE.

- The Lake County Division of Transportation and the Lake County PASSAGE Intelligent Transportation System gather data from traffic signals, vehicle counters, cameras, and maintenance vehicles to manage traffic operations,

snow and ice maintenance operations, and provide the public with accurate and real-time information to make informed travel decisions.

- This project is included in the Transportation Improvement Program, and designated as Section 24-00000-18-GM.

8.5 [23-1323](#)

Joint resolution authorizing execution of a contract with Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois, in the amount of \$88,952.90 for the Lake County Department of Public Works (LCPW) Maintenance Facility Paving Improvements in Libertyville, Illinois.

- Pavement improvement is needed at the LCPW Maintenance facility alongside the equipment and storage areas.
- The current surface course material in these areas has reached the end of its useful life and is experiencing pavement failures.
- The County received bids from five contractors for this work ranging from \$88,952.90 to \$128,468.20.
- The award of this contract is recommended to the lowest responsive and responsible bidder, Chicagoland Paving Contractors, Inc., who best meets the needs of the County in the amount of \$88,952.90.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Chicagoland Paving Contractors, Inc. in the amount of \$88,952.90.

Attachments: [23-1323 Chicagoland Paving Vendor Disclosure](#)

[23-1323 Paving Bid Tab](#)

[23-1323 Paving Improvements Bid Docs](#)

[23-1323 Paving Location Map](#)

8.6 [23-1314](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois, for Phase III construction engineering services for improvements to Arlington Heights Road, from Lake Cook Road to Illinois Route 83, at a maximum cost of \$2,086,056 and appropriating \$2,504,000 of Motor Fuel Tax funds.

- Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois, will be utilized to perform the Phase III construction engineering services for improvements to Arlington Heights Road, from Lake Cook Road to Illinois Route 83, inclusive of non-motorized improvements.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The Lake County Division of Transportation received Statements of Interest and

Qualifications from 18 qualified, professional engineering firms.

- This project is included in the Transportation Improvement Program with construction planned to begin in 2024 and designated as Section 17-00193-08 -PV.

Attachments: [23-1314 Consultant Agreement, Arlington Heights Road Reconstruction](#)
[23-1314 Vendor Disclosure, CBBEL](#)
[23-1314 Location Map, Arlington Heights Road](#)

8.7 [23-1316](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Inc. Itasca, Illinois, for professional engineering services to evaluate the feasibility of improvements at the intersection of Darrell Road and Roberts Road, at a maximum cost of \$222,295 and appropriating \$267,000 of Motor Fuel Tax funds.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program and designated as Section 23-00177-03-ES.

Attachments: [23-1316 Consultant Agreement, Darrell and Roberts Feasibility Study D](#)
[23-1316 Vendor Disclosure, Civiltech](#)
[23-1316 Location Map, Darrell Road at Roberts Road](#)

REGULAR AGENDA

PUBLIC WORKS & TRANSPORTATION

8.8 [23-1328](#)

Ordinance providing for the payment of certain outstanding bonds of The County of Lake, Illinois, and authorizing and directing the execution of Escrow Agreement in connection therewith.

- In 2013, the County water systems of Fox Lake Hills and Grandwood Park and the Villages of Lake Villa and Lindenhurst joined together to obtain Lake Michigan water from the Central Lake County Joint Action Water Agency (CLCJAWA). The County and Villages established working groups (SSA Planning Group) to manage the project and the construction of the necessary water system improvements to bring CLCJAWA to these four water systems.
- Special Service Area (SSA) Number 16 was created by the County with both Villages' consent, and included the territory served by the County's Fox Lake

Hills and Grandwood Park water systems and territory in Lake Villa and Lindenhurst. It was anticipated that a total principal amount of bonds up to \$46,000,000 could be required to complete the improvements. Two sets of bonds were approved: the Series 2013 Bonds (\$7,000,000), which provided an initial infusion of capital for the design of improvements, land acquisition and other related costs; and four “drawdown” bonds, four low-interest loans from the IEPA’s water revolving fund (a total of approximately \$32,000,000).

- Of the original \$7,000,000 borrowed via the Series 2013 Bonds, \$4,750,000 remains outstanding at an interest rate of 5.0%, payable December 1, 2037, and December 1, 2038. There is an opportunity to redeem (or defease) these Bonds and pay off that balance commencing December 30, 2023.
- The SSA Planning Group recommends that the County (1) redeem the balance of these Bonds as of December 30, 2023; (2) approve the proposed Ordinance authorizing the County to enter into an Escrow Agreement with Amalgamated Bank (trustee of the bonds) to deposit the necessary funds to redeem the outstanding Bonds and accrued interest (\$4,815,729.62) and pay the associated transaction costs to complete the redemption (bond counsel fees, financial advisor fees and bank escrow fees for a total of \$20,050).
- It is anticipated that the special service area tax levy savings is \$428 per \$100,000 market value through 2037. For example, for a \$250,000 home, the savings will be approximately \$1,070 between tax years 2023 and 2037.

Attachments: [Memo to County Board regarding Early Payoff of SSA 16 Bonds 09-15-21](#)
[Defeasance Ordinance.pdf](#)

8.9 [23-1318](#)

Joint resolution authorizing an agreement with the Illinois Commerce Commission (ICC), the Illinois Department of Transportation (IDOT), and the Wisconsin Central Ltd. Railroad (RAILROAD), for improvements to the North Avenue highway-rail grade crossing east of Illinois Route 83 in Antioch, Illinois.

- The RAILROAD recently performed improvements to its tracks that cross North Avenue, County Highway 3, east of Illinois Route 83 in Antioch, Illinois.
- The RAILROAD improvements, which raised the grade of the tracks, caused an unsafe condition along North Avenue and require improvements to the roadway, drainage system, and sidewalk to correct the issues.
- The County plans to lead this improvement, under an emergency declaration, with reimbursement from the RAILROAD and State Grade Crossing Protection Funds administered by the ICC and IDOT.
- This resolution authorizes an agreement with the ICC, IDOT, and the RAILROAD that state the terms and conditions for each agency’s involvement in the improvements.
- An appropriation of County funds will be required upon completion of the work, and at such time when the total projects costs have been determined. This project is designated as Section 23-00119-11-RR.

Attachments: [23-1318 Agreement, North Avenue ICC](#)

[23-1318 Location Map, North Avenue Railroad Crossing Repairs](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.10 [23-1329](#)

Resolution authorizing an agreement with Securitas Technology, Fisher, Indiana, formerly Stanley Security, for the installation of a Key Tracking system for the Lake County Jail in the amount of \$307,610.

- As part of the Fiscal Year 2023 Facility Assessment Budget Process and Facilities Capital Improvement Plan, the Jail Key Tracking project was approved.
- There is a need for repeaters, receivers, key tracking tags, and software to be installed to ingrate with the existing PLC system to track detention keys for the Lake County Jail.
- Facilities identified a cooperative purchasing contract with Securitas, Fisher, Indiana, through Sourcewell to procure the installation that was competitively solicited and awarded.
- Pursuant to Chapter 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Sourcewell contract expires on April 22, 2025.
- This resolution authorizes the cooperative purchasing contract with Securitas, Fisher, Indiana in the amount of \$307,610.

Attachments: [Quote](#)

[Vendor disclosure form](#)

8.11 [23-0679](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.12 [23-0096](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.13 [23-1332](#)

Resolution approving a contract with CDW-G, Vernon Hills, Illinois, for security response professional services in the amount of \$192,100 for one year with the option to renew for a one-year period.

- CDW-G security response professional services will react strategically and quickly to a cyber security event.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative Purchasing Agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [CDW - Incident Response CS - QUO](#)

[CDW - Incident Response CS - VDS](#)

8.14 [23-1333](#)

Resolution authorizing an agreement with Logicalis, Inc. of Downers Grove, Illinois, to implement Cisco Thousand Eyes a network and application monitoring software with support and licensing for one-year for an estimated total of \$44,265.58 with the option to renew the support and licensing for two, 12-month periods.

- This monitoring software will be a vital tool, increasing visibility into applications and improving the ability to identify problems affecting end-user experience.
- The pilot project will focus on the ICMS application and critical web services, and after successful implementation, the software will expand, and subsequent terms are estimated to cost \$75,000.
- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of goods, services, constructions, or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
- A cooperative purchasing contract with Logicalis, Inc. has been identified through the 1Government Procurement Alliance (1GPA) (22-02PV-12) to procure needed goods, services, or professional services that have been competitively solicited and awarded.

Attachments: [FY23 - Logicalis Thousand Eyes - VDS](#)

[FY23 - Logicalis Thousand Eyes - QUO](#)

8.15 [23-1334](#)

Resolution approving an agreement with CDW-G, Vernon Hills, Illinois, for Windows Server 2012 extended support for \$97,023.42 with the option to renew for one, 12-month period.

- In October 2023, Microsoft will end support for Windows Server 2012, putting devices at Lake County that use Windows Server 2012 at risk and depriving them of the latest security updates.
- Extended support is necessary to reduce risk and maintain these devices with the latest security updates.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative Purchasing Agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY23 - CDW Windows 2012 Extended Support - QUO NNBC675](#)

[FY23 - CDW Windows 2012 Extended Support - VDS](#)

8.16 [23-1335](#)

Resolution authorizing an agreement with Logicalis, Inc. of Downers Grove, Illinois, for equipment, support, and licensing for the wireless expansion project in an estimated total of \$548,538 with the option to renew the support and licensing for two, 12-month periods.

- The County's current wireless system is end of life and there is a need to expand service to the Jail and in some court rooms.
- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of goods, services, constructions, or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
- A cooperative purchasing contract with Logicalis, Inc. has been identified through the 1Government Procurement Alliance (1GPA) (22-02PV-12) to procure needed goods, services, or professional services that have been competitively solicited and awarded.

Attachments: [FY23 - Logicalis Wireless Upgrade Equip. - VDS](#)

[FY23 - Logicalis Wireless Upgrade Equip. \\$548,537.10 - QUO 2023-1678](#)

8.17 [23-0097](#)

Director's Report - Enterprise Information Technology.

Finance

8.18 [23-0098](#)

Director's Report - Finance.

County Administration

8.19 [23-1378](#)

Resolution approving the purchase with Pitney Bowes, Stamford, Connecticut, for a Relay® folder inserting system in the amount of \$58,204.41.

- The existing folder inserting system needs replacement.
- Folder inserting systems expedite the process for elections, assessment notices, and other mass mailings.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with Pitney Bowes has been identified through Sourcewell to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.
- This resolution authorizes the purchase of a Relay® folder inserting system in the amount of \$58,204.41, with ongoing maintenance in the amount of \$4,815.25 beginning in 2025.

Attachments: [Pitney Bowes Vendor Disclosure Statement.pdf](#)

[Quote for Pitney Bowes.pdf](#)

9. County Administrator's Report

10. Executive Session

10.1 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2A [23-1364](#)

Committee action authorizing settlement authority.

10.3 [23-1372](#)

Executive Session to discuss purchase or lease of real property pursuant to 5 ILCS 120/2(c)(5).

10.4 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4A [23-1350](#)

Committee action approving the Financial and Administrative Executive Session minutes from August 31, 2023.

11. **Members' Remarks**

12. **Adjournment**

Next Meeting: October 5, 2023