

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, August 26, 2014

10:30 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

The meeting was called to order at 10:30 a.m.

Present 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

Others present:

Dan Jasica, State's Attorney's Office

Ryan Waller, Assistant County Administrator

Amy McEwan, Deputy County Administrator

Barry Burton, County Administrator

Patrice Sutton-Burger, Finance and Administrative Services

Adam Lehmann, County Administrator's Office

RuthAnne Hall, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Donna Jo Maki, County Administrator's Office

Aaron Lawlor, County Board Chairman

Brandy Schroff, Finance and Administrative Services

Chris Creighton, Finance and Administrative Services

Chief Judge John Phillips, 19th Judicial Circuit Court

Joy Gossman, Public Defender's Office

Doug Larsson, Sheriff's Office

Undersheriff Ray Rose, Sheriff's Office

Sandra Salgado, Sheriff's Office

Mark McCorley, Sheriff's Office

Jennifer Witherspoon, Sheriff's Office

Dave Wathen, Sheriff's Office

Garry Gorr, Radio

Kelly Merz, County Board Office

2. Pledge of Allegiance

Chair Nixon led the group in the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Added to Agenda

No items were added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

No old business was discussed.

7. New Business

A motion was made by Member Cunningham, seconded by Member Carlson, that item 7.3 be moved up on the agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

7.3 14-0877

Presentation from the Sheriff on the jail G.E.D. program and Sheriff's accreditations.

Mark McCorley, Jail Program Specialist, presented jail G.E.D. statistics for the year 2014. Mr. McCorley explained that there has been a state wide decline in G.E.D. exams, with Lake County jail experiencing a drop of 59 percent. Last year, 89 individuals graduated from the G.E.D. program and staff is optimistic that the number will increase. The Lake County jail was the first to be authorized as a G.E.D. testing center, and is now equipped with a 12 computer testing lab in the library. Volunteer staff and tutors are available for training and preparation for the G.E.D, and the lab is available for testing any time an inmate is ready. Through a partnership with the Waukegan Library, the jail has obtained its first G.E.D. teacher dedicated to the female population. Mr. McCorley explained that a negotiated reduction in cost was passed on to the inmates, reducing the cost to \$10 per test and no cost for those who are indigent.

In response to Member Calabresa's inquiry regarding the accuracy of the jail population report, Chief Dave Wathen acknowledged that the jail population report is not easily interpreted and can be misleading. Chief Wathen provided that a lower than average jail population is leading to closing one housing unit. Once the unit is closed, the report will reflect more accurate statistics. Deputy County Administrator Amy McEwan shared that an investigative process in updating the report was completed as part of the Phase III study, and a recommendation from the JFRC was made to the County Board to modify the report. The changes to the report have yet to be implemented. The committee will be updated at the October 28th committee meeting.

Chief Wathen informed the group that last month the jail passed the annual Illinois Department of Corrections (IDOC) inspection, in which a basic set of standards set forth by the State must be met. The facility was also reaccredited by the American Correctional Association (ACA), which sets a much higher level of standards than the IDOC inspection. Accreditation by the ACA involves a week long process in which a group of auditors visits the facility and reviews all policies to verify that the facility is current on best practices. The National Commission of Correctional Health Care also inspects the facility to ensure it is in compliance with state health care standards.

Chief Doug Larsson spoke to the group on the Sheriff's Office's application for Commission on Accreditation for Law Enforcement Agencies (CALEA). Chief Larsson explained that this accreditation holds the department to over 900 elements within 480 standards contained in various policies. Every three months the County will be provided

with a report card showing the development of policies, and how training and adherence is being implemented.

A motion was made by Member Hart, seconded by Member Weber, that item 9.1 be moved up on the agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

9.1 14-0878

Discussion regarding legislative proposals.

Assistant County Administrator Ryan Waller presented on the preparation of the 2015 Legislative Program. Mr. Waller explained the process started in late June with surveys sent to all County departments asking for legislative issues that need to be rectified through a state law change. Before the full program is presented to the Revenue, Records and Legislative Committee, policy requires that the issues are brought before all standing committees. Legislative items include Civil Immunity for Administering Narcan (State's Attorney's Office), Jurisdiction of Court Security Officers (Sheriff's Office), Second Opportunity for Drug Court (Courts), Fox Water Way Agency (County Administrator's Office) and Addressing the Usage of Opiates (County Board). Discussion followed.

CIRCUIT COURT CLERK

7.1 14-0850

Report from Keith S. Brin, Clerk of the Circuit Court, for the month of July 2014.

A motion was made by Member Carlson, seconded by Member Calabresa, that this communication or report be received and placed on the consent agenda. Motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

SHERIFF

7.2 14-0861

Joint resolution authorizing a contract with RCC Consultants, Inc. Woodridge, Illinois, to provide consulting for Phase IV implementation services of the Lake County Radio System Project in the not to exceed amount of \$167,515.

Chair Nixon presented the resolution.

A motion was made by Member Cunningham, seconded by Member Carlson, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

PUBLIC DEFENDER

7.4 14-0865

Report from Joy Gossman, Public Defender, for the month of July 2014.

A motion was made by Member Weber, seconded by Member Hart, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

EMERGENCY TELEPHONE SYSTEM BOARD

7.5 14-0830

Joint resolution authorizing an intergovernmental agreement with the Village of Mundelein for the purpose of utilizing the Lake County Emergency Telephone System Board's Computer Aided Dispatch System (CAD).

Deputy County Administrator explained that the County frequently participates in intergovernmental agreements allowing municipalities to utilize the Emergency Telephone System Board's CAD system. The Village of Mundelein is responsible for all associated costs of connectivity and maintenance, as well as any additional costs incurred by the Village. Ms. McEwan noted that the agreement requires approval every three years.

A motion was made by Member Carlson, seconded by Member Weber, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

8. Executive Session

There was not an Executive Session.

9. County Administrator's Report

Deputy County Administrator Amy McEwan updated the group on the codification project. Previously all codes and ordinances had been managed and maintained within individual County departments with limited accessibility for the public and other departments. The project will provide a collection of all County codes and ordinances published in an online database. Over the next two months formatting will be completed, then made available internally for testing before being rolled out publicly on the County website.

While every effort was made to identify all codes for inclusion, Ms. McEwan indicated that this is the first time Lake County has made this attempt, so it may be necessary in the future to add any missing sections.

10. Adjournment

The meeting was adjourned at 12:02 p.m.

Minutes prepared by Kelly J. Merz.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee