

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, April 6, 2010**

**1:00 PM**

**10th Floor Assembly Room**

**Health & Community Services Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - Regular and Executive session

3.1 [10-0342](#)

Minutes from March 2, 2010

**Attachments:** [HCS Minutes 3.2.10](#)

4. Public Comment
5. Added to Agenda
6. Old Business
7. New Business

**Health Department**

7.1 [10-0281](#)

County Health Rankings Report

- Irene Pierce will provide the Committee with an overview of the Mobilizing Action Toward Community Health ("MATCH") report, more commonly referred to as the County Health Rankings report.
- The report was released by the University of Wisconsin Population Health Institute and the Robert Wood Johnson Foundation and is a collection of 50 reports that reflect overall health of counties in every state across the country.

**Attachments:** [2010 County Health Rankings Report](#)

**Workforce Development**

7.2 [10-0292](#)

Joint resolution approving the Summer Youth Employment Worksite Agreement.

- It is necessary to enter into Summer Youth Employment Worksite Agreement with various organizations to provide summer youth employment work positions for the Lake County 2010 Summer Youth Employment Program.
- The Worksite Agreement outlines the responsibilities of the summer worksites and the County of Lake.
- In order to execute these agreements, it is necessary to authorize the County Board Chairman or their designee to sign the agreements.

7.3 [10-0249](#)

Joint resolution to enter into an agreement with Advance Coating Solutions, for an Incumbent Worker Training Grant for a total cost of \$28,265.01.

- Advance Coating Solutions has expressed interest in the incumbent worker training program. Advance Coating Solutions is located in Libertyville, has been doing business since 2007, has 3 employees; and is a provider of specialized epoxy coating and finishing

for residential and commercial customers.

- After consultation with Advance Coating Solutions, a training curriculum was provided to train the employees utilizing the in-class and on-the-job training instructions model for a total of 160 training hours per person as Epoxy Installers, in the areas of hazardous material handling, tools/ instruments and processes to perform this occupation.
- The state policy requires that an employer with 50 or less employees show 10% of the cost of the training. The policy also states that employee wages & fringes can be used to off-set the employer match without employer having to pay additional funds out of pocket. The total cost of training is \$28,265.01. Lake County Workforce Development will reimburse \$28,265.01 and the company will provide employee hourly wages of \$2,826.50 to show for their portion of the match. Cost per employee is \$9,421.67 for 160 hours training for each employee.

#### 7.4 [10-0291](#)

Joint resolution authorizing an emergency appropriation for \$38,276 for Workforce Investment Act (WIA) Incentive Grant.

- WIA Incentive Grant has been awarded by the Department of Commerce and Economic Opportunity to the Lake County Workforce Development Department.
- The Workforce Investment Act provides incentive funds to local areas based on exceeding the WIA performance measures.
- A grant in the amount of \$38,276 has been awarded to Lake County for exceeding four performance measures.
- These funds can be used for any allowable WIA activity.
- A resolution authorizing an emergency appropriation needs to be approved in order to appropriate these funds into the Workforce Development Department budget.

**Attachments:** [Incentive grant y2009](#)

#### Winchester House Report

#### 7.5 [10-0326](#)

Report of the Winchester House Advisory Board (Advisory Board) end of fiscal year report for the fiscal year 2009.

- The Advisory Board was established to make recommendations to the Health and Community Services Committee and the County Board on such issues as mission, operational performance, management, and market position of Winchester House.
- The Advisory Board's By-Laws, as adopted by the County Board, require that an end of fiscal year report be made to the Health and Community Services Committee within 120 days following the end of a fiscal year.
- The Chairman of the Advisory Board, Rick Olsen, will be present at the meeting to give the fiscal year 2009 year end report to the Health and community Services Committee.

#### 7.6 [10-0311](#)

Presentation of the schematic design for the new Winchester House Skilled Nursing Facility.

- The County's architects, Plunkett-Raysich Architects (PRA), have been retained by the County to prepare the necessary drawings and documents for the new Winchester House skilled nursing facility.
- PRA is nearing the end of the first phase of the drawings (schematic design) for the new Winchester House.

- PRA has been working with staff and the Winchester House Advisory Board (Advisory Board) to develop the schematic design. The final draft of the schematic design was presented to the Advisory Board at its March meeting.
- The Advisory Board has adopted a resolution recommending that the Health and Community Services Committee and the County Board continue with the process to build a new Winchester House based on the schematic design.
- PRA will present the details of the schematic design to the Health and Community Services Committee.

**7.7 [10-0324](#)**

Presentation of the updated Financial Operating and Capital Report for the new Winchester House.

- The County's Coordinating Consultant, Management Performance Associates (MPA), will make a presentation to the Health and Community Services Committee updating the 2009 Financial Operating and Capital Report for the new Winchester House.
- The update uses the most recent information available and is based on the schematic design for the new Winchester House as prepared by the County's Architects, PRA.
- The update will show how the schematic design for the new Winchester House will perform financially.

**7.8 [10-0288](#)**

Joint resolution authorizing the Purchasing Agent to enter into one-year contracts with Delta T Group, Oak Brook, IL, Nursing Resource, Huntley, IL and Medical Staffing Network, Warrenville, IL in the estimated annual amount of \$300,000 combined, plus renewal options for Temporary Nursing Services for Winchester House and contracts with Novastaff Healthcare Services, Inc., Oak Brook, IL, Assured Healthcare, Gurnee, IL, Maxim Staffing Solutions, DesPlaines, IL and Medical Staffing Network, Warrenville, IL in the estimated annual amount of \$50,000 combined plus renewal options for Temporary Nursing Services for the Health Department.

- Lake County desires to enter into contracts for Temporary Nursing Services for Winchester House and the Lake County Health Department.
- Proposals were called for by publication for Various Temporary Nursing Services and request for proposals were sent to twenty-four (24) firms.
- Winchester House and the Lake County Health Department evaluated proposals separately in accordance with the evaluation criteria established in the request for proposal.
- Winchester House determined that the proposals submitted by Delta T Group, Nursing Resource and Medical Staffing Network are the most favorable proposals for Lake County.
- These contracts will cost the County a combined estimated annual amount of \$300,000.
- The Health Department determined that the proposals submitted by Novastaff Healthcare Services, Inc., Oak Brook, IL, Assured Healthcare, Gurnee, IL, Maxim Staffing Solutions, DesPlaines, IL and Medical Staffing Network, Warrenville, IL are the most favorable proposals for the Health Department temporary nursing requirements.
- These contracts will cost the County a combined estimated annual amount of \$50,000.
- Awards to multiple vendors are required to meet the needs of both departments.

**Community Development Report**

**7.9 [10-0285](#)**

Staff update regarding Analysis of Impediments to Fair Housing Choice

- An Analysis of Impediments (AI) to Fair Housing Choice is required in conjunction with the county's Consolidated Plan. The AI determines what barriers there may be to choice in housing (zoning, marketing, banking, etc).
- HUD's Office of Fair Housing and Equal Opportunity (FHEO) is now giving increased scrutiny to these analyses nationwide.
- The County's last AI was developed and adopted in May of 2004 and now needs to be updated and revised to reflect current conditions.
- Funding for this project would be up to \$50,000, for which the Lake County Affordable Housing Program (LCAHP) would prove a good source.
- Staff recommends that \$50,000 from this year's allocation of the Lake County Affordable Housing Program (LCAHP) be set aside to prepare the AI.

**Brownfield Program**

**7.10 [10-0328](#)**

Committee action to review and approve the revised project application and the prioritized ranking scoring system for the County's Brownfield Program, and to authorize staff to distribute the notice of the availability of funds to the various municipalities and townships.

- Review the revised Brownfield Grant Application and scoring system, direct staff to make any changes, authorize staff to send the notice of Brownfield Grants to townships, cities, and villages.
- The County Board allocated \$200,000 to the County's Brownfield Grant Program for FY 2010.
- As directed by the HCS Committee staff has revised the Brownfield Grant application to request more detailed information to assist the Committee and the County Board in awarding grants.
- The revised form includes a point structure to provide a numeric score for each project submitted for grant consideration.
- The point score is intended to be one factor, but not the only factor, considered by the Committee and County Board in awarding a grant.
- HCS is requested to review the form and direct staff to make any changes and authorize staff to send the notice announcing the availability of Brownfield Grant funds to townships, cities, and villages.

**Attachments:** [2010 Brownfield Grant Announcement March 31 2010](#)

[2010 Revised Brownfields Application March 31 2010](#)

**8 Executive Session**

**8.1 Review of Executive Session Minutes**

**8.1a [10-0194](#)**

Committee action regarding semi-annual review of closed session minutes.

**9. County Administrator's Report**

**Names for the new building at 500 West Winchester Road located on the Libertyville Campus**

10. Adjournment