

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, March 1, 2016**

**10:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Vice-Chair Cunningham called the meeting to order at 10:31 a.m.*

*Others Present:*

*Patrice Sutton, Finance and Administrative Services*

*Barry Burton, County Administrator*

*Aaron Lawlor, County Board Chairman*

*Gary Gordon, Finance and Administrative Services*

*Amy McEwan, County Administrator's Office*

*Kurt Schultz, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Mike Scheive, Finance and Administrative Services*

*Adlil Issakoo, County Administrator's Office*

*Effren Heredia, Finance and Administrative Services*

*John Byrne, Sheriff's Office*

*Mike Keller, Sheriff's Office*

*Curt Gregory, Sheriff's Office*

*Jeannine Thompson, Emergency Telephone System Board*

*Patrice Evans, Court Administration*

*Mike Wheeler, Finance and Administrative Services*

*Matt Guarnerly, Robison Guarney, Inc.*

*Heidie Hernandez, County Board Office*

**2. Pledge of Allegiance**

*Vice-Chair Cunningham requested Member Weber lead the group in the Pledge of Allegiance.*

**3. Approval of Minutes****3.1 [16-0194](#)**

Minutes from January 5, 2016.

**A motion was made by Member Weber, seconded by Member Bartels, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Absent:** 1 - Member Paxton

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**CIRCUIT COURT CLERK****7.1 [16-0174](#)**

Report from Keith S. Brin, Clerk of the Circuit Court, for the month of January 2016.

**A motion was made by Member Calabresa, seconded by Member Hart, that items 7.1 through 7.3 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Not Present:** 1 - Member Paxton

**CORONER****7.2 [16-0152](#)**

Report from Thomas A. Rudd, M.S., M.D., Coroner, for the month of November 2015.

**A motion was made by Member Calabresa, seconded by Member Hart, that items 7.1 through 7.3 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Not Present:** 1 - Member Paxton

**PUBLIC DEFENDER****7.3 [16-0190](#)**

Report from Joy Gossman, Public Defender, for the month of January 2016.

**A motion was made by Member Calabresa, seconded by Member Hart, that items 7.1 through 7.3 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Not Present:** 1 - Member Paxton

**SHERIFF****7.4 [16-0197](#)**

Joint resolution approving the Memorandum of Understanding (MOU) by and between the Lake County Sheriff's Office and the Wauconda Police Department; for establishing goals and working arrangements related to the Lake County gang task force.

*John Byrne of the Sheriff's Office noted Wauconda is the ninth municipality to join the gang task force and the goal is to have all Lake County municipalities involved.*

*Discussion ensued regarding part-time participation in the task force.*

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.5** [16-0228](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office and the Beach Park School District for the deployment of a part-time School Resource Officer (SRO) Program for the Beach Park School District Pilot Program for the remainder of the 2015 - 2016 school year.

*John Byrne of the Sheriff's Office noted that the Beach Park School District will fund at a special duty rate the part-time position of the School Resource Officer for 19 hours a week. This will provide an opportunity to mentor the children and help positively influence teachers. Mr. Byrne also indicated that this is a pilot program and if it succeeds it will be considered for a full time position, and a permanent financial proposal will need to be negotiated.*

*Discussion ensued in regards to the use of officers at special school events.*

**A motion was made by Member Paxton, seconded by Member Calabresa, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**CONSTRUCTION MANAGEMENT**

**7.6** [16-0218](#)

Joint resolution authorizing a contract with Williams Architects, of Itasca, Illinois, for schematic design and development services on the Lake County multi-departmental storage and evidence processing facility project in the amount not to exceed \$350,200.

*Gary Gordon of Finance and Administrative Services indicated an update on this project was presented last month and provided a short recap. The recommended award is to Williams Architects, of Itasca, Illinois, for schematic design and development service.*

*Discussion continued regarding the types of vehicles, and items being stored in the new facility. Mr. Gordon clarified this facility will be used for processing evidence and will house evidence from the Sheriff's Offices. Deputy County Administrator, Amy McEwan added, that it is possible to house another jurisdictions evidence due to the State's Attorney's Office or Courts working on cases from other jurisdictions.*

*Member Weber inquired on why a bid was not issued for this award. Mr. Gordon and Kurt Schultz of Finance and Administrative Services noted that per the Local Government Professional Services Selection Act the County is allowed to select a professional service provider who has a previous working relationship with the County. Mr. Schultz added Williams Architects has expertise in the design of these types of facilities.*

*County Administrator, Barry Burton, clarified his firm was selected for the first phase of the project which went through the request for proposals (RFP) process. They were awarded phase one and Lake County has the option to award phase 2 if the work for*

*phase one was completed satisfactorily. The firm went through the competitive selection process for phase one and two before the County recommended the firm for award.*

**A motion was made by Member Calabresa, seconded by Member Bartels, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.7 [16-0222](#)**

Joint resolution authorizing a contract with Chadwick Contracting Company of Lake in the Hills, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the site concrete work for the Lake County courthouse expansion project in the amount of \$477,275.

*Matt Guarnery of Robinson Guarnery, Inc. reminded the committee these awards are under the existing approved guaranteed maximum price (GMP). Site concrete is recommended to be awarded to Chadwick Contracting Company of Lake In The Hills, Illinois, and landscaping work is recommended to be awarded to Woodland Commercial Landscape, Inc. of Naperville, Illinois.*

*Member Bartels inquired on when this project will be finished. Mr. Guarnery informed the committee that the project is projected to be completed in 2018.*

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.8 [16-0223](#)**

Joint resolution authorizing a contract with Woodland Commercial Landscape, Inc. of Naperville, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the landscaping work for the Lake County courthouse expansion project in the amount of \$338,750.

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**EMERGENCY TELEPHONE SYSTEM BOARD**

**7.9 [16-0235](#)**

Joint resolution authorizing a contract with Motorola Solutions of Schaumburg, Illinois, to provide an upgrade to Lake County's NICE Inform Logging Recorder for the Lake County Emergency Telephone System Board (ETSB) in the amount of \$246,241.

*RuthAnne Hall of Finance and Administrative Services and Jeannine Thompson of*

*Emergency Telephone System Board presented. Ms. Hall indicated the County identified an opportunity to upgrade the logging recorder through an existing contract with Motorola for the countywide communications system.*

*Ms. Thompson noted that the program will provide the ability to electronically share data. Deputy County Administrator, Amy McEwan added this is a shared service and will be available to other agencies. Ms. Thompson informed the committee the out of pocket expense for other agencies to participate is lower due to the sharing of this service.*

*Discussion ensued in regards to the current sharing methods and the new capability of electronically sharing data.*

**A motion was made by Member Weber, seconded by Member Bartels, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Adjournment**

*The meeting adjourned at 11:26 a.m.*

**A motion was made by Member Paxton, seconded by Member Bartels, to adjourn. The motion carried unanimously.**

**Aye:** 6 - Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

*Meeting minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Law and Judicial Committee*