

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, June 27, 2012**

**8:30 AM**

**Conference Room C, 10th Floor**

**Revenue, Records and Legislation Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [12-0712](#)

Minutes from May 30, 2012.

**Attachments:** [RRL Minutes 5 30 12.pdf](#)

4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

**COUNTY CLERK**

7.1 [12-0411](#)

Resolution appointing Judges of Election.

- The Lake County Board is responsible for appointing persons to serve as Judges of Election in the various precincts in Lake County, Illinois.
- The Chairmen of the Lake County Democratic and Republican Central Committees have submitted certified lists of persons to serve as Judges of Election for their party in the various precincts.

**Attachments:** [Republican EJ.pdf](#)

[Democratic EJ.pdf](#)

7.2 [12-0726](#)

Report from Willard R. Helander, County Clerk, for the month of May 2012.

**Attachments:** [CCO REPORT - MAY12.pdf](#)

**RECORDER OF DEEDS**

7.3 [12-0721](#)

Report from MaryEllen Vanderverter, Recorder of Deeds, for the month of May 2012.

**Attachments:** [May 2012 Legistar.pdf](#)

**TREASURER**

7.4 [12-0745](#)

Report from Robert Skidmore, Treasurer, for the month of May 2012.

**Attachments:** [Cash Investment May 2011.pdf](#)  
[Cash Investment May 2012.pdf.pdf](#)

#### **CHIEF COUNTY ASSESSMENT OFFICE**

**7.5** [12-0773](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

- Line item transfers in various funds between line items in the FY 2012 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers for the Chief County Assessment Office is attached to the resolution.

**Attachments:** [Line Item Transfers July 12.pdf](#)

**7.6** [12-0780](#)

Joint resolution authorizing an increase in the budgeted number of full-time equivalent positions in the Chief County Assessment Office from 20 to 22.

- The Chief County Assessment Office has realized a 50% increase in case filings for 2011 as compared to 2010.
- It is anticipated that 2012 case filings will continue to trend significantly higher than previous years.
- In order to respond to the increased work load, the Chief County Assessment Office requests two additional Senior Clerk positions (pay grade 6) be hired and paid an annual salary of \$27,241.
- The total cost for the two positions including fringes benefits will be \$31,570 for the remainder of the fiscal year.

**8. Executive Session**

**8.1 Executive Session to discuss a personnel matter 5 ILCS 120/2(c).**

**9. County Administrator's Report**

**10. Adjournment**