

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 4, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:02 p.m.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Also present:

*Barry Burton, County Administrator
Suzi Schmidt, County Board Chairman
Amy McEwan, Sr. Assistant County Administrator
Dusty Powell, Sr. Assistant County Administrator
Willard Helander, County Clerk
Rodney Marion, Director of Human Resources
Gary Gordon, Finance and Administrative Services
Rich Hentschel, Finance and Administrative Services
Andrea Norwood-Mathews, Finance and Administrative Services
Mike Gavin, Finance and Administrative Services
Michael Wheeler, Finance and Administrative Services
Matt Guarnerly, Finance and Administrative Services
Kevin Lyons, Sheriff's Department
Gary Reis, Purchasing Agent
Joan Grasswick, Purchasing
Joyce Parnell, Workforce Development
Milka Velaga, Citizen
Phil Rovang, Planning, Building and Development
Pat Tierney, Planning, Building and Development
Mary Stevens, Winchester House
Rosemary Graham, Information and Technology
Lee Burton, Information and Technology
Mary-Lynne Schultz, Information and Technology
Mary Otahal, County Board Office*

2. **Pledge of Allegiance**

Chair Paxton led the committee in the Pledge of Allegiance.

3. **Approval of Minutes - regular and two executive session minutes from January 14, 2009**

3.1 **09-1210**

Minutes from January 14, 2009

Attachments: [F&A 01.14.09](#)

A motion was made by Member Mountsier, seconded by Member Stolman, to approve the regular and two executive session minutes from January 14, 2009. Motion carried.

Aye: 6 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Member Bassi

4. Added to Agenda Items

Member Bassi entered the meeting at this time.

Motion by Member Mountsier, seconded by Member Kyle, to add item 4.1 (file ID 09-1128) to the agenda and to remove item 7.24 (file ID 09-1202) from the agenda. Motion carried.

5. Public Comment

6. Old Business

7. New Business

Planning, Building & Zoning

7.1 09-1162

Resolution on a Vacation request by Milka Velaga, record owner of land adjacent to an alley proposed for vacation, being application No. 08-02, which consists of the vacation of the unincorporated portion of an alley located in Block 3 in Frederick H. Bartlett's North Shore Lands Subdivision, Waukegan Township.

Attachments: [PB&Z Vacation Report 012709](#)

[08-02 Minutes](#)

[Velaga Vacation Petition](#)

[Velaga Vacation Location Map](#)

Pat Tierney explained this request to vacate a small alley.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.2 09-1176

Joint resolution authorizing the State's Attorney of Lake County to institute legal action against certain named properties for the demolition of dangerous and unsafe or uncompleted and abandoned structures on said properties.

Phil Rovang explained this resolution.

A motion was made by Member Stolman, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.3 [09-1196](#)

Joint resolution amending the Lake County Land Development Fee Schedule.

Attachments: [2009 Fee Schedule Proposal](#)

[Exhibit A Planning, Building & Development Land Development Fee Schec](#)

Phil Rovang explained this resolution, stating that his department did an extensive review of the fee schedule and the Planning, Building and Zoning Committee has reviewed this twice and endorsed it at yesterday's meeting. Mr. Burton stated that this is being recommended to cover the cost of the services provided; but they are still lower than most of the fees charged by municipalities.

Mr. Rovang explained that his department is working on implementing a project manager system whereby one staff person will be responsible for handling each project application from start to completion, and will coordinate meetings with staff from other involved departments. Once the Central Permit Facility is completed, this process will handle the application process much more efficiently.

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member Stolman

Nay: 2 - Member O'Kelly and Member Carter

Law & Judicial

7.4 [09-1188](#)

Joint resolution authorizing the purchasing agent to negotiate and enter into a contract with Chicago Communications LLC, Elmhurst, IL, to upgrade the existing Plant CML 911 switches at the Lake County Sheriff facility and Wauconda facility, and enter into a service contract for maintenance in the total amount of \$133,299.37.

Amy McEwan explained this resolution.

A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.5 [09-1175](#)

Resolution authorizing the County Board Chairman to execute a First Amendment to the Amended and Restated Intergovernmental Agreement between Lake County and the Village of Mundelein.

Attachments: [CleanCurrent Proposed IGA Agreement 10-28-08.pdf](#)

Matt Guarnery explained this resolution.

A motion was made by Member Stolman, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.6 [09-1060](#)

Joint resolution approving the collective bargaining agreement with the Teamsters Local Union No. 714, as exclusive representative of the Law Enforcement Sergeants Division bargaining unit employees of the Lake County Sheriff's Office.

Attachments: [Teamsters LE Sergeants Contract LINE OUT 12-1-07 to 11-30-10](#)

Kevin Lyons explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Nay: 1 - Member O'Kelly

Health & Community Services

7.7 [09-1080](#)

Joint resolution ratifying an emergency procurement authorized by the Winchester House administrator with Carrier Corporation of Elmhurst, IL.

Mary Stevens explained this resolution.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.8 [09-1171](#)

Joint resolution entering into an agreement with NorthShore University HealthSystem, Highland Park Hospital - Incumbent Worker Training Grant.

Joyce Parnell explained the three incumbent worker training grant resolutions. Member O'Kelly asked if the County would be eligible to apply for any of these grant funds. Ms. Parnell will look into this question.

A motion was made by Member Bassi, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.9 [09-1172](#)

Joint resolution entering into an agreement with Advocate Condell Medical Center - Incumbent Worker Training Grant.

A motion was made by Member Bassi, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.10 [09-1173](#)

Joint resolution entering into an agreement with G & W Technical Corporation -Incumbent Worker Training Grant.

A motion was made by Member Bassi, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Revenue, Records & Legislation

7.11 [09-1208](#)

Joint resolution authorizing the Chair of the Board to execute an intergovernmental Cooperation Agreement with the Lake Bluff Park District for the purchase and sale of Tax Anticipation Warrants against taxes as levied by the District for the year 2009.

Attachments: [Lake Bluff IGA](#)

Gary Gordon and Willard Helander explained this resolution, stating that due to an error on the county's part, the Lake Bluff Park District is \$250,000 short in their tax collection. Mr. Gordon stated that the County has the ability, through short term tax anticipation warrant sales, to loan the money to the district at 0% interest for the next 18 months. This requires a two step process, first out of 09 collection and then again in 2010. The cost to the county is the loss of interest on this money, which in today's market would amount to approximately \$10,000 - \$15,000.

A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption as amended to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Public Works & Transportation

Committee Chair Diana O'Kelly reviewed the following resolutions:

7.12 [09-1124](#)

Joint resolution authorizing the execution of a new master agreement between Lake County and the Village of Fox Lake regarding the cost for construction, installation and maintenance associated with current and future traffic control signals under the jurisdiction of the Lake County Division of Transportation and including provisions for emergency preemption systems .

Attachments: [09-1124 FOX LAKE AGRMT_20090121120444.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.13 [09-1157](#)

Joint resolution authorizing the execution of an agreement between the State of Illinois and Lake County for the improvements to the traffic control signals at US Route 12 at Miller Road (*County Highway 2*) and US Route 12 at Ela Road (*County Highway 60*). This resolution appropriates \$10,000 of Matching Tax funds for this improvement designated as Section 09-00999-05-TL.

Attachments: [09-1157 MILLER RD_20090121115932.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.14 [09-1159](#)

Joint resolution providing a supplemental appropriation of \$5,000 of Matching Tax funds for the final professional engineering services and emergency contract constructional repairs to the failed retaining wall along Fairfield Road north of IL Route 60 and designated as Section 08-00145-04-GM.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.15 [09-1161](#)

Joint resolution appropriating \$20,000 of Motor Fuel Tax funds for the 2009 repair and replacement of various guardrail installations and designate as Section 09-00000-04-GM.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.16 [09-1163](#)

Joint resolution confirming an emergency contract with International Salt Company, Clarks Summit, Pennsylvania for the supply of 4,600 tons of ice control salt at the unit price of \$138.52 per ton and designate as Section 09-00000-00-GM.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.17 [09-1164](#)

Joint resolution appropriating \$50,000 of Matching Tax funds to provide maintenance of stormwater basins, signing and fence replacements along county highways and designate as Section 09-00000-05-GM.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.18 [09-1179](#)

Joint resolution appropriating \$360,000 of Matching Tax funds for title commitments, property appraisal, and other advance right-of-way costs associated with the proposed improvements to the intersection of Wadsworth Road (*County Highway 17*) and IL Rte. 131 and designate as Section 03-00033-12-CH.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.19 [09-1181](#)

Joint resolution appropriating \$2,100,000 of Matching Tax funds for the improvement of the intersection of Fairfield Road and Bonner Road and designated as Section 02-00113-15-CH.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.20 [09-1182](#)

Joint resolution authorizing the execution of a new master agreement between Lake County and the City of Zion regarding the cost for construction, installation, and maintenance associated with current and future traffic control signals under the jurisdiction of the Lake County Division of Transportation and including provisions for emergency preemption systems .

Attachments: [MASTER AGRMT ZION 20090128142848.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.21 [09-1184](#)

Joint resolution authorizing the execution of an intergovernmental agreement among Kane County, Will County and Lake County regarding the advance use of Federal Surface Transportation Program funds allocated by the Illinois Department of Transportation to the counties.

Attachments: [COUNTY AGRMT_20090128134845.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.22 [09-1190](#)

Joint resolution making a supplemental appropriation of \$500,000 of Matching Tax funds for acquisition of necessary right-of-way and other costs associated with proposed improvements to the intersection of Peterson Road (*County Highway 20*) and IL Rte. 60 and designated as Section 00-00098-11-LA and further providing for acquisition of right-of-way for this improvement in conjunction with the Illinois Department of Transportation.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.23 [09-1195](#)

Joint resolution providing for receipt of a \$150,000 grant from the Chicago Metropolitan Agency for Planning (CMAP) to the Lake County Division of Transportation for reimbursement of Unified Work Program expenditures for a non-motorized travel study, appropriates \$200,000 of Matching Tax funds, and designates as Section 09-00000-09-ES.

Attachments: [CMAP GRANT_20090128145551.pdf](#)

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.24 [09-1202](#)

Joint resolution endorsing the recommendations and supporting implementation of water quality measures developed by the Technical Advisory Group in conjunction with the proposed expansion of the Mill Creek Water Reclamation Facility (WRF).

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be postponed. Motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.25 [09-1205](#)

Joint Resolution approving the Northern Lake County Lake Michigan Water Planning Group Memorandum of Understanding.

Attachments: [02.10.09 NLC LMWPG Water Entity MOU Exhibit A.doc](#)

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Financial & Administrative

7.26 [09-1174](#)

Resolution authorizing the County Board chair to consent to and execute the dedication of County owned property indicated in the Plat of Dedication prepared by Greengard, Inc. dated October 7, 2008 and revised December 9, 2008 for public road purposes for PIN 03-03-300-001 commonly known as 15900 Russell Road, Zion Illinois.

Attachments: [LCDOT plat of dedication 15900RussellRd.pdf](#)

Matt Guarnerly explained this resolution.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.27 [09-1198](#)

Resolution authorizing emergency appropriations for FY 2009 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

Attachments: [ADI Spreadsheet Feb-09](#)

Rich Hentschel explained this resolution.

A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.28 [09-1207](#)

Presentation by preparer of actuary report of Other Post Employment Benefits (OPEB) providing liability that the County will be required to book as of November 30, 2008. (for information only)

Julie O'Brien presented the actuary report of Other Post Employment Benefits (OPEB) providing liability that the County will be required to book as of November 20, 2008. She explained the GASB 45 basics and the impact to Lake County.

7.29 [09-1201](#)

Resolution authorizing an approval to update **Policy 4.8 Leaves of Absence** to incorporate the new Department of Labor Family and Medical Leave Act regulations and updates that went into effect January 16, 2009.

Attachments: [F&A Resolution FMLA Policy Change](#)
[F&A FMLA Policy Summary of Changes](#)

Rodney Marion explained this resolution.

A motion was made by Member Bassi, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

4.1 [09-1128](#)

Resolution authorizing the Purchasing Agent to negotiate a two (2) year contract with three (3) additional one (1) year renewal options with Call One in Chicago, IL and Telcom Innovations Group, in Itasca, IL, for Voice Communication Services in the estimated annual amount of \$232,164; two year total of \$464,328.

Gary Gordon explained this resolution.

Member Stolman left the meeting at 2:10 p.m.

Member O'Kelly requested that staff check references on both of these companies being recommended, and Mr. Gordon will report on this at the Committee of the Whole meeting on Friday.

A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. Motion carried with Member O'Kelly voting present.

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member Stolman and Member Carter

Present: 1 - Member O'Kelly

8. **Executive Session**

8.1 Executive session to discuss a personnel matter in the Division of Transportation

Motion by Member O'Kelly, seconded by Member Bassi, to go into executive session to discuss a personnel matter in the Division of Transportation. Voting aye: Kyle, Bassi, Mountsier, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member O'Kelly, seconded by Member Bassi, to come out of executive session. Motion carried.

8.1. [09-1223](#)

a

Committee Action approving recommended settlement.

A motion was made by Member Mountsier, seconded by Member O'Kelly, to approve the recommended settlement in the case of Olson v. Lake County. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Carter

Not Present: 1 - Member Stolman

8.2 Executive Session to discuss a personnel matter in the Planning, Building & Development Department

Motion by Member O'Kelly, seconded by Member Bassi, to go into executive session to discuss a personnel matter in the Planning, Building and Development Department. Voting aye: Kyle, Bassi, Mountsier, Carter, O'Kelly, Paxton. Motion carried.

Discussion.

Motion by Member Carter, seconded by Member Bassi, to come out of executive session. Motion carried

8.2. [09-1216](#)

a

Committee Action approving a position re-classification in the Planning, Building and Development Department.

A motion was made by Member Carter, seconded by Member Bassi, to approve a position re-classification in the Planning, Building and Development Department. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Carter

Not Present: 1 - Member Stolman

8.3 Executive Session to discuss pending litigation

Motion by Member Mountsier, seconded by Member Kyle, to go into executive session to

*discuss pending litigation. Voting aye: Kyle, Bassi, Mountsier, Carter, O'Kelly, Paxton.
Motion carried.*

Discussion.

Motion by Member O'Kelly, seconded by Member Bassi, to come out of executive session. Motion carried.

8.3. [09-1222](#)

a

Committee Action approving recommended settlement in the case of Butler v. Lake County.

A motion was made by Member Mountsier, seconded by Member Bassi, to approve the recommended settlement in the case of Butler v. Lake County. The motion carried by the following vote:

Aye: 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Carter

Not Present: 1 - Member Stolman

9. **County Administrator's Report**

1. Discussion of County holidays - Martin Luther King Day - At the request of some County Board members, Barry Burton discussed the issue of county offices being open on Martin Luther King Day. He explained that the county currently has five floating holidays, Martin Luther King Day, Lincoln's birthday, Good Friday, Columbus Day and Veteran's Day. Employees have the option of taking off on the day of the floater or working and taking off on a day of their choosing.

The County's fixed holidays include New Years day, Memorial Day, Independence Day, Labor Day, Thanksgiving day and the day after Thanksgiving, and Christmas day.

County Board Member Audrey Nixon stated that she feels that Martin Luther King day should be a fixed holiday rather than a floater. Rodney Marion stated that holidays are set in union contracts, and this would have to be re-negotiated. Mr. Gordon stated that floaters are helpful for new employees who have not yet accumulated vacation time. Mr. Burton stated that there is an employee relations committee that could review this policy. Member Nixon agreed that this could be taken to that committee and then to the union groups.

2. Discussion of Job Order Contracting (JOC) guidelines for Lake County - Gary Gordon distributed copies of the Job Order Contracting project guideline and project development protocol. There was discussion on the recommendation that qualifying projects shall generally have a budget less than \$500,000. Mr. Gordon stated that there is a JOC Project Advisory Group that will review the use of job order contracting for each proposed JOC project. Bids for this program will be issued next week.

Member O'Kelly suggested that the chair of F&A and the county board chair be notified if

a project is more than \$250,000. Barry Burton recommended that if a project is above \$250,000, concurrence of the county board chair for emergencies and change orders would be required. Member Bassi agreed with Mr. Burton's recommendation and then suggested that for any project between \$250,000 - \$500,000, notification be provided to the F&A Committee.

After discussion, it was decided that for any project between \$250,000 and \$500,000, immediate notification be made to the Chair of the Board and notification to the F&A committee at their next meeting.

Member Mountsier requested more frequent updates on the status of this program.

Member O'Kelly left the meeting at 2:58 p.m.

3. IMRF- Mr. Burton reported that IMRF has taken a huge hit in these economic times. During a recent conference call with IMRF, he and Gary Gordon were informed of proposed changes to the way in which IMRF calculates their rates. Mr. Gordon stated that, because of extreme loss in fund value, IMRF is proposing steps to minimize the impact to employers. The county's annual contribution is about \$16 million, and that could go up an additional \$10 million a year if there is no change. They are proposing two changes to the actuarial assumptions that are used to calculate what our contributions need to be. Right now we have a 22 year closed amortization period. They are proposing changing it from a closed 22 years to a rolling 30 years, which will push out the payments for an additional eight years. They also have the Corridor rule which states that the market returns can't be more than 15% different from the actuarial returns by greater than 15%, and they want to increase that to 20%. This will cost more in the long run but will reduce the immediate impact. In addition, once the rate is calculated based on those new changes, they have also proposed a 10% cap on the increase in the first year. Our year one increase will be no less than a 10%. He is recommending that we send a letter of support to IMRF if they sign off on supporting any benefit increases. Member Mountsier recommended that Chairman Schmidt send a letter to each IMRF board member and to our county legislators along with a copy of the letter to IMRF asking for their support.

4. County's Financial position - Barry Burton reported that they are meeting with departments regarding the County's current financial position, and are planning to send letters to agencies that receive money from the county warning them of potential budget cuts.

Mr. Gordon reported that an item awarding a contract to New Jen Consultants in the amount of \$125,000 for Oracle consulting was inadvertently left off of this agenda, so it may come back as an emergency resolution.

10. Adjournment

A motion was made by Member Kyle, seconded by Member Mountsier, that the meeting adjourn at 3:15 p.m. Motion carried.

Aye: 5 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Carter

Not Present: 2 - Member Bassi and Member Stolman

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee