

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, July 8, 2015

11:00 AM

Conference Room C, 10th Floor

Revenue, Records, and Legislation Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

CHIEF COUNTY ASSESSOR

7.1 [15-0333](#)

Joint committee action approving Change Order Number One for the implementation phase of the replacement of the property tax administration services with Beth Malloy and Associates, Chicago, Illinois, in the amount of \$576,303.

- In April 2014, a contract was awarded to Beth Malloy and Associates, Chicago, Illinois, for consulting services for phases one through five for the replacement of the Lake County's property tax administration system which included: needs assessments, development of an action plan, procurement plan, evaluation and review of submittals and contract negotiation.
- Based on the completion of phases one through five the next phase of implementation consulting services are required,
- The potential system implementation replacement effort for phase six is anticipated to be a 24 month project and will involve a review to implement new processes with an eye on improving the efficiency of the property tax processes with the assistance of a consulting partner to compare with best practices and make recommendations to improve County operations.
- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this change order is germane to the original contract as signed and is in the best interest of Lake County.
- Change Order Number One is in the amount of \$576,303, increasing the original contract amount from \$168,997 to \$745,300.
- The consulting services included in this change order was originally contemplated in the initial contract for Beth Malloy and Associates and is budgeted .

7.2 [15-0710](#)

Joint resolution authorizing execution of a contract with Tyler Technologies, Duluth, Georgia, in the amount of \$2,965,775 for software and implementation services for the replacement of the Lake County property tax administration system.

- County Clerk, County Treasurer, and Chief County Assessment Office currently use property tax administration and assessment systems which have reached their end of life. Overtime, these separate systems have been integrated by custom written applications which are costly to maintain.
- The County determined a need to take advantage of the efficiencies available with new

state of the art software, specifically in the areas of workflow, web processes, e-services, geographic information systems (GIS), mobile technologies and delinquent account collections.

- A truly integrated system will allow the County to mitigate enterprise risks, improve operational effectiveness, and advance Lake County's taxpayers services provided via the County's website.
- The County issued a Request for Proposal (RFP) to identify a qualified firm to provide the property tax administration system and associated professional and support services.
- The RFP was extended to 28 vendors and proposals were received from four vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by Tyler Technologies, Duluth, Georgia, is the most qualified and favorable proposal for Lake County.
- The Tyler software includes the best automated solution to enhance the operational efficiencies of the offices and offer best practice business process improvements. It has appraisal, review of assessments, tax extension and tax payments in one central application allowing staff to capitalize on integration opportunities. It is also a fully integrated solution with the ESRI GIS datasets.
- It has a powerful workflow engine to streamline the Counties business process for tax assessment, billing, collection and distribution.
- The contract includes the software, professional services, implementation services, training, software as a service (SaaS) fee and maintenance costs in a contract amount not to exceed \$2,965,775.
- Ongoing maintenance and SaaS fees for years two through five are estimated in the annual amount of \$743,540.

COUNTY CLERK

7.3 [15-0660](#)

Report from Carla N. Wyckoff, County Clerk, for the month of May 2015.

Attachments: [LCC Report for May 2015.pdf](#)

7.4 [15-0711](#)

Joint resolution authorizing a contract with Robis Inc., Wheaton, Illinois, in the amount of \$772,045 for hardware/software and implementation services for electronic poll books and poll site management system.

- In order to comply with Public Act 098-1171 which mandates voter registration be available at every early voting site and every polling site on Election Day, a Request for Proposal (RFP) was issued to select a hardware and software provider.
- Lake County is seeking professional services and software to implement new electronic poll books and poll site management system.
- A RFP was issued to identify a qualified firm to provide the electronic poll books and poll site management system for Lake County.
- A RFP was extended to 19 vendors and proposals were received from 10 vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by Robis Inc., Wheaton, Illinois, is the most qualified and favorable proposal for Lake County.

- The contract includes the electronic poll book tablets, software, hosting, printers, staff training and professional services in a contract amount not to exceed \$772,045 and future software hosting and professional services cost in the estimated amount of \$176,520.
- This unbudgeted expense will be funded from the Unallocated Corporate Capital Improvement Program (CCIP).

7.5 [15-0712](#)

Joint resolution authorizing a contract with Election Systems and Software, Omaha, Nebraska, in the amount of \$147,685 for hardware/software and implementation services for express vote machines and management system.

- In order to comply with Public Act 098-1171 which mandates that any voter in Lake County be able to vote at any early voting location, a Request for Proposal (RFP) was issued to select a hardware and software provider for a system that would allow for printing every ballot style at any location.
- Lake County is seeking professional services and software to implement a new universal voting and management system at all early voting sites.
- The RFP was issued to identify a qualified firm to provide the universal voting and management system for Lake County early voting sites.
- The RFP was extended to 19 vendors and proposals were received from 10 vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by Election Systems and Software, Omaha, Nebraska, is the most qualified and favorable proposal for Lake County.
- The contract includes the express vote machines, software, staff training and professional services in a contract amount not to exceed \$147,685 and future software and hardware support in the estimated amount of \$67,058.
- This unbudgeted expenditure will be funded from the Unallocated Corporate Capital Improvement Program (CCIP).

RECORDER OF DEEDS

7.6 [15-0667](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of May 2015.

Attachments: [May 2015 Legistar.pdf](#)

TREASURER

7.7 [15-0668](#)

Report from David B. Stolman, Treasurer, for the month of March and April 2015.

Attachments: [CASH INVESTMENTS MAR 2015.pdf](#)
[CASH INVESTMENTS MAR 2014.pdf](#)
[CASH INVESTMENTS APR 2015.pdf](#)
[CASH INVESTMENTS APR 2014.pdf](#)

8. Executive Session
9. County Administrator's Report
10. Adjournment