

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, April 25, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/43yBIIT>**

Health and Community Services Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Health & Community Services Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Parekh called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Member Maine led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent 1 - Member Hewitt

Other attendees:

In Person

Abby Krakow, Communications

Brenda O'Connell, Community Development

Cassandra Hiller, County Administrator's Office

Chris Anderson-Sell, Communications

Eric Waggoner, Planning, Building, and Development

Gary Gibson, County Administrator's Office

Jennifer Serino, Workforce Development

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Mark Pfister, Health Department

Electronically:

Brea Barnes, Finance

Demar Harris, Workforce Development

Dominic Strezo, Planning, Building, and Development

Eric Waggoner, Planning, Building, and Development

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Matt Meyers, County Administrator's Office

Michael Wheeler, Finance

Patrice Sutton, Finance

Paul Frank, Board Member

RuthAnne Hall, Purchasing

Sonia Hernandez, County Administrator's Office

Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

MINUTES

8.1 [23-0507](#)

Committee Action approving the Health and Community Services minutes from March 7, 2023.

Attachments: [HCS 3.7.23 Final Minutes](#)

A motion was made by Member Ross Cunningham, seconded by Member Maine, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Altenberg

COMMUNITY DEVELOPMENT

8.2 [23-0570](#)

Joint resolution accepting the Emergency Food and Shelter Program (EFSP) grant from the Federal Emergency Management Agency (FEMA) and authorizing an emergency appropriation in the amount of \$6,907 for grant and program administration.

Attachments: [Emergency Appropriation 2022-05 - EFSP](#)

A motion was made by Member Ross Cunningham, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 5 - Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

Not Present: 1 - Vice Chair Altenberg

REGULAR AGENDA

WORKFORCE DEVELOPMENT

8.3 [23-0496](#)

Joint resolution accepting an amendment to the lease with the College of Lake County (CLC) for 9,665 square feet of office space for Lake County Workforce Development and 25 parking spaces located in the parking garage of the College of Lake County Waukegan campus.

Attachments: [Addendum to MOU CLC Lake County 1NG Feb 2023](#)
[VII.B. Lease Agreement Modification Lake County WDB CLC 20230221](#)
[Vendor Disclosure Stmt Lake County 3 13 2023](#)

Jennifer Serino, Workforce Development Director, provided an overview of the amendment with the lease with the College of Lake County (CLC). Discussion ensued.

Vice Chair Altenberg joined the meeting at 8:36 a.m.

A motion was made by Member Ross Cunningham, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

HEALTH DEPARTMENT

8.4 [23-0632](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$75,000 for the HIV Self-Testing grant.

Attachments: [HIV Self-Testing](#)

Mark Pfister, Health Department Executive Director, provided an overview of the grant to provide self-testing for HIV. Discussion ensued.

A motion was made by Member Knizhnik, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

8.5 [23-0633](#)

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$87,750 for the Reducing Overdose through Community Approaches Mentee Program grant.

Attachments: [NACCHO ROCA](#)

Mark Pfister, Health Department Executive Director, provided an overview of the Community Approaches Mentee Program grant to help reduce overdoses.

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

8.6 [23-0634](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$95,644 for the Regional Substance Use Prevention Integration Center grant.

Attachments: [IDHS Regional Substance Use Prevention Integration Center](#)

Mark Pfister, Health Department Executive Director, provided an overview of the Regional Substance Use Prevention Integration Center grant to provide preventative services in schools to reduce substance abuse. Discussion ensued.

A motion was made by Member Knizhnik, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

COMMUNITY DEVELOPMENT

8.7 [23-0565](#)

Joint resolution approving the Program Year (PY) 2023 United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY23 AAP DRAFT.v2](#)
 [Emergency Appropriation 2023-05 PY2023](#)

Brenda O'Connell, Community Development Administrator, provided an overview of the grant funds through the HUD Annual Action Plan for Program Year 2023.

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

8.8 [23-0573](#)

Resolution amending the Housing and Community Development Commission (HCDC) By-Laws.

Attachments: [As Amended at HCS 4.25.23 By-laws HCDC v2023-04 HCS](#)
 [As Amended at HCS 4.25.23 By-laws HCDC v2023-04 HCS redlined](#)

Brenda O'Connell, Community Development Administrator, provided an overview of the amendments to the Housing and Community Development Commission By-Laws.

Discussion ensued.

A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that this resolution be put on the table for discussion.

Discussion ensued.

A motion was made by Vice Chair Altenberg, seconded by Member Maine, to amend to strike out the quorum section. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

Eric Waggoner, Planning, Building, and Development Director, stated the HCDC members all agreed to the two-thirds in Libertyville, one-third in Waukegan. Discussion ensued.

A motion was made by Member Maine, seconded by Member Ross Cunningham, amending 50 percent of the meetings be in Waukegan and 50 percent be in Libertyville. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

Discussion ensued.

A motion was made by Member Maine, seconded by Member Knizhnik, that this resolution be approved as amended. The motion carried by the following roll call vote:

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

8.9 [23-0566](#)

Joint resolution approving Lake County to serve as the Responsible Entity (RE) and complete 24 CFR Part 58 Environmental Review Records (ERRs) for recipients of Congressional Directed Funds.

Attachments: [Agreement for CPF ERRs TEMPLATE Fees](#)

Brenda O'Connell, Community Development Administrator, provided an overview for approval to serve as the Responsible Entity for Lake County. Discussion ensued.

A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Knizhnik, Member Maine and Chair Parekh

Absent: 1 - Member Hewitt

9. County Administrator's Report

Cassandra Hiller, Assistant County Administrator, stated the discussion of the Video Gaming Revenue Policy will be discussed at the Financial and Administrative Committee this Thursday and invited the Committee to attend.

10. Executive Session

The committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks by members.

12. Adjournment

Chair Parekh declared the meeting adjourned at 9:48 a.m.

Next Meeting: May 30, 2023

Minutes prepared by Kristy Cechini