

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes

Tuesday, April 3, 2012

8:30 AM

Assembly Room

Planning, Building and Zoning Committee

1. **CALL TO ORDER**

Chair Thomson-Carter called the meeting to order at 8:30 a.m.

Present 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

Absent 1 - Member Gravenhorst

Others present:

David Stolman - County Board Chairman

Barry Burton - County Administrator

Gary Gordon - OMB

Amy McEwan - Deputy County Administrator

Ryan Waller - Assistant County Administrator

Eric Waggoner - Director Planning, Building and Development Department

Steve Crivello - Planning, Building and Development

Matt Meyers - Planning, Building and Development

Gary Thompson - Planning, Building and Development

Brittany Albrecht-Sloan - Planning, Building and Development

Andrea Kline - Stormwater Management Commission

Megan Krueger - Planning, Building and Development

2. **PLEDGE OF ALLEGIANCE**

Chair Thomson-Carter asked Mr. Barry Burton, County Administrator, to lead the group in the Pledge of Allegiance. The Pledge of Allegiance was recited.

3. **APPROVAL OF MINUTES**

Vice-Chair Mountsier entered the meeting at 8:35 a.m.

3.1 **[12-0263](#)**

Minutes from February 28, 2012.

A motion was made by Member Carlson, seconded by Member Hewitt, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

5. **ADDED TO AGENDA**

There were no items added to the agenda.

4. **PUBLIC COMMENT**

There were no public comments.

6. **OLD BUSINESS**

There was no old business to conduct.

7. **NEW BUSINESS**

STORMWATER MANAGEMENT COMMISSION

7.1 [12-0368](#)

Joint resolution authorizing and supporting the efforts of Lake County Stormwater Management Commission to submit an Illinois Department of Commerce and Economic Opportunity CDBG Disaster Recovery Planning Program Grant in the amount of \$308,903.

Presented by Andrea Kline, Stormwater Management Commission.

A motion was made by Member Carlson, seconded by Member Carey, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

DIRECTOR'S REPORT

Mr. Matt Meyers, Planning, Building and Development Department (PB&D), reminded the Committee of a scheduled mock Administrative Adjudication hearing on Friday, March 30, 2012, and highlighted next steps in implementation of Administrative Adjudication.

Ms. Brittany Albrecht-Sloan, Planning, Building and Development Department, provided a brief status report on the Department's Demolition Improvement Project and the Department's Board -Up Program.

Ms. Albrecht-Sloan introduced the concept of a Vacant Nuisance Property Registration Program to the Committee for vacant nuisance homes.

After discussion, the Committee directed staff to provide, at a later meeting of the Committee, benchmarking information on other communities' registration program best practices.

8. EXECUTIVE SESSION

There was no executive session.

9. COUNTY ADMINISTRATOR'S REPORT

There was no County Administrator's Report.

10. ADJOURNMENT

Chair Thomson-Carter adjourned the meeting at 9:47 a.m.

Minutes prepared by Megan Krueger.

Respectfully submitted,

Chair

Vice-Chair

Planning, Building & Zoning Committee