

# ADMINISTRATIVE OFFICE OF THE NINETEENTH JUDICIAL CIRCUIT



Division of Administrative Services

Lake County, Illinois

**Angela Cooper**

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**Mark L. Levitt**

Chief Judge

**TODD SCHROEDER**

Executive Director

## MEMORANDUM

**TO:** RuthAnne Hall, Purchasing Agent

**FROM:** Angela Cooper, Director Administrative Services

**CC:** Todd Schroeder, Executive Director  
Stacy Davis-Wynn, Buyer

**RE:** Bid Exemption Request (Sole Source) – A Safe Place

**DATE:** September 22, 2022

Lake County 19<sup>th</sup> Judicial Circuit Court originally entered into an agreement for A Safe Place back in FY2010. This agreement was to facilitate a Family Visitation Center. Our current agreement expires on November 30, 2022. We are requesting a bid exemption due to our long-standing relationship with this vendor to continue services without a lapse. This agreement will authorize the continued success between Lake County 19<sup>th</sup> Judicial Circuit Court and A Safe Place.

Lake County 19<sup>th</sup> Judicial Circuit Court is requesting A bid exemption procurement request, as described under Section 33.066 Bid Exemption of the Lake County Purchasing Ordinance, is a prudent choice for a new contract with A Safe Place.