

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report

Wednesday, May 25, 2011

7:00 PM

10th floor Assembly Room

**Community Development Commission**

1. **Roll Call**

2. **Approval of Minutes**

2.1 [11-0498](#)

Approval of Minutes - April 27, 2011

3. **Chair's Remarks**

4. **Public Comment (items not on the agenda)**

5. **Old Business**

6. **New Business**

6.1 [11-0484](#)

Nomination and Election of Commission Officers

- There currently exists a vacancy for the Chairman & Vice-Chairman positions for the Community Development Commission.
- The CDC by-laws call for the election of these officers by the full Commission.
- Nominations will be taken from the floor, followed by the election of these officers.

6.2 [11-0485](#)

Nomination and Election of Executive Committee Members

- The CDC by-laws call for the election of Executive Committee members at the same meeting at which election of Commission officers occurs.
- The Chairman & Vice-Chairman of the full Commission are automatically members of the Executive Committee; the remaining four members of the Executive Committee are to be elected by the full Commission.
- The six members of the Executive Committee, per the CDC by-laws, shall be comprised of two members from each of the three groups of Commission members: 1) County Board members; 2) Mayors, Village Presidents, Township Supervisors; and 3) citizen representatives.
- Nominations will be taken from the floor, followed by the election of these Executive Committee members.

6.3 [11-0486](#)

Proposed Amendment to 2010 Action Plan - Community Partners for Affordable Housing

- The 2010 Annual Action Plan contained a project for Community Partners for Affordable Housing (CPAH) to acquire and rehabilitate five units in Highland Park for affordable homeownership opportunities.
- CPAH has been in negotiation with the City of Lake Forest to replicate its model for affordable housing within Lake Forest's jurisdiction.
- CPAH is requesting an amendment to its 2010 project to allow the acquisition and rehabilitation of units in Lake Forest as well as Highland Park (see attached letter).
- This amendment requires a 30-day comment period, upon the conclusion of which a new agreement may be executed.

**Attachments:** [CPAH - HOME Amendment Letter](#)

[HPICLT-CPAH Project Amendment](#)

**6.4** [11-0502](#)

Approval of Home Investment Partnership Act (HOME) Consortium Agreement for PY2012-PY2014

- As per HUD requirements (Federal Notice: CPD-08-01), Lake County must renew its HOME Investment Partnership Program Consortium Agreement with the Cities of North Chicago and Waukegan every three years in order for all three jurisdictions to continue operating as a consortium and thereby increase the level of available HOME funding.
- The current agreement runs through the end of PY2011 and the draft agreement will cover PY2012 through PY2014.
- This draft agreement was approved by the Council of the City of North Chicago on May 9th and the Council of the City of Waukegan on May 16th.
- Staff requests the approval of proposed draft agreement.

**Attachments:** [Draft Consortium Agreement Memo.pdf](#)

[Draft 2012-2014 Consortium Agreement .pdf](#)

**7. Staff Reports**

**7.1** [11-0483](#)

Staff Presentation on ServicePoint

- Lake County, as mandated by the US Department of Housing & Urban Development (HUD), operates a Homeless Management Information System (HMIS).
- The HMIS is used to track clients throughout the broader continuum of care and coordinate the provision of services.
- Lake County uses ServicePoint for its HMIS.
- ServicePoint is currently being expanded to other social service providers to make it a more effective system.
- Staff will make a presentation on ServicePoint.

**7.2 Community Development Administrator's Report**

**8. Adjournment**