

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 3, 2016

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair Thomson-Carter called the meeting to order 8:30 a.m.

Present 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent 2 - Member Mathias and Member Taylor

Others present:

Yvette Albarran, Purchasing

Anthony Cooling, Finance and Administrative Services

Chuck DeGrave, Public Works

Ben Gilbertson, County Administrator's Office

RuthAnne Hall, Purchasing

Sandra Hart, County Board Member

Adlil Issakoo, County Administrator's Office

Emily Karry, Division of Transportation

Peter Kolb, Public Works

Ashley Lucas, Division of Transportation

Amy McEwan, Deputy County Administrator

Patrice Sutton, Finance and Administrative Services

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

2. **Pledge of Allegiance**

Member Maine led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[16-0138](#)**

Minutes from January 6, 2016.

A motion was made by Member Durkin, seconded by Member Hewitt, that this minutes be approval of minutes. Motion carried by voice vote.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no comments from the public.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

PUBLIC WORKS

7.1 [16-0133](#)

Presentation on construction activities at the Des Plaines River Water Reclamation Facility.

Chuck DeGrave of Public Works updated the committee on the progress of construction of the biosolids drying building and the denitrification tank. An upgrade to the bypass pumping operation of influent junction box 93 and tuck point and brick repair on existing buildings are also in progress. Discussion ensued. Member Maine thanked staff and noted there have been no complaints received from her constituents regarding this work.

7.2 [16-0040](#)

Director's Report - Public Works.

Public Works Director Peter Kolb reported that a boil order was issued for the Highland Lake community due to a water main break. Notification of the boil order was promptly provided. The water line has been flushed and pending the results of the testing of water, the boil order could be lifted today.

Mr. Kolb noted staff is working on an updated flyer regarding the proper disposal of pharmaceutical. The flyer will be included in residents' utility bills. Chair Thomson-Carter noted that waste haulers are able to reach more residents in Lake County and suggested that they be requested to distribute them to Lake County residents.

Mr. Kolb noted that as a result of the recent reports regarding Flint, Michigan's water contamination caused by lead pipes, a letter will be sent to residents utilizing the County's water billing system to address concerns. The County utilizes phosphate to keep lead from leaching into the water.

Mr. Kolb noted Stormwater Management Commission will provide an update at the next Public Works and Transportation Committee meeting.

DIVISION OF TRANSPORTATION

7.3 [16-0022](#)

Joint resolution authorizing a technical services agreement with the Regional Transportation Authority (RTA) providing the terms and conditions for the receipt of federal "Section 5310" funds, appropriating \$350,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00280-04-ES.

Division of Transportation Director Paula Trigg indicated this agreement with the Regional Transportation Authority is for a grant to expand paratransit service in Lake County to meet the needs of the mobility challenged constituent population in the Townships of Fremont, Libertyville and Shields, and the Villages of Libertyville and Mundelein. Emily Karry of the Division of Transportation indicated the grant expires in four years but funding is expected to be depleted prior to this date.

Ms. Trigg indicated the Division of Transportation is also applying for a Unified Work

Program (UWP) planning grant from Chicago Metropolitan Agency for Planning (CMAP) to further study options for paratransit services in Lake County via a consultant. If the County does not receive this grant, a determination will need to be made whether to fund the cost. Member Maine suggested that if grant funding is not received, the County should still fund the consultant and study. Discussion ensued. Ms. Trigg reported the consultant selection process will take four to six months and the County will know by the end of this process whether it has received the grant funding.

Discussion occurred regarding a policy on paratransit funding. A determination is needed on how funds will be distributed, particularly if other municipal agencies want to create paratransit services in their community. Ms. Trigg reported the consultant will be reviewing paratransit service regionally and this topic will be considered.

A motion was made by Member Maine, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.4 [16-0023](#)

Joint resolution authorizing two agreements with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year of 2016, by which Pace will coordinate operations of, and partially fund, the "Ride Lake County" West Lake Service, and coordinate operations of the "Ride Lake County" Central Lake Partners Coordinated Transportation Service for the expansion of paratransit services to meet the needs of the mobility challenged constituent populations in the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, Libertyville, Shields and Wauconda, also the Villages of Libertyville and Mundelein, and designated as Sections 09-00280-01-ES and 16-00280-04-ES.

A motion was made by Member Werfel, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.5 [16-0024](#)

Joint resolution authorizing separate agreements with Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda Townships providing the terms and conditions for the receipt of Township funds for the "Ride Lake County" West Lake Service, and designated as Section 09-00280-01-ES.

A motion was made by Member Pedersen, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.6 [16-0126](#)

Joint resolution appropriating \$840,000 of Matching Tax funds for annual bituminous maintenance of various roads and bike paths on the County highway system, and designated as Section 16-00000-13-GM.

A motion was made by Member Durkin, seconded by Member Maine, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.7 [16-0127](#)

Joint resolution appropriating \$120,000 of Matching Tax funds to provide for crack sealing of bituminous and concrete pavement, where necessary, on various County highways, and designated as Section 16-00000-04-GM.

A motion was made by Member Maine, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.8 [16-0128](#)

Joint resolution authorizing an agreement for professional engineering services with Alfred Benesch & Company, Naperville, Illinois, at a maximum cost of services described as \$277,062, for Phase I preliminary engineering services for the proposed Fairfield Road at Monaville Road intersection improvement, appropriating \$335,000 of ¼% Sales Tax for Transportation funds for these engineering services, and designated as Section 15-00120-06-CH.

A motion was made by Member Sauer, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.9 [16-0129](#)

Joint resolution authorizing an agreement for professional engineering services with Stanley Consultants, Chicago, Illinois, at a maximum cost of services described as \$370,173.60, for Phase I preliminary engineering services for the proposed Hunt Club

Road at Illinois Route 132 intersection improvement, appropriating \$445,000 of ¼% Sales Tax for Transportation funds for these engineering services, and designated as Section 14-00095-17-CH.

Upon inquiry from Member Werfel, Division of Transportation Director Paula Trigg reported there have been numerous crashes in this area and the engineering study will identify improvements that could be made to improve safety at this intersection.

A motion was made by Member Hewitt, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.10 16-0130

Joint committee action item approving an application to the Chicago Metropolitan Agency for Planning (CMAP) for a Unified Work Program (UWP) grant for transportation planning for countywide paratransit options related to the Transit component of the Lake County 2040 Transportation Plan, subject to further County Board approval if the County funds are required.

Division of Transportation Director Paula Trigg reported the application process for this grant application requires that it come to Public Works and Transportation Committee and the Financial and Administrative Committee.

A motion was made by Member Maine, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

7.11 16-0028

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported she will not attend the February 24, 2016 Public Works and Transportation Committee as she and several department heads will be at the Transportation Highway Engineering Conference at the University of Illinois. The Village of Long Grove has invited the Division of Transportation, Planning Building and Development, and Public Works to participate in its Comprehensive Plan Update on February 9, 2016 at 1:30 p.m.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

There was no County Administrator's report.

10. Adjournment

The meeting was adjourned at 9:36 a.m.

A motion was made by Member Maine, seconded by Member Durkin, that the meeting be adjourned. The motion carried unanimously.

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 2 - Member Mathias and Member Taylor

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee