

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, July 17, 2019

3:30 PM

10th floor Assembly Room
18 N. County Street, Waukegan

Housing and Community Development Commission

1. ROLL CALL

Vice-Chairman Pedersen called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:32 p.m.

Guests: Betsy Benito of the Corporation for Supportive Housing; Dustin Calliari and Jonathan Burch of Chicago Metropolitan Agency for Planning; Libertyville Township Supervisor Kathleen O'Connor; Kori Larson of Glenkirk; Dora Maya and Amanda Levinson of Arden Shore; Ben Richards of the Waukegan Park District; and Mary Ellen Tamasy of Community Partners for Affordable Housing

Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Eric Foote, Irene Marsh-Elmer, Shantel Franklin and Laura Walley

- Present** 11 - Michael Meehan, Anne Flanigan Bassi, Mary Dominiak, Adam Didech, Jennifer Clark, Linda Pedersen, Diane Hewitt, Mary Cunningham, Steve Carlson, Billy McKinney and Laureen Wilhoit
- Absent** 1 - Sharaka Leonard
- Excused** 5 - Dan Venturi, Ray Rose, Bethany Williams, Stephen Henley and Janet Swartz

2. APPROVAL OF MINUTES

2.1 19-1204

Minutes from June 12, 2019.

Attachments: [6.12.19 Minutes.pdf](#)

A motion was made by Commissioner Dominiak, seconded by Commissioner Hewitt, to approve the June 12, 2019 minutes. The motion carried by the following vote:

- Aye** 10 - Commissioner Meehan, Commissioner Dominiak, Commissioner Didech, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner McKinney and Commissioner Wilhoit
- Not Present** 1 - Commissioner Flanigan Bassi

3. CHAIR'S REMARKS

Vice-Chairman Pedersen had no remarks.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

5.1 19-1193

Presentation: Key findings by Corporation for Supportive Housing (CSH) on gaps in Lake County's homeless crisis response system. This analysis was conducted in support of the Lake County Coalition for the Homeless---Lake County's "Continuum of Care" as required by the U.S. Department of Housing & Urban Development (HUD).

Attachments: [Gaps Analysis of the Homeless Crisis Response System in Lake County F](#)

Presented by Jodi Gingiss, Community Development Administrator, and Betsy Benito of the Corporation for Supportive Housing

6. NEW BUSINESS

6.1 19-1195

Presentation: Public Input, Needs Assessment and Market Analysis Required By The U.S. Department of Housing & Urban Development for the 2020-24 Lake County Consolidated Plan.

Attachments: [ConPlan 2020-2024 Needs & Market Analysis](#)

Presented by Jodi Gingiss, Community Development Administrator

6.2 19-1197

Discussion: Recommended Priority Needs & Goals of Lake County's 2020-24 Consolidated Plan for the U.S. Department of Housing & Urban Development (HUD).

Attachments: [Proposed Con Plan Priority Needs, Goals & Funding Strategies](#)

Presented by Jodi Gingiss, Community Development Administrator

6.3 19-1198

Chicago Metropolitan Agency for Planning (CMAP) Feedback: 2020-24 Consolidated Plan

Attachments: [Lake County HCD Commission Presentation - Final \(002\).pdf](#)

Presented by Jodi Gingiss, Community Development Administrator, and Dustin Calliari of the Chicago Metropolitan Agency for Planning (CMAP), with the presentation attached to these Minutes

A motion was made that this presentation be presented. The motion carried by the following vote:

Aye 11 - Commissioner Meehan, Commissioner Flanigan Bassi, Commissioner Dominiak, Commissioner Didech, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner McKinney and Commissioner Wilhoit

Absent 1 - Commissioner Leonard

6.4 19-1199

Presentation: Consolidated Annual Performance Evaluation Report (CAPER) Program Year (PY) 2018

Presented by Jodi Gingiss, Community Development Administrator; Irene Marsh-Elmer, Housing Grant Administration Specialist; and Eric Foote, Grant Administration Specialist

6.5 19-1194

Public Hearing: Lake County Consolidated Plan (2020-24) and Consolidated Annual Performance Evaluation Report (2018).

Vice-Chairman Pedersen asked for a motion to open the Public Hearing.

Motion: To open the Public Hearing at 4:29 p.m.

Motion Made By: Mary Cunningham

Motion 2nd By: Anne Flanigan Bassi

Motion approved

Libertyville Township Supervisor Kathleen O'Connor, Chairman of the Lake County Coordinated Transportation Services Committee (LCCTSC), explained the LCCTSC's member composition and its vision of providing an efficient, coordinated, reliable and affordable public transportation system in Lake County, with a primary focus on individuals with disabilities and seniors aged 60 years and older, as well as services available for low-income residents. She then provided an overview of the transportation services currently available, stating that the east side of Lake County offers greater coverage due to its population density. The continuing lack of PACE bus routes on the County's west side makes it difficult for area residents to access affordable transportation to their jobs. Supervisor O'Connor then spoke about two federally funded grant services, Ride Lake County West (RLCW) and Ride Lake County Central (RLCC), which fund partnerships of various stakeholders, primarily townships (RLCW) and townships and municipalities (RLCC), sharing costs to provide services. RLCW provides services for low-income residents while RLCC provides services for seniors and individuals with disabilities, over half of whom utilize the services for employment purposes. She believes that transportation is the key to connecting people with opportunities. LCCTSC supports using grant funds to improve transportation options for low-income residents, to connect them with employment opportunities and to improve the available transportation for Lake County's neediest households.

A discussion on transportation options and difficulties ensued, with the HCDC complimenting LCCTSC Chairman O'Connor on her efforts and her Committee's work.

Vice-Chairman Pedersen asked if there were any additional comments, to which there was no reply. She asked for a motion to close the Public Hearing.

Motion: To close the Public Hearing at 4:46 p.m.

Motion Made By: Jennifer Clark

Motion 2nd By: Adam Didech

Motion approved

6.6 19-1203

2018 Consolidated Annual Performance and Evaluation Report (CAPER) - HCDC Acceptance

- The CAPER is a required annual report of our grant activities. It is a follow up to the Action Plan. The 2018 CAPER reports accomplishments during the 2018 program year (May 1, 2018 to April 30, 2019) for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and HOME Investment Partnership (HOME) funds.
- The complete CAPER is attached and also available on the Lake County website.

Attachments: [CAPER 2018 Public Hearing Version](#)

Vice-Chairman Pedersen asked for a motion to approve the PY2018 CAPER.

A motion was made by Commissioner Cunningham, seconded by Commissioner

Dominiak, to approve the PY2018 Consolidated Annual Performance and Evaluation Report. The motion carried by the following vote:

Aye 11 - Commissioner Meehan, Commissioner Flanigan Bassi, Commissioner Dominiak, Commissioner Didech, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner McKinney and Commissioner Wilhoit

7. STAFF REPORTS

Jodi Gingiss announced the grand opening of a new full-lifestyle housing development, 444 Social, in Lincolnshire, which offers a full range of amenities to its residents. The event will offer an open house of its units on Saturday, July 20th, from 11:00 a.m. until 2:00 p.m., at 444 Parkway Drive in Lincolnshire.

Vice-Chairman Pedersen requested that any HCDC members that don't want a hard copy of the meeting agenda packets should let CD staff know.

8. ADJOURNMENT

A motion was made by Commissioner Clark, seconded by Commissioner Meehan, to adjourn the meeting at 4:59 p.m. The motion carried by the following vote:

Aye 11 - Commissioner Meehan, Commissioner Flanigan Bassi, Commissioner Dominiak, Commissioner Didech, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner McKinney and Commissioner Wilhoit