

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Meeting Minutes - Draft

Thursday, June 5, 2025

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

Lake County Stormwater Management Commission

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/87031294649>

Meeting ID: 870 3129 4649

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

1. CALL TO ORDER

The SMC meeting was called to order by Chairman Schmit at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present 11 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner - Alternate Wasik, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

Others Present: Paula Randall, RuthAnne Hall, Grant Benjamin, Janice Aull (V) and SMC Staff: Kurt Woolford, Kelcey Traynoff, Ashley Strelcheck, Dijana Silber, Christine Sher, Matthew Buvala, Brian Frank (V)

4. PUBLIC COMMENT

5. [25-0785](#)

Approval of May 1, 2025 meeting minutes

Attachments: [SMC May 1, 2025 meeting minutes draft](#)

Approval was requested for the May 1, 2025 meeting minutes.

A motion to approve was made by Commissioner Hewitt, seconded by Commissioner Sode. Motion passed by a unanimous voice vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

6. COMMISSION REPORTS

6.1 Director's Report

Mr. Kurt Woolford introduced SMC's new Senior Engineer, Matthew Buvala, and SMC's Program Management Intern, Samantha Ceisel. Mr. Woolford also informed the Commission that as part of the Comprehensive Plan update that SMC is working on, SMC will be coordinating with adjoining counties to meet the statute.

6.1. Municipal Member Election Results

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Mr. Woolford provided the results of the recent municipal election. There were no changes to the municipal members of the Commission.

- *SMC District 1 Commissioner – Leon Rockingham Municipal Member*
- *SMC District 2 Commissioner – John Hucker Municipal Member*
- *SMC District 3 Commissioner – Thomas Hood Municipal Member*
- *SMC District 4 Commissioner – Donny Schmit Municipal Member*
- *SMC District 5 Commissioner – Jeff Sode Municipal Member*
- *SMC District 6 Commissioner – Eric Smith Municipal Member*

6.2 Chairman's Report

Chairman Schmit thanked the municipal members of the Commission for their continued participation with the Commission. Chairman Schmit also discussed the July 10th SMC meeting being cancelled and the potential of having a special meeting before the July 8th County Board meeting to vote on SMC's alternate member voting status.

6.3 Commissioner's Report

Commissioner Maine stated that the dissolution of the Slocum Drainage District was discussed at the County Finance and Administration meeting that morning and asked what happens to a drainage district's responsibilities once they've been dissolved and does SMC absorb the responsibilities? Commissioner Maine noted that the Commission does not receive tax revenue to support drainage district responsibilities, and she suggested that there be a discussion about this at the Commission level. Commissioner Hucker shared that when Beach Park's Drainage District dissolved, the Village took on the responsibilities of the Drainage District. Commissioner Wasik also added that the Commission will need to discuss what additional resources are needed from SMC to cover the dissolved drainage districts and what kind of a burden would be placed on SMC staff if they took on these responsibilities. Commissioner Hunter asked SMC staff for a copy of the Fox River Watershed map and mentioned that tax revenue legislation has been introduced for potential Fox River Watershed/Chain O'Lakes/Fox Waterway Agency areas. Commissioner Hunter stated that this was not well-communicated, and Mr. Woolford replied that he was unaware of this potential legislation.

7. ACTION ITEMS

7.1 Stormwater Management Commission Officer Elections

Mr. Woolford began the discussion on the SMC Officer elections and asked for a nomination for Chairman.

Commissioner Hunter nominated Donny Schmit, Commissioner Hewitt seconded the nomination. Mr. Woolford asked three times for any additional nominations for Chairman. The nominations for Chairman were closed with one nomination for Donny Schmit. The nomination for Donny Schmit as Chairman was approved by a unanimous voice vote.

Chairman Schmit asked for a nomination for Vice Chairman. Commissioner Hewitt nominated Ann Maine, Chairman Schmit seconded the nomination. Chairman Schmit asked three times for any additional nominations for Vice Chairman. The nominations for Vice Chairman were closed with one nomination for Ann Maine. The nomination for Ann Maine as Vice Chairman was approved by a unanimous voice vote.

Chairman Schmit asked for a nomination for Secretary. Commissioner Maine nominated Leon Rockingham, Commissioner Sode seconded the nomination. Chairman Schmit asked three times for any additional nominations for Secretary. The nominations for Secretary were closed with one nomination for Leon

Rockingham. The nomination for Leon Rockingham as Secretary was approved by a unanimous voice vote.

Chairman Schmit asked for a nomination for Treasurer. Commissioner Maine nominated Kevin Hunter, Commissioner Sode seconded the nomination. Chairman Schmit asked three times for any additional nominations for Treasurer. The nominations for Treasurer were closed with one nomination for Kevin Hunter. The nomination for Kevin Hunter as Treasurer was approved by a unanimous voice vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

7.2 [25-0795](#)

Approval of Alternate Member Appointments

Attachments: [Approval of Alternate Member Appointments](#)
[CB Adopted 2022 SMC Representation Areas VER.02](#)

Mr. Woolford requested approval of the following alternate member appointments.

- SMC District 1 Alternate - Paras Parekh Lake County Board Member
- SMC District 2 Alternate - Angelo Kyle Lake County Board Member
- SMC District 3 Alternate - John Wasik Lake County Board
- SMC District 4 Alternate - Esiah Campos Lake County Board
- SMC District 5 Alternate - Carissa Casbon Lake County Board
- SMC District 6 Alternate - Marah Altenberg Lake County Board
- SMC District 2 Alternate- Richard Gust Municipal Member
- SMC District 3 Alternate - Quin O'Brien Municipal Member
- SMC District 6 Alternate – David Weidenfeld Municipal Member

A motion to approve was made by Commissioner Hucker, seconded by Commissioner Rockingham. Motion passed by a unanimous voice vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

7.3 [25-0786](#)

Approval of May 2025 Treasurer's Report

Attachments: [RSMP May 2025 Treasurer's Report](#)
[SMC May 2025 Treasurer's Report](#)
[DRWW May 2025 Treasurer's Report](#)
[NBWW May 2025 Treasurer's Report](#)

Ms. Kelcey Traynoff presented and requested approval of the May 2025 Treasurer's Reports.

A motion to approve was made by Commissioner Sode, seconded by Commissioner Smith. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

7.4 [25-0788](#)

Ratification of North Branch Chicago River Watershed Workgroup (NBWW) and Grand Valley State University Agreement

Attachments: [NBWW GVSU Service Agreement](#)
[NBWW Executive Board Minutes_04.09.25](#)

Ms. Ashley Strelcheck presented and requested ratification of the North Branch Chicago River Watershed Workgroup and Grand Valley State University agreement for performing microbial source tracking services in the not-to-exceed amount of \$10,000. Commissioner Wasik asked if cyanobacteria would be tracked as part of the agreement? Ms. Strelcheck said that it would not be tracked, and the workgroup would be starting with E. coli point sources. Commissioner Maine asked if a local data base was going to be used as part of the tracking? Ms. Strelcheck said that a local data base would be used, and SMC has discussed the tracking with the Lake County Health Department. Commissioner Wasik asked if the focus of the tracking was going to be on all three forks of the North Branch? Ms. Strelcheck said that the five sites being used for tracking are distributed amongst the three forks.

A motion to ratify was made by Commissioner Frank, seconded by Commissioner Hunter. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

7.5 [25-0794](#)

Presentation and Approval of Stormwater Management Commission (SMC) FY2026 Line-item Budget Request

Attachments: [FY25 Adopted SMC Budget - Lake County](#)
[FY25 Budget and Staff Organization](#)
[FY26 Public Affairs Specialist position desc](#)
[SMC FY26 Draft Line-Item Budget Request](#)

Mr. Woolford began the discussion on the SMC FY2026 line-item budget request. The request included an increase to the Watershed Management Board (WMB) and the Stormwater Infrastructure Repair Fund (SIRF) line items. Based on CPI adjustments since 2019, the requested FY2026 budget for WMB is \$236,100 and \$135,000 for SIRF. Also as part of the FY2026 budget request, he explained that he has been talking with HR and the

County Administrator's Office about reclassifying one of the vacant positions to the Public Affairs Specialist position. Mr. Woolford also provided additional detail on the Engineering Services and the \$2,600,000 amount that is budgeted for engineering consulting services. This funding is provided by the DCEO program's project expense match. Mr. Woolford continued to go through the line items and explain any changes or increases to the Commission.

Commissioner Wasik asked about the Azure software that was identified in the budget. Mr. Woolford explained that this software is a cloud storage database that SMC uses.

Commissioner Frank thanked Mr. Woolford for providing the detailed position description for the new Public Affairs Specialist position.

A motion to approve was made by Commissioner Frank, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

7.6 [25-0789](#)

Approval of Eligibility Authorization for the Illinois Department of Commerce and Economic Opportunity (DCEO) Round 3.0 Projects

Attachments: [DCEO Round 3 Eligibility Authorization Project List](#)
[SFY26 Legislative Budget Request Letter](#)
[DCEO Round 3 Project Location Maps](#)

Mr. Woolford presented and requested approval of the eligibility authorization for the Illinois Department of Commerce and Economic Opportunity (DCEO) Round 3.0 projects. Mr. Woolford provided additional information on each of the projects in Round 3.0. Commissioner Wasik thanked SMC staff for their effort and the work that was done to receive the funding for DCEO. Mr. Grant Benjamin, with the Manitou Creek Watershed Alliance, provided an endorsement for the Ray Lake Forest Preserve project and thanked the Commission for considering the project.

A motion to approve was made by Commissioner Hunter, seconded by Commissioner Smith. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith

8. INFORMATION SECTION

8.1 [25-0787](#)

May 2025 Regulatory Reports

Attachments: [May 2025 Regulatory Reports](#)
[Wetland Restoration Fund Budget-Updated 5-27-25](#)

Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Reports for May 2025. Commissioner Maine asked what percentage of the WRF is used for mitigation bank credits in Lake County? Commissioner Maine also asked what watershed received the funds disbursed from the Lake Michigan Watershed? Ms. Traynoff noted that she would confirm with the wetland staff and follow up with Commissioner Maine on her questions.

8.2 Correspondence

8.3 Community Relations/Public Info

8.3.a [25-0796](#)

Annual Update Presentation to PBZ&E

Attachments: [SMC Annual Update.2025.05.28 - Revised](#)

Ms. Traynoff shared that the annual update presentation to PBZ&E was included in the agenda for the Commission's information.

8.3. [25-0790](#)

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FY2024 New Program Request Status Update

Attachments: [NPR Prior year Status Report](#)

Ms. Traynoff provided information on the FY2024 New Program Request status update.

8.3.c [25-0800](#)

June 17, 2025 Webinar American Society of Civil Engineers (ASCE) Infrastructure Report Card for Stormwater 2025 Overview

Attachments: [Webinar ASCE Infrastructure Report Card for Stormwater](#)

Ms. Traynoff shared information on the June 17th webinar on the overview of the ASCE's 2025 Stormwater Infrastructure Report Card.

9. EXECUTIVE SESSION

10. ADJOURNMENT

A motion to adjourn was made by Commissioner Hunter, seconded by Commissioner Hucker. Motion passed by a unanimous voice vote. Meeting adjourned at 7:00pm.

Aye: 10 - Commissioner Hucker, Commissioner Frank, Commissioner Hewitt, Commissioner Maine, Commissioner Hunter, Commissioner Rockingham, Commissioner Hood, Commissioner Schmit, Commissioner Sode and Commissioner Smith