

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Minutes Report - Final

Wednesday, January 19, 2011

6:00 PM

10th Floor - Conference Room C

**Community Development Commission - Executive  
Committee**

1. Roll Call

*Staff: Joel Williams*

*Guests: Aaron Lawlor, Melinda Bush and Terry Wilke (County Board Members)*

**Vice Chairman McCue called the meeting to order at 6:15pm**

**Present** 4 - Commissioner Ditzig, Commissioner Dietz, Commissioner McCue and Commissioner Pedersen

**Excused** 2 - Commissioner Calabresa and Commissioner Alexander

2. Approval of Minutes

[11-0017](#)

Approval of Minutes - 12.17.10

**Attachments:** [12.17.10](#)

**A motion was made by Member Pedersen, seconded by Member Ditzig, that the minutes be approved. Motion carried unanimously.**

**Aye:** 4 - Commissioner Ditzig, Commissioner Dietz, Commissioner McCue and Commissioner Pedersen

3. Chair's Remarks

*Vice Chairman McCue offered no remarks.*

4. Public Comment (items not on the agenda)

*Commissioner Ditzig requested a moment to describe her work with the Lake County Community Foundation (LCCF) Leadership Task Force. LCCF is seeking proposals from the Task Force to use \$100,000 for improving social service delivery. One group is investigating the use of a coordinated database, ServicePoint, which is maintained by the County as its Homeless Management Information System (HMIS). Currently, Community Development staff Peter Duggan is the only staff dedicated to the system, and a portion of a "to-be-filled" position in the Community Development division will give some time. However, that position is slated to only be filled part-time. Ms. Ditzig advocated for making that position full-time and would welcome discussion with County Board Members about the process to accomplish that goal.*

5. Old Business

*There was no old business.*

6. New Business

[11-0018](#)

Approval of Draft 2011 Annual Action Plan

- The last Executive Committee meeting provided direction to develop the 2011 Annual Action Plan, consisting of all the proposed project and HUD required information.
- The Draft document, as approved by the Executive Committee, will go on for approval at the full Commission.
- Upon approval, comments will be solicited for 30 days prior to final approval by the full Commission.

**Attachments:** [PY2011 Action Plan - DRAFT](#)

*Mr. Williams explained that the Annual Action Plan was developed with the guidance given by the CDC Executive Committee at its December meeting. The details of the plan were discussed at that meeting, and this plan was just the result of it. Approval by the Executive Committee was needed before approval could be sought at the full Commission.*

**A motion was made by Member Dietz, seconded by Member Pedersen, that the 2011 Annual Action Plan Draft be approved and forwarded to the full Commission for approval and public comment. Motion carried unanimously.**

**Aye:** 4 - Commissioner Ditzig, Commissioner Dietz, Commissioner McCue and Commissioner Pedersen

**7. Staff Reports**

*There were no staff reports*

**8. Adjournment**

**Vice Chairman McCue adjourned the meeting at 6:40pm.**