

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 19, 2011

9:00 AM

Joint Budget meeting with Financial and Administrative Committee

Assembly Room, 10th Floor

Revenue, Records and Legislation Committee

1. Call to Order

Chair Paxton and Chair Bassi called the meeting to order at 9:00 a.m.

(RRL Member Nixon arrived at 9:15 a.m.)

RRL Committee members present: Chair Bassi, Vice-Chair Carey, Member Durkin, Member Feldman, Member Hewitt, Member Newton, Member Nixon

F&A Committee members present: Chair Paxton, Vice-Chair Kyle, Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Member Taylor. (Member Kyle arrived at 9:10 a.m.)

Others present:

*David Stolman, County Board Chairman
Bonnie Thomson Carter, County Board Member
Melinda Bush, County Board Member
Carol Calabresa, County Board Member
Steve Carlson, County Board Member
Barry Burton, County Administrator
Amy McEwan, County Administrator's Office
Ryan Waller, County Administrator's Office
Gary Gordon, Director of Finance & Administrative Services
Patrice Sutton Burger, Finance & Administrative Services
Keith Devore, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Mike Wheeler, Finance & Administrative Services
Mary Ellen Vanderverter, Recorder of Deeds
Marc Brogan, Recorder of Deeds
Kip Wilson, County Clerks Office
Marty Paulson, Chief Assessor
Terry Kuss, County Board Office*

2. Pledge of Allegiance

RRL Chair Bassi led the group in the Pledge of Allegiance.

3. Public Comment

There were no public comments.

4. New Business

4.1 11-1022

Presentation and Consideration of Proposed FY 2012 Budget (see complete budget attached)

F&A Chair Paxton presented the following comments:

The purpose of today's meetings are for discussion pertaining to the recommended

FY2012 departmental budgets. Each budget will be presented in brief with a question and answer time following.

4.2 11-1047

Joint committee action approving the recommended FY 2012 budget for the Recorder of Deeds.

Recorder of Deeds Mary Ellen Vanderventer and Michael Wheeler of Finance and Administrative Services appeared before the committees to present the Recorder of Deeds FY 2012 proposed budget.

<i>Revenue</i>	<i>Expenditures</i>
<i>\$3,728,000</i>	<i>\$950,656</i>

RRL: Motion made by Member Hewitt, seconded by Member Feldman, to approve budget items 4.2 through 4.4 as recommended. The motion carried by the following vote: Aye Member Durkin, Member Feldman, Member Hewitt, Member Newton, Chair Bassi, Vice-Chair Carey. Member Nixon not present.

F&A: Motion made by Member Mountsier, seconded by Member Taylor, to approve budget items 4.2 through 4.4 as recommended. The motion carried by the following vote: Aye Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Member Taylor, Chair Paxton. Vice-Chair Kyle not present.

4.3 11-1048

Joint committee action approving the recommended FY 2012 budget for the Recorder Automation Fee.

<i>Revenue</i>	<i>Expenditures</i>	<i>Use of Cash</i>
<i>\$1,175,726</i>	<i>\$1,374,613</i>	<i>\$198,887</i>

RRL: Motion made by Member Hewitt, seconded by Member Feldman, to approve budget items 4.2 through 4.4 as recommended. The motion carried by the following vote: Aye Member Durkin, Member Feldman, Member Hewitt, Member Newton, Chair Bassi, Vice-Chair Carey. Member Nixon not present.

F&A: Motion made by Member Mountsier, seconded by Member Taylor, to approve budget items 4.2 through 4.4 as recommended. The motion carried by the following vote: Aye Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Member Taylor, Chair Paxton. Vice-Chair Kyle not present.

4.4 11-1049

Joint committee action approving the recommended FY 2012 budget for the GIS Automation Fee.

<i>Revenue</i>	<i>Expenditures</i>	<i>Use of Cash</i>
<i>\$702,648</i>	<i>\$700,000</i>	<i>(\$2,648)</i>

RRL: Motion made by Member Hewitt, seconded by Member Feldman, to approve budget items 4.2 through 4.4 as recommended. The motion carried by the following vote: Aye Member Durkin, Member Feldman, Member Hewitt, Member Newton, Chair Bassi, Vice-Chair Carey. Member Nixon not present.

F&A: Motion made by Member Mountsier, seconded by Member Taylor, to approve budget items 4.2 through 4.4 as recommended. The motion carried by the following vote: Aye Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Member Taylor, Chair Paxton. Vice-Chair Kyle not present.

4.5 11-1050

Joint committee action approving the recommended FY 2012 budget for the Chief County Assessment Office.

Chief Assessor Marty Paulson and Anita Patel of Finance and Administrative Services appeared before the committees to present the Chief County Assessment Office FY 2012 proposed budget.

<i>Revenue</i>	<i>Expenditures</i>
<i>\$77,213</i>	<i>\$1,822,783</i>

RRL: Motion made by Member Feldman, seconded by Member Hewitt, to approve budget as recommended. The motion carried by the following vote: Aye Member Durkin, Member Feldman, Member Hewitt, Member Newton, Chair Bassi, Vice-Chair Carey. Member Nixon not present.

F&A: Motion made by Member Taylor, seconded by Member Mountsier, to approve budget as recommended. The motion carried unanimously.

4.6 11-1051

Joint committee action approving the recommended FY 2012 budget for the Treasurer.

Treasurer Bob Skidmore from the Treasurer's Department and Keith DeVore of Finance and Administrative Services appeared before the committees to present the Treasurers FY 2012 proposed budget.

<i>Revenue</i>	<i>Expenditures</i>
<i>\$5,821,588</i>	<i>\$1,541,628</i>

RRL: Motion made by Member Carey, seconded by Member Nixon, to approve budget items 4.6 and 4.7 as recommended. The motion carried unanimously.

F&A: Motion made by Member Kyle, seconded by Member Mountsier, to approve budget items 4.6 and 4.7 as recommended. The motion carried unanimously.

4.7 11-1052

Joint committee action approving the recommended FY 2012 budget for Tax Sale Automation.

<i>Revenue</i>	<i>Expenditures</i>	<i>Use of Cash</i>
\$53,836	\$76,306	\$22,470

RRL: Motion made by Member Carey, seconded by Member Nixon, to approve budget items 4.6 and 4.7 as recommended. The motion carried unanimously.

F&A: Motion made by Member Kyle, seconded by Member Mountsier, to approve budget items 4.6 and 4.7 as recommended. The motion carried unanimously.

4.8 11-1053

Joint committee action approving the recommended FY 2012 budget for the County Clerk.

Cindy Pagano from the County Clerk's office and Michael Gavin of Finance and Administrative Services appeared before the committees to present the County Clerk's FY 2012 proposed budget.

<i>Revenue</i>	<i>Expenditures</i>
\$979,110	\$4,490,991

RRL: Motion made by Member Hewitt, seconded by Member Durkin, to approve the budget items 4.8 and 4.9 as recommended. The motion carried unanimously.

F&A: Motion made by Member Lawlor, seconded by Member Taylor, to approve the budget items 4.8 and 4.9 as recommended. The motion carried unanimously.

4.9 11-1054

Joint committee action approving the recommended FY 2012 budget for Vital Records Automation.

<i>Revenue</i>	<i>Expenditures</i>	<i>Use of Cash</i>
\$80,332	\$159,435	\$79,103

RRL: Motion made by Member Hewitt, seconded by Member Durkin, to approve the budget items 4.8 and 4.9 as recommended. The motion carried unanimously.

F&A: Motion made by Member Lawlor, seconded by Member Taylor, to approve the budget items 4.8 and 4.9 as recommended. The motion carried unanimously.

5. Adjournment of the Revenue, Records and Legislation Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.

RRL: A motion was made by Member Durkin, seconded by Feldman, to adjourn at 9:45 a.m. The motion carried unanimously.

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Chairman

Vice-Chairman

Vice-Chairman

*Revenue, Records & Legislation
Committee*

*Financial & Administrative
Committee*