

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 5, 2013

1:00 PM

Assembly Room

Financial and Administrative Committee

1. Call to Order

Meeting called to order at 1:00 p.m.

Present 6 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent 1 - Member Taylor

Others present:

*Barry Burton, County Administrator's Office
Nicole Buchholz, Emergency Management Agency
Sabrina Cotta, Finance and Administrative Services
Chris Creighton, Finance and Administrative Services
Mike Gall, Finance and Administrative Services
Al Giertych, Lake County Department of Transportation
Efren Heredia, Finance and Administrative Services
RuthAnne Hall, Purchasing
Peter Kolb, Public Works
Terry Kuss, Planning, Building and Development
Aaron Lawlor, County Board Chair
Rodney Marion, Human Resources
Kent McKenzie, Emergency Management Agency
Amy McEwan, County Administrator's Office
Jerry Nordstrom, Health Department
Lori Nordstrom, IT
Tara Ori, State's Attorney Office
Anita Patel, Finance and Administrative Services
Beth Prager, State's Attorney Office
Brandy Schroff, Finance and Administrative Services
Brittany Sloan, Planning, Building and Development
Mary Stevens, Finance and Administrative Services
Patrice Sutton-Burger, Finance and Administrative Services
Robert Szarzynski, Human Resources
Kirk Talbott, IT Director
Nazer Uddin, Public Works
Blanca Vela-Schneider, Country Board Office
Eric Waggoner, Planning, Building and Development
Ryan Waller, County Administrator's Office*

2. Pledge of Allegiance

Chair Paxton led the group in the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Added to Agenda

Chair Paxton noted the supplemental agenda.

A motion was made by Member Sauer, seconded by Member Rummel, that this item be approved. The motion carried unanimously.

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

4.1 13-0674

Joint resolution awarding a contract for the Rollins Road Gateway Improvement to the lowest responsible bidder, F.H. Paschen, S.N. Nielsen & Associates LLC, Chicago, Illinois, in the amount of \$30,795,374.03 and designated as Section 08-00080-56-BR.

Vice-Chair Carey reported on the bid opening project for Rollins Road Gateway Improvement Project. Three bids were received and the lowest responsible bidder is F.H. Pachen with a bid of \$30,795,374.03, nearly \$9,000,000 under the engineer's estimate.

A motion was made by Member Mandel, seconded by Member Rummel, that item 4.1 and items 7.5 through 7.8 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

5. Public Comment

There was no public comment.

6. Old Business

Vice-Chair Carey moved to rescind the action of the Finance and Administration Committee for item 7.1, file number 13-0595, from the May 29, 2013 meeting. On May 29, 2013 the Finance and Administrative Committee met and approved an amendment to the Watershed Development Ordinance. This item was mistakenly sent to the Finance and Administrative Committee. Per the Lake County Board Rules, it is the authority of Planning Building and Zoning Committee to review and make a recommendation for approval of this item to the Lake County Board.

She further moved that a note be placed in the Finance and Administrative Committee minutes from May 29, 2013 indicating that approval for this item was rescinded at the June 5, 2013 meeting and referring any future readers to the June 5, 2013 minutes for documentation of this rescission.

A motion was made by Member Carey, seconded by Member Carlson, to rescind the action of the Finance and Administrative Committee for agenda item number 7.1 from the May 29, 2013 meeting. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7. New Business

There was no new business to conduct.

LAW & JUDICIAL

7.1 13-0580

Joint resolution approving an intergovernmental agreement for the provision of educational services at the Depke Juvenile Justice Center.

Deputy County Administrator Amy McEwan presented a brief summary of the proposed agreement. The purpose of the agreement is to provide quality educational services and to allow the County to receive state funding for programs provided to school-age children residing at the Lake County Hulse Juvenile Detention Center.

A motion was made by Member Carlson, seconded by Member Sauer, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.2 13-0642

Joint resolution authorizing an agreement with J.G. Uniforms, Chicago, IL, to purchase body armor carriers, in the estimated annual amount of \$41,000.

RuthAnne Hall of Purchasing explained that the County's current uniform vendor for the Lake County's Sheriff's Office is unable to timely perform on the original bid for body armor. The agreement would allow the County to work directly with the subcontractor, J.G. Uniforms.

A motion was made by Member Rummel, seconded by Member Sauer, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

HEALTH & COMMUNITY SERVICES

7.3 13-0464

Joint resolution revising Lake County's 2013 Annual Action Plan.

Brittany Sloan of Planning, Building and Development provided a brief summary of the revisions to the 2013 Annual Action Plan, which were required by HUD.

A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended to the County Board for adoption. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.4 13-0639

Joint resolution authorizing an emergency appropriation in the amount of \$326,472 for 2008 Disaster Relief Grant from the Illinois Department of Commerce and Economic Opportunity (DCEO).

Brittany Sloan of Planning, Building and Development provided a brief presentation. The emergency appropriation in the amount of \$326,472 is for the 2008 flooding disaster. The County will distribute the funds to the governmental units identified in the grant application.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

PUBLIC WORKS & TRANSPORTATION

7.5 13-0646

Ordinance amending water and sewer related rates for certain Lake County systems.

A motion was made by Member Mandel, seconded by Member Rummel, that item 4.1 and items 7.5 through 7.8 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.6 13-0647

Ordinance proposing the establishment of Special Service Area (SSA) #16 of Lake County, Illinois, and the issuance of bonds in an amount not to exceed \$46,000,000 for the purpose of costs associated with providing Lake Michigan water to the SSA.

A motion was made by Member Mandel, seconded by Member Rummel, that item 4.1 and items 7.5 through 7.8 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.7 13-0644

Joint resolution appropriating \$640,000 of Motor Fuel Tax funds for the maintenance of the County highway system from December 1, 2013 to November 30, 2014 and designated as Section 14-00000-00-GM.

A motion was made by Member Mandel, seconded by Member Rummel, that item 4.1 and items 7.5 through 7.8 be recommended to the County Board for adoption.

Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.8 13-0661

Ordinance amending the Solid Waste Hauling and Recycling Ordinance.

County Board Administrator Barry Burton and Deputy County Administrator Amy McEwan summarized an amendment approved by Public Works and Transportation (PWT) Committee to the Solid Waste Hauling and Recycling Ordinance which requires recycling of construction demolition debris for projects with a gross floor area of 1,500 square feet or greater.

A motion was made by Member Mandel, seconded by Member Rummel, that item 4.1 and items 7.5 through 7.8 be recommended to the County Board for adoption.

Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

FINANCIAL & ADMINISTRATIVE

7.9 13-0604

Resolution authorizing the adoption of a Civil Rights Compliance Plan.

Mary Stevens of Finance and Administrative Services (FAS) presented the Civil Rights Compliance Plan. The language is intentionally broad regarding civil rights due to the specific wording that is required by different departments. Member Carlson questioned whether a translator is needed for all languages. Ms. Stevens replied that the law suggests that the County do what it can to accommodate people but recognizes the financial burden it may impose.

A motion was made by Member Rummel, seconded by Member Sauer, that items 7.9 and 7.10 be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.10 13-0605

Resolution authorizing the adoption of a Limited English Proficiency Plan.

Mary Stevens of Finance and Administrative Services (FAS) presented the Limited English Proficiency Plan. The plan provides information on the languages available at the County and the process for filing a complaint.

A motion was made by Member Rummel, seconded by Member Sauer, that items 7.9 and 7.10 be recommended to the County Board for adoption. The motion

carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.11 13-0638

Resolution authorizing a contract for Regional Multi-Agency Coordination System (MACS) software to support county wide emergency management and disaster response coordination with Grey Wall Software, LLC, New Haven, CT in the amount of \$95,000.

Kent McKenzie of Emergency Management Agency presented. The software will simplify the data collection process. The contract amount is \$95,000 for the first year and for the setup and configuration cost. Future costs will be \$40,000 per year for the next five years. Upon inquiry from Member Mandel, RuthAnne Hall replied that after five years, the County may seek a Request for Proposal (RFP). Member Mandel inquired whether the municipalities will need to obtain their own software. Mr. McKenzie replied that the contract prices includes a number of licenses, enough to accommodate all municipalities.

A motion was made by Member Rummel, seconded by Member Mandel, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.12 13-0640

Resolution authorizing a contract for consulting services for the implementation of Oracle's Performance Management module with PEG, Boise, ID in the amount of \$92,280.

RuthAnne Hall of Purchasing and Human Resources Director Rodney Marion presented the proposal. The existing automated performance evaluation system is no longer supported. The County owns a module within Oracle which will provide the same automated performance appraisal. PEG will implement it and configure it. The module should address a lot of the issues departments are experiencing with the current performance evaluation system. County Administrator Barry Burton emphasized the versatility of Oracle and noted that there are modules that the County has not utilized, noting that it is a pay for performance system. Mr. Marion indicated that the County will now have the ability to attach actions to employee file throughout the evaluation period.

A motion was made by Member Sauer, seconded by Member Rummel, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.13 13-0641

Resolution authorizing a contract for consulting services for the implementation of Oracle Business Intelligence (BI) Analytics; Enterprise Asset Management (eAM); and the Hyperion solution for Public Sector Planning and Budgeting, with the consulting firm AST, Naperville, IL in the amount of \$2,511,392.

RuthAnne Hall of Purchasing and IT Director Kirk Talbott presented. The contract in the amount of \$2,511,392 with AST, Naperville would be for consulting services for the implementation of Oracle Business Intelligence (BI) Analytics; Enterprise Asset Management (eAM); and the Hyperion solution for Public Sector Planning and Budgeting. County Administrator Barry Burton reported that Oracle bought out Hyperion and the existing module is no longer supported.

A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

7.14 13-0643

Resolution authorizing an agreement with PSR, Canton, MA, for the purchase of a IBM mainframe zNext Processor and software maintenance in an amount of \$408,484.

RuthAnne Hall of Purchasing presented. The IBM mainframe zNext Processor and software maintenance in the amount of \$408,484. County Board Administrator Barry Burton explained the need to maintain the servers. While the goal is to replace CRIMS, the servers have to maintained to allow time to adequately review the County's options. Vice Chair Carey inquired whether there are any other options available. Mr. Talbott replied there has been some review of leasing and timeshare modules, but both would be significantly more expensive.

A motion was made by Member Rummel, seconded by Member Carey, that this resolution be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

8. Executive Session

A motion was made by Member Mandel, seconded by Member Sauer, that this be go into executive session. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

8.1 13-0649

Discuss pending litigation § 5 ILCS 120/2(c)(11).

8.2 13-0651

Committee action to enter into a Settlement Agreement on Judy Gathman vs. Lake County.

A motion was made by Member Rummel, seconded by Member Mandel, that this committee action item be approved. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

9. County Administrator's Report

County Administrator Barry Burton reported that the review of video gaming requires additional time. There will not be a Finance and Administrative Services (FAS) Committee meeting during the first week of July so the targeted date to provide the analysis would be July 31st.

10. Adjournment

A motion was made by Member Mandel, seconded by Member Rummel, to adjourn the meeting at 1:47 p.m.. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Not Present: 1 - Member Taylor

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee