

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, November 1, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4f51NxM>

Special Committee on Broadband

1. Call to Order

Chair Clark called the meeting to the order at 8:34 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Roberts and Ex-Officio Member Hart

Absent 2 - Member Kyle and Member Schlick

The physical presence of the County Board Chair constitutes a physical quorum.

**Electronic Attendance: Member Campos*

Other Attendees

In Person:

Laura Ramirez, Highwood Library and Community Center

Rachel Hawkins, County Administrator's Office

Betsy Brandon, County Administrator's Office

Matt Meyers, County Administrator's Office

Tammy Chatman, Communications

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Electronically:

Paul Frank, Board Member

Sonia Hernandez, County Administrator's Office

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Melissa Gallagher, Finance

Patrice Sutton, County Administrator's Office

Keay Crandall, County Administrator's Office

RuthAnne Hall, County Administrator's Office

ShaTin Gibbs, Finance

Candace Browdy, Public

Frank Deuel, Comcast

Laura Long, Fremont Public Library District

Lisa Chester, Kids Above All

Michael Wheeler, Finance

Abby Krakow, Communications

Chris Blanding, Enterprise Information Technology

Alex Carr, Communications

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There was no public comment for items not on the agenda.

6. Chair's Remarks

Chair Clark thanked County Board Chair Hart; the Committee; Betsy Brandon, Assistant to the County Administrator; and Matt Meyers, Deputy County Administrator, for all the work that has been done for Broadband and the Digital Equity Action Plan.

7. Unfinished Business

There was no unfinished business discuss.

8. New Business**CONSENT AGENDA (Item 8.1)*****MINUTES*****8.1 [24-1219](#)**

Committee action approving the Special Committee on Broadband minutes from August 30, 2024.

Attachments: [Broadband 8.30.24 Final Minutes](#)

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Roberts and Ex-Officio Member Hart

Absent: 2 - Member Kyle and Member Schlick

REGULAR AGENDA**8.2 [24-1501](#)**

Presentation on the Lake County Digital Navigator Program from Highwood Library and Community Center.

Laura Ramirez, Highwood Library and Community Center Executive Director, presented the Lake County Digital Navigator Program for the Highwood Library and Community Center. Discussion ensued.

8.3 [24-1502](#)

Presentation and discussion regarding the implementation status of Lake County's Broadband and Digital Equity Action Plan.

Betsy Brandon, Assistant to the County Administrator, and Rachel Hawkins, Digital Equity Coordinator, provided a presentation regarding the implementation status of the Lake County Broadband and Digital Equity Action Plan. Discussion ensued.

Matt Meyers, Deputy County Administrator, thanked Betsy Brandon, Assistant to the

County Administrator; Rachel Hawkins, Digital Equity Coordinator; and Keay Crandall, Digital Equity Manager, for all of their work getting a contract for the Digital Skills Program.

*Public Comment was made by:
Candace Browdy*

9. County Administrator's Report

Matt Meyers, Deputy County Administrator, stated the Broadband and Digital Equity Plan will be on going and decided at the December Board reorganization meeting how it will move forward.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Member Roberts thanked everyone for all the hard work that was put into the Committee.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:44 a.m.

Next Meeting: TBD

Meeting minutes prepared by Kristy Cechini.

Minutes were approved on January 31, 2025, by the Technology Committee.