

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Thursday, September 24, 2020

8:30 AM

Special Meeting

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

### Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 18, 2020 Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Emailed Public Comments received by the start of meeting for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: Financial and Administrative Committee Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 081320.pdf](#)

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**Present** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

*Others present:*

*Marah Altenberg, County Board*

*Chris Blanding, Information Technology*

*Lynn Buccieri, County Board Office*

*Dan Eder, Lake County Emergency Management Agency*

*Gary Gibson, County Administrator's Office*

*Bob Glueckert, Chief County Assessor*

*RuthAnne Hall, Purchasing*

*Sandy Hart, County Board*

*Jim Hawkins, County Administrator's Office*

*Diane Hewitt, County Board*

*Carl Kirar, Facilities and Construction Services*

*Angelo Kyle, County Board*

*John Light, Human Resources*

*Matt Meyers, County Administrator's Office*

*Jefferson McMillan-Wilhoit, Health Department*

*Brenda O'Connell, Community Development*

*Mike Rummel, County Board*

*Abby Scalf, County Board Office*

*Julie Simpson, County Board*

*Patrice Sutton, Finance and Administrative Services*

*Cassandra Torstenson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Frank thanked the Board for their feedback in managing budget reductions and CARES Act funds.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business**

**REGULAR AGENDA**

**FINANCIAL & ADMINISTRATIVE**

**7.1 [20-1279](#)**

Resolution approving Amendment Number One to the Lake County CARES Act Funding Plan and authorizing an emergency appropriation and line item transfers of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds across approved Lake County CARES Act Categories in direct response to the COVID-19 Public Health Emergency.

**Attachments:** [CARES Act emergency appropriation092420.pdf](#)  
[CARES\\_Allocation\\_Amend1\(09-15-20\)-CLEAN.pdf](#)  
[CARES\\_Full\\_Budget\\_Plan\\_Amend1\(REDLINE\).pdf](#)  
[CARES\\_Full\\_Budget\\_Plan\\_Amend1\(FINAL\).pdf](#)

*Jim Hawkins, Deputy County Administrator, identified new US Treasury guidance on CARES Act funds. He reviewed recommended funding reallocations for the CARES Act funds. A portion of funding from the Resident Support and Assistance, Business and Economic Assistance, the Personal Protective Equipment (PPE) Stockpile and Distribution, and Contingency/Reserve categories are recommended to be reallocated to the Municipal and Local Essential Services, the Public Health Support and Assistance, and County-Wide Essential Services Categories. Discussion ensued regarding communication with applicants, reallocation of funds requirements, and timing of payments/reimbursements to applicants.*

**A motion was made by Member Vealitzek, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Recuse:** 1 - Member Wilke

**7.2 [20-1284](#)**

Resolution approving the Fiscal Year (FY) 2021 Health Insurance rate structure.

**Attachments:** [2021 Rate Sheet.pdf](#)  
[F&A 9.24.20 Public Comment on 20-1284.pdf](#)

*Chair Frank reported that staff reviewed health insurance premiums and has modified its rate increases based on board member direction. John Light, Human Resources Director, reported that the plans will remain the same in Fiscal Year 2021. He reviewed proposed employee premium increases. Discussion ensued regarding the rate increases, the need to evaluate a tiered rate structure, and the need to consider a health insurance pool with other organizations.*

*Blanca Vela-Schneider, County Administrator's Office, Colin Theis, regarding health insurance.*

**A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

**\*\*NOTICE OF INTENT TO CONSIDER ACTION  
TO RESCIND A PREVIOUS BOARD ACTION\*\***

**7.3 [20-1309](#)**

Ordinance rescinding Ordinance Number 20-1069, passed on August 11, 2020, changing the last three fixed holidays for Fiscal Year (FY) 2020 to unpaid holidays for Lake County employees.

**Attachments:** [Notice of Consideration to Rescind Previous Action-LCB.pdf](#)

*Chair Frank reported that the change in CARES Act guidelines, has allowed the staff to reevaluate the need for unpaid holidays in Fiscal Year 2020. Discussion ensued.*

*Blanca Vela-Schneider, County Administrator's Office, read a public comment from John Garrett regarding the rescinding of the ordinance.*

**A motion was made by Member Wilke, seconded by Member Pedersen, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

**8. Executive Session**

*The Committee did not enter into Executive Session.*

**9. Director's Report**

*There was no Director's Report.*

**10. Public Comment**

*There were no public comments.*

**11. County Administrator's Report**

*There was no County Administrator's Report.*

**12. Members Remarks**

*There were no Members Remarks.*

**13. Adjournment**

**Chair Frank declared the meeting adjourned at 9:10 a.m.**

**Next Meeting: October 1, 2020**

*Minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Financial and Administrative Committee*