



**STORMWATER MANAGEMENT COMMISSION**

June 29, 2021

To: Stormwater Management Commission  
From: Kurt Woolford, Executive Director  
Re: FY22 SMC Draft Budget

We have been coordinating with Lake County Finance regarding the initial \$30M DCEO funding award for Lake County's priority stormwater infrastructure projects. This grant funding will be handled as an Emergency Appropriation to SMC's FY21 budget and are not included in SMC's FY22 Draft Budget. The DCEO funding award and agreement is anticipated within the next few months.

The FY22 budget instructions require the use of the FY20 Approved Budget with up to a 1.5% increase in comparison to the Commodities (6x) and Contractual (7x) categories. The following two New Program Requests (NPR) are recommended and may be considered eligible for ARPA funding this year:

1. **Re-Hire Stormwater Coordinator.** We recommend re-hiring for the "Stormwater Coordinator" position as a full-time employee to provide cost-effective shared services for the compliance of the County of Lake's MS4 permit and countywide Qualified Local Program "QLP" activities. In 2020, the contract employee was terminated due COVID-19 budget cuts and performance inefficiencies.
2. **CPF Large Conference Room Technology Infrastructure.** SMC staff have coordinated and held meetings with several departments to determine needs and room configurations to modernize the Audio/Visual technology for the Central Permit Facility large conference room. These improvements will enable effective hybrid in-person/virtual open meetings, hearings, training, workshops, project management/coordination, and other functions.

Staff recommends approval of the FY22 SMC Draft Budget along with the two NPRs which are due for submission to Lake County FAS on July 2<sup>nd</sup>.

Please contact me with any questions at [kwoolford@lakecountyil.gov](mailto:kwoolford@lakecountyil.gov), thanks!

Account	Description	2020 ACTUAL REVENUE	2021 REVENUE ADOPTED BUDGET	2022 REVENUE DRAFT BUDGET	2022 Vs 2021 +/-
41100	Property Taxes	2,937,840	4,100,000	2,266,834	(1,833,166)
41120	TIF Districts Property Taxes	1,474	-	-	-
	<b>41X Sub Total Taxes</b>	<b>2,939,314</b>	<b>4,100,000</b>	<b>2,266,834</b>	<b>(1,833,166)</b>
		-			
45333	Grants - State	-			-
45340	Other Federal Funds	182,282	61,864	212,156	150,292
45350	Other State Funds	202,127	120,000	27,500	(92,500)
45370	Revenue From Counties	51,275	59,000	59,000	-
45400	Revenue From Other Government Bodies	292,443	28,638	9,600	(19,038)
	<b>45X Sub Total Intergovernmental</b>	<b>728,127</b>	<b>269,502</b>	<b>308,256</b>	<b>38,754</b>
46690	Storm Water Permit Fee's	256,458	300,000	300,000	-
46840	Sale Of Maps	-		-	-
46990	Dental Reimbursement				-
	<b>46X Sub Total Charges for Services</b>	<b>256,458</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
49920	Transfers From Other Funds	209,679	275,339	247,823	(27,516)
	<b>49X Sub Total Transfers</b>	<b>209,679</b>	<b>275,339</b>	<b>247,823</b>	<b>(27,516)</b>
48010	Interest	-	12,000	12,000	12,000
48320	Proceeds From Sale Of Assets				-
49910	All Other Miscellaneous Revenue		-	-	-
	<b>HM Sub Total Miscellaneous</b>	<b>-</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
	<b>H4X Total Revenue</b>	<b>4,133,578</b>	<b>4,956,841</b>	<b>3,134,913</b>	<b>(1,821,928)</b>
	<b>Use of Cash (reserve fund balance)</b>	<b>1,100,797</b>		<b>TBD</b>	
	<b>total budget utilized</b>	<b>5,234,375</b>			

Account	Description	2020 EXPENSE ADOPTED BUDGET	2021 EXPENSE ADOPTED BUDGET	2022 EXPENSE DRAFT BUDGET	2022 Vs 2021 Increase/ (Decrease)
51110	Regular Salaries And Wages	1,585,076	1,590,201	1,600,540	10,339
51120	PT Salaries And Wages-DS	35,020	26,146	-	(26,146)
51140	Overtime Wages				-
51150	Sick Pay Reimbursement				-
51160	Holiday Pay				-
51200	Temporary PT-Interns	37,800	28,800	30,000	1,200
51210	Performance Appraisals				-
51220	Vacation Payout				-
51230	Sick Pay Reimbursement				-
51240	Opt Out Premium	3,000	1,500	-	(1,500)
51250	Wellness Initiative				-
51310	Cell Phone Allowance	4,250	3,120	4,250	1,130
	<b>5X SubTotal</b>	<b>1,665,146</b>	<b>1,649,767</b>	<b>1,634,790</b>	<b>(14,977)</b>
61010	Office Supplies	5,000	3,300	3,300	-
61020	Computer Supplies	3,000	11,150	14,400	3,250
61030	Books Manuals And Periodicals	500	500	500	-
61040	Operational Supplies	20,000	11,400	12,000	600
65090	Gasoline	4,000	4,250	4,250	-
	<b>6X SubTotal</b>	<b>32,500</b>	<b>30,600</b>	<b>34,450</b>	<b>3,850</b>
71140	Legal Services	17,000	-	11,900	11,900
71150	Consultants	161,000	100,000	182,500	82,500
71230	Software and Online Services	10,650			-
71450	Mileage Reimbursement	500	730	556	(174)
71470	Employee Recognition	550	170	170	-
71500	Trips And Training	12,200	8,100	11,900	3,800
71810	Dues And Subscriptions	5,000	3,600	3,600	-
71950	Cellular Phones	5,500	5,300	8,400	3,100
72210	Motor Vehicle Maintenance & Repairs	4,500	1,600	1,600	-
72250	Bldg & Grounds Maintenance & Repairs	20,000	-	20,000	20,000
72280	Equipment Maintenance	15,700	30,100	27,040	(3,060)
72820	Postage	250	540	540	-
72830	Printing Services	10,600	10,400	9,650	(750)
72840	Temporary Employment Services		-	-	-
72980	Workshop Fees	7,000	3,500	4,000	500
73195	Indirect Cost Allocations	289,940	183,839	289,940	106,101
79940	Miscell Contractual Services	297,600	308,300	297,600	(10,700)
79950	All Other Miscellaneous	-			-
	<b>7X Subtotal</b>	<b>857,990</b>	<b>656,179</b>	<b>869,396</b>	<b>213,217</b>
74080	H/L/D Employee Benefits	293,038	347,309	348,454	1,145
74100	Retirement Benefits/FICA	127,487	123,968	125,061	1,093
74110	Retirement Benefits/IMRF	152,375	151,371	122,761	(28,610)
	<b>74X SubTotal</b>	<b>572,900</b>	<b>622,648</b>	<b>596,277</b>	<b>(26,371)</b>
	<b>Budget Target Total 5X/6X/7X/74X</b>	<b>3,128,536</b>	<b>2,959,194</b>	<b>3,134,913</b>	<b>175,719</b>
83010	Motor Vehicles	-			-
84030	Computer Equipment	14,300	6,511		(6,511)
84070	Engineering Equipment	18,500			-
	<b>8X Subtotal</b>	<b>32,801</b>	<b>6,511</b>		<b>(6,511)</b>
	<b>Total utilized</b>	<b>3,161,337</b>	<b>2,965,705</b>	<b>3,134,913</b>	<b>169,208</b>

Draft SMC Line Item Breakdown and Budget Request	2020 Budget	2021 Budget	Proposed 2022 Budget	Comments
<b>61020 - COMPUTER SUPPLIES</b>				
AutoCAD License and Maintenance	\$ 1,500	\$ 1,500	\$ 1,500	Status Quo Expected; Annual Maintenance Fee 4 Users
Arc GIS License	\$ 3,500	\$ 3,500	\$ 3,500	Status Quo Expected
Bluebeam	\$ 2,500	\$ -	\$ 600	Required for energov plan reviews
Computer Software/Accessories	\$ 3,000	\$ 3,000	\$ 3,000	Status Quo Expected
Drone to Map Software Maint	\$ 1,500	\$ 1,500	\$ 1,500	Status Quo Expected
Network Access Fee - GPS	\$ 1,650	\$ 1,650	\$ 1,650	Status Quo Expected
Zoom Annual Subscription			\$ 650	Required for virtual meetings and training
BluHost DRWW and NBWW			\$ 300	Required for energov plan reviews
PowerBI			\$ 1,000	Performance Management
Adobe Creative Suite			\$ 700	Licenses
	\$ 13,650	\$ 11,150	\$ 14,400	
<b>61040 – OPERATIONAL SUPPLIES</b>				
Field Equipment (Field staff supplies, field tablets, etc.)	\$ 8,000	\$ 1,900	\$ 1,900	(Interns to Equip - Update Flood Response Kits)
Laser Cartridges and toner=CANON Contract	\$ 6,000	\$ 6,000	\$ -	Canon contract now in printing services
SMC, MAC, TAC Special Event meeting supplies	\$ 4,500	\$ 2,000	\$ 1,500	Reduction in FY 2022
Utility Locator System( line tracers)			\$ 5,000	
New Munsell soil color books			\$ 500	
Tactical Rain Gear			\$ 1,000	
Rain/Stream Gauge Misc Supplies	\$ 1,500	\$ 1,500	\$ 1,000	Reduction in FY 2022
Live streaming option for drone			\$ 1,100	
	\$ 20,000	\$ 11,400	\$ 12,000	
<b>71140 Legal</b>			\$ 11,900	April 1 2021 SMC meeting potential litigation
<b>71150 – CONSULTANTS</b>				
Project Maintenance/Implementation	\$ 32,000	\$ 32,000	\$ 57,000	GES-Increased need for recent project completions - Dead Dog/Jamie Property/Bull Creek/Dady Slough/Strawberry/Grassmere/Abbott/
Floodplain Studies/Analyses (e.g.: Mill)	\$ 19,000	\$ 19,000	\$ 69,000	GES-ISWS/IDNR/FEMA/USACE
Floodplain Buyout Assistance	\$ 16,000	\$ 16,000	\$ 16,000	GES-Structure surveying in flood problem areas.
NPDES II	\$ 5,500	\$ 5,500	\$ 8,000	GES-consultant assistance
North Branch/Des Plaines/Lake Michigan/Squaw Creek Watersh	\$ 35,400	\$ 27,500	\$ 32,500	GES/TCC/RFP-Consulting Need for Plan Assistance, Executive Summary
MS4 Consultant/NBWW/DRWW	\$ 53,100	\$ -	\$ -	Ecological Solutions/Limnologic MOU(LCDOT)/Facilities/CAO
	\$ 161,000	\$ 100,000	\$ 182,500	
<b>72250 - Bldg &amp; Grounds Maintenance &amp; Repairs</b>				
CPF BMP maintenance & stormwater infrastructure	\$ 20,000		\$ 20,000	Return to 2020 levels from COVID reductions
			\$ 20,000	
<b>71500 Trips &amp; Training</b>	\$ 12,500	\$ 8,100	\$ 11,900	Return to 2020 levels from COVID reductions for training and continued education certification
<b>72280 – EQUIPMENT MAINTENANCE</b>				
U.S. Geological Survey – Joint Funding Agreement	\$ 15,700	\$ 15,700	\$ 12,640	USGS 1 Stream gage Mill Creek 2precipitation gages Des Plains and Russell Rd
U.S. Geological Survey – Joint Funding Agreement			\$ 14,400	USGS Des Plains River at Lincolnshire
	\$ 15,700	\$ 15,700	\$ 27,040	
<b>72830 – PRINTING</b>				
Canon Rental (OCE)/copies/scanner	\$ 4,100	\$ 4,100	\$ 4,100	Status Quo Expected
Special projects (Scanning)	\$ 3,000	\$ 3,000	\$ 3,000	Scanner upgrade/maintenance
Public Information (Newsletters, Annual Report, Brochures, Stormwater Awards, Flyers, Presentation/Display Material, BMP Outreach)	\$ 2,500	\$ 2,500	\$ 2,050	Reduction for virtual meetings and electronic communication
WDO	\$ 500	\$ 300		Published in FY 2021
Letterhead, Envelopes, Business Cards	\$ 500	\$ 500	\$ 500	Status Quo Expected
	\$ 10,600	\$ 10,400	\$ 9,650	

<b>72980 – WORKSHOPS</b>				
(2) WetPro and (1) Wetland Delineation Workshops	\$ 500	\$ -	\$ 500	Status Quo Expected
DECI-SE/SC Workshops	\$ 1,000	\$ 500	\$ 500	Status Quo Expected
Deicing Workshop	\$ 2,000	\$ 1,000	\$ 1,000	Status Quo Expected
Stream Cleanup	\$ 2,000	\$ 2,000	\$ 2,000	Status Quo Expected
	\$ 7,000	\$ 3,500	\$ 4,000	
<b>79940 - WATERSHED PROJECTS</b>				
WMB Projects	\$ 189,600	\$ 137,000	\$ 189,600	Return to 2020 levels from COVID reductions
Stormwater Infrastructure Repair Fund (SIRF)	\$ 108,000	\$ 108,000	\$ 108,000	Project Need Remains High (Cost Index Increase)
	\$ 297,600	\$ 245,000	\$ 297,600	
<b>83010 – MOTOR VEHICLES</b>				
Vehicle Replacement	\$ -	\$ -	\$ -	LCDOT Recommendations for purchase and replacements
<b>84030 – COMPUTER EQUIPMENT</b>				
desktop computers	\$ 3,000	\$ -	\$ -	IT Recommendations for purchase and replacements
Panasonic Toughbooks/laptops	\$ 1,200	\$ -	\$ -	IT Recommendations for purchase and replacements
LCD Projector	\$ 6,500	\$ -	\$ -	IT Recommendations for purchase and replacements
Wide screens for plan review	\$ 2,800	\$ -	\$ -	IT Recommendations for purchase and replacements
iPads and service	\$ 800	\$ -	\$ -	IT Recommendations for purchase and replacements
	\$ 14,300	\$ -	\$ -	
<b>84070 – ENGINEERING EQUIPMENT</b>				
Stream Gage Equipment	\$ 14,400	\$ -	\$ -	Moved to Commodities for stream gage monitoring services by USGS
Rain Gage/Datalogger	\$ 4,100	\$ -	\$ -	No longer required
	\$ 18,500	\$ -	\$ -	
<b><i>Line Item Subtotals</i></b>	\$ 558,350	\$ 397,150	\$ 590,990	
<b>Capital Infrastructure Program</b>	\$ 2,000,000	\$ -	\$ -	
Capital Program Manager	\$ 135,000			
<b>CCIP Requests</b>	\$ 2,135,000	\$ -	\$ -	