

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, January 24, 2018

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:04 p.m.

Present 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent 1 - Member Schuler

2. Pledge of Allegiance**3. Approval of Minutes****3.1**

November 29, 2017 Meeting Minutes

Attachments: [BOH Meeting Minutes 11.29.17 - DRAFT](#)

A motion was made by Member Hagstrom, D.D.S., seconded by Member Johnson Jones, that these minutes be approved. Motion carried unanimously.

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

4. Public Comment to the Board

None

5. Awards, Recognitions, Appointments and Reappointments**5.1**

Recognition for American Health Information Management Association (AHIMA) Apprenticeship Program - Pfister

Attachments: [RFU Award Pic](#)

Mark Pfister, Executive Director, informed the Board of an award received by LCHD/CHC on December 8, 2017, from the Health Professions Education Consortium (HPEC) through Rosalind Franklin University for their participation in the AHIMA apprenticeship program. Recognized for their efforts in pursuing the apprenticeship program were Lorraine Harris, Human Resources Director, Pam Riley, Director of Finance, the three (3) program mentors, and the six (6) staff members participating in the program.

6. Presentations**6.1**

Affordable Care Act (ACA) Transitions Part III - Pfister & Burke

Mark Pfister, Executive Director, gave a presentation on ACA transitions.

6.2

Zion Construction Update - Nordstrom

Jerry Nordstrom, Director of Business Operations, gave an update on the continuing renovation of the new Zion health center building.

7. President's Report

President Sashko reported on the following:

-On January 9, 2018, President Sashko, Mark Pfister, County Board Chairman Aaron Lawlor, Waukegan Mayor Sam Cunningham, and Quorum/Vista Health Center Interim CEO, Norman Stephens, attended a certificate of need hearing in Bolingbrook for US HealthVest's project, which passed unanimously. Their new facility is scheduled to open June 2019.

-The needle exchange program is being expanded and brought in-house after being launched in the field. This will be launched at our Belvidere Medical Building Community Health Center in February 2018 and will provide greater contact to potential clients and improved care.

-On January 23, 2018, the LCHD/CHC and Getting to Zero Project partners held an Illinois HIV Town Hall at the Waukegan Public Library. In addition to a large number of consumers, also in attendance were Member Ehrlich, Mark Pfister, Lisa Kritz, Sara Zamor, and other STI Program staff.

-On January 22, 2018, a meeting was held to discuss the Mental Health Coalition, the direction it will take, and what the future holds. In attendance were County Administrator Barry Burton, Chairman Lawlor, Deputy County Administrator Amy McEwan, Paul Fetherston, President Sashko, and Mark Pfister.

-President Sashko reminded Board members to provide their activity reports to Lisa Kroeger when she sends the monthly request as this is critical to the PHAB accreditation.

-The Health Department is currently undergoing its annual Joint Commission audit, January 23 - January 26.

-On Tuesday, January 30, a Tobacco 21 press conference is being held at the Capitol Building in Springfield and Mark Pfister will be present. The Bill did pass last session at the Senate level but now the House and Senate again need to pass it so that there is a state-wide solution eliminating the current fragmentation.

8. Action Items

8.1

2018 Board of Health Committee Appointments

Attachments: [2018 Committee Appointments](#)

A motion was made by Member Manning, D.D.S., seconded by Member Cesnovar, that this agenda item be approved. Motion carried unanimously.

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

8.2

Proposed Revisions to the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178) - Kritz

Attachments: [2018 EH Fees Schedule FINAL FEB 2018](#)

Larry Mackey, Deputy Director of Environmental Health, presented and explained to the Board the proposed changes to the Environmental Health Fees Schedule.

A motion was made by Member Carlson, seconded by Member DeVaux, that this agenda item be approved. Motion carried by the following roll call vote:

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

8.3

Clinical Operations Grant Awards - Dorn

Attachments: [5K RW](#)

[15K HCFNLC](#)

[35K WIC](#)

[50K LC Underage and Drug Prevention Task Force](#)

[93K HRSA](#)

Loretta Dorn, Director of Clinical Operations, presented and reviewed for the Board five (5) Clinical Operations grant awards.

A motion was made by Member Hagstrom, D.D.S., seconded by Member Manning, D.D.S., that this agenda item be approved. Motion carried by the following roll call vote:

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

9. Discussion Items

9.1

Proposed Revisions to the Board of Health Bylaws - Sashko

Attachments: [Board of Health Bylaws Proposed Revisions 1.24.18](#)

President Sashko asked the Members to review the proposed Board of Health Bylaws changes contained in the agenda packet and to submit questions or comments via email

to Lisa Kroeger. The proposed changes will be voted on at the February 28, 2018 meeting.

9.2

Influenza Update - Kritz

Lisa Kritz, Director of Prevention, gave an update on influenza in Lake County. The predominant strain is influenza A. Since the beginning of flu season, Communicable Disease has received reports of 49 ICU admissions, two pediatric deaths, and 21 outbreaks in long-term care facilities. The pediatric deaths were a two-year-old in Waukegan and a six-year-old in Round Lake. The vaccination status of either victim is unknown at this time.

10. Attachments for Board Review**10.1**

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights - Nov17-Jan18](#)

This item was presented.

11. Lake County Community Health Center Governing Council Update

Loretta Dorn, Director of Clinical Operations informed the Board that the Governing Council meeting scheduled for Thursday, January 25, has been canceled. Two of the members are going to be interviewed by Joint Commission. At the next regularly scheduled meeting on February 22, 2018, an applicant will be nominated for membership. The applicant is a current consumer of the LCHD and a member of the Chicago Area HIV Integrated Services Council (CAHISC). There are also two other consumers who have expressed an interest in serving on the Governing Council and application packets have been sent to them.

12. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention, informed the Board that the TB Board met on Thursday, January 18, but did not have a quorum so no action items were addressed. TB cases within Lake County remain stable with only two new cases.

13. Added to Agenda Items

None

14. Old Business

None

15. New Business

None

16. Executive Session

Discussion was held in executive session.

A motion was made by Member Manning, D.D.S., seconded by Member DeVaux, to enter in to executive session at 7:04 p.m. for the purpose of discussing pending litigation, a personnel matter, and reviewing executive session minutes. The motion carried by the following roll call vote:

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

Executive Session

A motion was made by Member Carlson, seconded by Member Maine, to come out of executive session at 8:04 p.m. Motion carried unanimously.

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

16.1

Pending Litigation - Pfister

Discussion was held in executive session. No vote was taken on this agenda item.

16.2

Personnel Matters - Sashko

A motion was made by Member Manning, D.D.S., seconded by Member Johnson Jones, that this agenda item be approved. Motion carried unanimously.

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

16.3

Review of Executive Session Minutes

Attachments: [Executive Session Minutes for Review](#)

A motion was made by Member Maine, seconded by Member DeVaux, that this agenda item be approved. Motion carried unanimously.

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler

17. **Adjournment**

A motion was made by Member Manning, D.D.S., seconded by Member Carlson, that this meeting be adjourned at 8:06 p.m. Motion carried unanimously.

Aye: 11 - Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Manning D.D.S., Member Ehrlich, Member Welch MB ChB FRCP, Member DeVaux R.N., Member Cesnovar, Member Schultz and Member Johnson Jones

Absent: 1 - Member Schuler