

Summary of Proposed Administrative Changes for Amendment 1 to the County Board Rules of Order and Operational Procedures originally adopted on December 10, 2024.

Page # (Current Rules)	Section	Description
14	V.E.4.	Delete: “electronically”
16 17	V.I.2. V.I.5.	Move “Veteran’s Assistance Commission” from the Health and Community Service Committee to the Financial and Administrative Committee.
21	VI.D.4.	Insert: “d. The Member will be marked absent if proper notification procedures have not been followed.”
33	VIII.D.3.c.	Delete section c. requiring a Board Member report after attending a County funded training / conference.
33	VIII.D.3.d.	Insert “out of area, or local” for clarity.
34	VIII.D.3.f.	Replace “will” with “can”
34	VIII.D.3.	Insert: “h. County Board Members have the option to personally plan and pay for the approved travel, transportation, and meals themselves, and seek reimbursement after the travel ensuring adherence to the County’s Travel and Business Expense Reimbursement Policy.”
42	Appendix D I.B.	Clarify language that that County Administration can function in meetings, including Committee Meetings, as the Parliamentarian. Delete: “of the County Board” Insert: “or Committee Meetings.” Delete: “shall support Committee Chairs on the management of public comment during committee meetings as the Parliamentarian.”
42	Appendix D I.K.	Update end of paragraph to: “Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.”
44	Appendix D III.j.	Delete section III.j. regarding response to public comment.

45	Appendix D IV.	Delete entire section IV. regarding written public comment as information was added to Appendix D I.K.
51	Appendix H IV.C.	Delete section C. regarding staff direction.
51	Appendix H Last Paragraph	Delete the end of the last sentence of the last paragraph: “which can be modified at any time without advance notice.”
57	Appendix K 12.	Clarify language regarding notes and recordings during executive session. Delete: “The meeting Secretary (County Board staff) will be the only individual” Insert: “County staff are” Delete: “and staff”
58	Supplement A	Delete entire Supplement A – Discretion: Selection of Appointed Officials