



County Board Office  
18 North County Street – 10<sup>th</sup> Floor  
Waukegan, Illinois 60085-4351  
Phone 847 377 2300  
Fax 847 984.5816  
CountyBoard@lakecountyil.gov  
[www.lakecountyil.gov](http://www.lakecountyil.gov)

DETERMINATION OF NEED FOR MEETINGS OF THE LAKE COUNTY BOARD &  
COMMITTEES TO BE HELD BY AUDIO OR VIDEO CONFERENCE

To: Lake County Board Members  
Board Secretary  
County Administrator

1. The Governor of the State of Illinois has issued a disaster declaration related to public health concerns because of a disaster as defined in Section 4 of the Illinois Emergency Management Agency Act and all of Lake County is covered by the disaster area. In light of such disaster declaration, and in accordance with 5 ILCS 120/7(e)(2), I hereby determine that:

(a) In-person meetings of the Lake County Board (the “Board”) and all of the Board’s committees, including special committees, ad hoc committees and subcommittees (the “Committees”), or meetings of the Board and its Committees conducted under the otherwise applicable provisions of the Open Meetings Act, are not practical or prudent at this time based on the increasing level of community transmission, and

(b) For purposes of section 120/7(e)(4), in-person attendance by members of the public is permissible. Attendance is limited to the number of persons that are practicable in keeping with social distancing and mask requirements of the meeting location. Members of the public may also attend and participate in public meetings by alternative means via access instructions as provided in the meeting agendas.

2. Therefore, in accordance with 5 ILCS 120/7(e)(2) during the pendency of the Governor’s current declaration of disaster and this determination:

(a) Meetings of the Board and all of its Committees will be conducted by audio or video conference.

(b) Any members of the public may be present at the physical meeting location and will be able to participate in public comment and hear all discussion, testimony, and votes of the members of the public body. Individuals who attend will be required to wear a face covering and practice social distancing. However, remote attendance is highly encouraged.

(c) In accordance with Section VI.E.1 of the County Board Rules of Order and Operational Procedures, the County Board Chair will allow executive session participation by video means.

(d) A physical quorum of the members of the Board and all of its Committees is not required at the physical meeting location except for purposes as described in 2(c); however, when a physical quorum is not required, at least one member of the Board or its Committees, the Board’s legal counsel, or the County Administrator or a designee, shall be present at the physical meeting location.

Dated as of the 30<sup>th</sup> of July 2021.

Sandra Hart, Chair  
Lake County Board