

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, June 27, 2023

10:30 AM

or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.

Assembly Room, 10th Floor or register for remote attendance at <https://bit.ly/46amnca>

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Law and Judicial Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Cunningham called the meeting to order at 10:32 a.m.

2. Pledge of Allegiance

Member Casbon led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent 1 - Member Hewitt

Other Attendees:

In Person:

*Andrea Moore, Public
Cassandra Hiller, County Administrator's Office
Dan Shanes, 19th Judicial Circuit Court
Erin Cartwright Weinstein, Circuit Clerk's Office
Jim Chamernik, Sheriff's Office
Jim Hawkins, County Administrator's Office
Jo Gravitter, State's Attorney's Office
John Idleburg, Sheriff's Office
Jolanda Dinkins, County Board Office
Lawrence Oliver, Sheriff's Office
Mike Wheeler, Finance
Reneitrece Pierre, Public
Sarah Schirmer, PFM
Todd Schroeder, 19th Judicial Circuit Court*

Electronically:

*Abby Krakow, Communications
Angela Cooper, 19th Judicial Circuit
Ashley Rack, Sheriff's Office
Jenny Brennan, Communications
Chloe Bohm, PFM
Claudia Gilhooley, 19th Judicial Circuit Court
Diane Hewitt, Board Member
Jamie Helton, State's Attorney's Office
Janna Philipp, County Administrator's Office
Karen Fox, State's Attorney's Office
Katie Ladis, Sheriff's Office
Lake County Board Office
Matt Meyers, County Administrator's Office
Melanie Nelson, State's Attorney's Office
Michael Wheeler, Finance
Mick Zawislak, Daily Herald
RuthAnne Hall, Purchasing*

Sonia Hernandez, County Administrator's Office
Stephen Rice, State's Attorney's Office
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

Public comment was made by:

Andrea Moore
Reneitrece Pierre

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

MINUTES

8.1 23-0833

Committee action approving the Law and Judicial minutes from May 30, 2023.

Attachments: [L&J 5.30.23 Final Minutes](#)

A motion was made by Member Roberts, seconded by Member Pedersen, that these minutes be approved. The motion carried unanimously.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.2 23-0939

Committee action approving the Law and Judicial minutes from June 6, 2023.

Attachments: [L&J 6.6.23 Final Minutes](#)

A motion was made by Member Roberts, seconded by Member Pedersen, that this item be approval of minutes. The motion carried unanimously.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

REPORTS**8.3** [23-0960](#)

Report from Jennifer Banek, Coroner, for the month of April 2023.

Attachments: [LJCBrepAPR23](#)

A motion was made by Member Roberts, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.4 [23-0922](#)

Report from Joy Gossman, Public Defender, for the month of May 2023.

Attachments: [05-23 Main](#)

[05-23 JUV Main](#)

[05-23 Main PTR](#)

[05-23 JUV PTR](#)

A motion was made by Member Roberts, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.5 [23-0909](#)

Report from John D. Idleburg, Sheriff, for the month of May 2023.

Attachments: [Revenue Report MAY 2023](#)

A motion was made by Member Roberts, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

REGULAR AGENDA***STATE'S ATTORNEY*****8.6** [23-0890](#)

Joint resolution authorizing the renewal of the State's Attorney Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for State Fiscal Year (SFY) 2024, including grant funding of

\$95,000 and an emergency appropriation in the amount of \$1,348.

Jo Gravitter, Chief Deputy, Administrative Services, State's Attorney's Office, provided an overview of the renewal grant for the funding for the Victim Witness Coordinator position within the Domestic Violence division.

A motion was made by Member Casbon, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

SHERIFF'S OFFICE

8.7 [23-0931](#)

Lake County Sheriff's Office Organizational and Operational Assessment Phase I Presentation.

Attachments: [PFM LCSO Organizational and Operational Assessment_Phase 1 Final Re](#)
[PFM LCSO Phase 1 Presentation_Final](#)

Sarah Schirmer, Managing Director, PFM and Sheriff John Idleburg provided a presentation on the Phase 1 Organizational and Operational Review within the Sheriff's Office, which included the project overview, key findings, and recommendations. Discussion ensued.

CIRCUIT CLERK

8.8 [23-0860](#)

Ordinance to modify the Petition to Expunge and Seal costs to be charged by the Circuit Clerk's Office.

Attachments: [Expungement LJ amendment for FA Revision Redlined](#)

A motion was made by Member Knizhnik, seconded by Member Casbon, that this ordinance be put this item on the floor.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Erin Cartwright Weinstein, Circuit Clerk, provided an update on the modified Petition to Expunge and Seal costs. Discussion ensued.

A motion was made by Member Knizhnik, seconded by Vice Chair Roberts, that this ordinance be amended to NOW, THEREFORE, BE IT ORDAINED, by this County Board of Lake County, Illinois, that the Expungement and Sealing fees be set forth as follows:

\$60.00 for the initial petition including the first offense date

\$10.00 mailing cost for the initial petition

\$4.00 per certified copy

\$60.00 for state police fee

**\$75.00 for administrative costs for each additional offense date
\$10.00 mailing fee for each additional offense; and.**

BE IT FURTHER ORDAINED, that the Circuit Clerk's total administrative fee for all additional offense dates for a Petition to Expunge or Seal (\$75.00 administrative cost and \$10.00 mailing fee for each additional offense) shall not exceed \$160.00 per Petition despite the number of additional offense dates included on the Petition; and

The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

A motion was made by Member Casbon, seconded by Member Pedersen, that this ordinance be amended to the \$93 dollar administrative fee that was determined to be a financial hardship to \$98 in both the 10th and 11th WHEREAS statements. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

A motion was made by Member Casbon, seconded by Vice Chair Roberts, that this ordinance be approved as amended. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

COURTS

8.9 [23-0934](#)

Joint resolution authorizing a contract with Carahsoft Technology Corporation, Reston, Virginia for the procurement of Zoom, an enterprise video conferencing system, for an estimated annual amount of \$39,325.50.

Attachments: [2022 2023 Vendor Disclosure Statement.pdf](#)
[Carahsoft Master Agreement.pdf](#)
[Quote.pdf](#)

Todd Schroeder, Executive Director, Courts, introduced Deputy Chief Judge Dan Shanes and provided an overview of the contract for Zoom. Discussion ensued.

A motion was made by Vice Chair Roberts, seconded by Member Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Abstain: 1 - Member Hewitt

8.10 [23-0919](#)

Courts Annual Update.

Attachments: [Annual Circuit Court Update to L J 6-27-23](#)

Todd Schroeder, Executive Director, Courts and Deputy Chief Judge Dan Shanes presented on the 19th Judicial Circuit Court's annual update which included the mission, governance, funding and staffing, locations, divisions, public information, and the previous and next twelve months. Discussion ensued.

9-1-1 CONSOLIDATION

8.11 [23-0856](#)

Joint resolution authorizing a line-item transfer for licensing, software, implementation, maintenance, and project management for the Lake County Sheriff's Office's shared, integrated public safety Records Management System (RMS), Jail Management System (JMS), E-Citation, and E-Crash Software in the amount of \$300,000 from the General Operating Expense contingency funds, due to an extension of the implementation timeline.

Attachments: [CAD-RMS-JMS Project LIT](#)

Jim Hawkins, Deputy County Administrator, provided an overview of the line-item transfer for the licensing, software, implementation, maintenance and project management for the Lake County Sheriff's Office shared systems and software.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Chair Cunningham stated she has been receiving many phone calls regarding the cafeteria downstairs not being able to take cash. There are a lot of workers and people from the public who do not have credit cards. Discussion ensued.

12. Adjournment

Chair Cunningham declared the meeting adjourned at 12:25 p.m.

Next Meeting: July 25, 2023

Minutes prepared by Jolanda Dinkins and Kristy Cechini.

Minutes were approved on July 25, 2023 by the Law and Judicial Committee.