

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 5, 2015

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair Thomson Carter called the meeting to order at 8:30 a.m.

Present 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent 1 - Member Maine

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Gary Gordon, Finance and Administrative Services

Ben Gilbertson, County Administrator's Office

Adlil Issakoo, County Administrator's Office

Peter Kolb, Public Works

Marty Paulson, Chief County Assessor

Steve Rice, State's Attorney's Office

Patrice Sutton, Finance and Administrative Services

Paula Trigg, Division of Transportation

Jennie Vana, Communications

Blanca Vela-Schneider, County Board Office

Ryan Waller, Assistant County Administrator

2. **Pledge of Allegiance**

Member Sauer led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **15-0811**

Minutes from July 8, 2015.

A motion was made by Member Durkin, seconded by Member Mathias, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

Not Present: 1 - Member Hewitt

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

PUBLIC WORKS

7.1 [15-0812](#)

Joint resolution authorizing an agreement for sanitary sewer service and easement with NorthBridge Church Inc., Antioch, Illinois.

Public Works Director Peter Kolb reported NorthBridge Church Inc. is developing its 23 acre parcel. NorthBridge Church Inc. will grant an easement to the County along its entire length of property on Route 173 and install a 24 inch diameter sewer line in anticipation of future development of the neighboring property.

A motion was made by Member Pedersen, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

Not Present: 1 - Member Hewitt

7.2 [12-1231](#)

Director's Report - Public Works.

Public Works Director Peter Kolb reported staff is working to acquire 140 easements for the Lake Michigan Water project. A consulting firm has been hired to assist the County. The value of the easements are ranging higher than anticipated. While staff is working to keeps costs reasonable, there may be a need to borrow additional monies.

Member Hewitt arrived at 8:35 a.m.

Central Lake County Joint Action Water Agency (CLCJAWA) is completing the work for the Lake Michigan Water Project but the County will fund the project.

Chair Thomson Carter reported that negotiations continue with North Shore Sanitary District. Staff is working through the details of an agreement. Discussion ensued.

DIVISION OF TRANSPORTATION

7.3 [15-0800](#)

Joint resolution authorizing an agreement with the Village of Hainesville for the construction of a bikepath, as well as sanitary sewer work to be completed as part of the Washington Street Project, from Haryan Way to west of Hainesville Road, and designated as Section 11-00121-10-WR.

Division of Transportation Director Paula Trigg reported this cost sharing agreement is with the Village of Hainesville for the Washington Street Road project. The Village will pay 20 percent of the bike path and 100 percent of its sanitary sewer alignment.

A motion was made by Member Hewitt, seconded by Member Werfel, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.4 [15-0797](#)

Joint resolution authorizing an agreement with the Avon Township Road District for the construction of a sidewalk along Washington Street and certain drainage and roadway improvements to Lakeside Drive as part of the Washington Street Project, from Haryan Way to west of Hainesville Road, and designated as Section 11-00121-10-WR.

Division of Transportation Director Paula Trigg reported this is the cost share agreement with Avon Township Road District for the Washington Street Road project. The work includes the construction of a sidewalk on the north side of Washington Street and additional improvements requested by Avon Township on Lakeside Road. Avon Township will fully fund the additional work and will pay a share of the sidewalk construction.

A motion was made by Member Sauer, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.5 [15-0774](#)

Joint resolution authorizing an agreement for consulting engineering services with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, at a maximum cost of \$34,604.87, for Phase II design engineering services for the traffic signal installation at Lewis Avenue at 29th Street, appropriating \$45,000 of ¼% Sales Tax for Transportation funds, and designated as Section 14-00089-07-TL.

A motion was made by Member Durkin, seconded by Member Hewitt, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.6 [15-0799](#)

Joint resolution authorizing an agreement with DLZ Illinois, Chicago, Illinois, at a maximum cost of \$41,653.41, for Phase II design engineering services, adding approximately 11 Pan Tilt Zoom (PTZ) cameras, 8,000 feet of fiber optic cable, four wireless connections and one cellular connection to expand the network to Lake County PASSAGE along various routes in Lake County, appropriating \$50,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00268-14-TL.

Upon inquiry from Member Taylor, Division of Transportation Director Paula Trigg reported the County is receiving its 1/4% sales tax but the State is withholding the Motor

Fuel Tax.

A motion was made by Member Durkin, seconded by Member Mathias, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.7 [15-0802](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Rolling Meadows, Illinois, at a maximum cost of services described as \$70,000, for the annual pavement testing services and associated components, appropriating \$85,000 of Matching Tax funds, and designated as Section 15-00219-00-ES.

Division of Transportation Director Paula Trigg reported 1/4 of the County's pavement is tested annually. This year, the County will test the northwest quadrant.

A motion was made by Member Sauer, seconded by Member Werfel, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.8 [15-0775](#)

Joint resolution appropriating \$1,625,000 of Motor Fuel Tax funds for the maintenance and electrical service of traffic control signals, street lights, and Lake County PASSAGE field elements from December 1, 2015 to November 30, 2016, and designated as Section 16-00000-01-GM.

Division of Transportation Director Paula Trigg reported the City of Highland Park has requested that its signals be included in the County's maintenance contract. It will be responsible for its share of the costs.

A motion was made by Member Durkin, seconded by Member Mathias, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.9 [15-0803](#)

Joint resolution authorizing a contract to Hoerr Construction, Inc., Peoria, Illinois, in the amount of \$152,530, for the replacement or repair of two corrugated steel culvert pipes, at various locations on the Lake County highway system, and designated as Section 14-00999-06-DR.

Division of Transportation Director Paula Trigg reported the County Board appropriated for five culvert repairs and or replacements of which two are being presented for consideration. She indicated the other three culverts are still in the design phase and will be brought forth for consideration at a later date.

A motion was made by Member Hewitt, seconded by Member Mathias, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

Not Present: 1 - Vice Chair Sauer

7.10 [15-0773](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$179,917.33, for the pulverization of the existing pavement on Delany Road, hot-mix asphalt surface removal, Class D patching and hot-mix asphalt leveling binder course and surface course lifts on Edwards Road and the addition of hot-mix asphalt binder and hot-mix surface courses in Newport Township Road District, and designated as Section 15-11104-02-GM.

A motion was made by Member Hewitt, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Thomson-Carter, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

Not Present: 1 - Vice Chair Sauer

7.11 [15-0804](#)

Joint resolution appropriating a supplemental amount of \$450,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right of way, by agreement or condemnation, and other right of way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/Hainesville Road, and designated as Section 08-00080-56-BR.

Division of Transportation Director Paula Trigg reported the County utilized the Illinois Department of Transportation's (IDOT's) quick take authority for the Rollins Road Gateway Improvement. There are three parcels that have not reached an agreement regarding the amount for the acquired right of way. The \$450,000 is to pay for IDOT's attorneys as it relates to this project. There will be court dates for each of these parcels. County Administrator Barry Burton reported the risk liability fund is based upon pending lawsuits and is budgeted on risk factor. Funds are not put aside for litigation in construction projects because they are not anticipated, and therefore, not included in the risk liability fund.

A motion was made by Member Thomson-Carter, seconded by Member Pedersen,

that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Maine

7.12 [15-0097](#)

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported on an upcoming Sheriff Drill which will require road closures. This drill will help prepare staff to deal with real life incidents. Staff will host a mechanics workshop on August 18, 2015 to share their knowledge on welding, hydraulics, etc.

Ms. Trigg reported on the unexpected Diamond Lake Culvert washout. While design engineering began, work was not anticipated to begin until next year. The project has been escalated and a road closure is in place. The road is expected to reopen in September. Discussion ensued.

The Federal Highway Trust Fund was set to expire on July 31, but a short term agreement was reached to extend it to October 29, 2015. The State Budget remains at a standstill. Due to the delay in the release of Motor Fuel Tax (MFT) funds by the State, staff is reaching out to Township Highway Commissioners to ensure that the delayed MFT disbursement will not affect their maintenance programs. The Waukegan Air Show has been canceled. The BMW Golf Tournament will be held on September 14 through September 20. The traffic plan has changed from the 2013 event, which will help mitigate congestion. Discussion ensued.

Ms. Trigg reported the Central Lake County Joint Action Water Agency's (CLCJAWA) relocation work on the Washington Street grade separation project proceeded smoothly and the transition occurred seamlessly. Staff has implemented a new Roadside Memorial Program to allow the installation of commemorative signage and plaques at locations along county highways where fatal crashes have occurred. A pilot memorial tree program had been in effect since 2003 however no one had utilized it. Discussion ensued.

Ms. Trigg reported on the fall open enrollment for the Adopt-A-Highway Program. Member Taylor expressed his appreciation for the opening of River Road south of Roberts Road during the winter. He had received several compliments in regards to this work. He also requested a schedule for the Ela Road/Route 12 intersection project. Member Sauer noted there is an honor bicycle ride on August 16, 2015 along Roberts Road, in the area of the roundabout construction project, and requested that the area be temporarily made as smooth as possible for this event. Member Werfel reported on the tornado that hit Grayslake. Ms. Trigg reported staff had its own roads to clear but also reached out to Warren Township and offered their assistance. Discussion ensued.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

Assistant County Administrator Ryan Waller reported on a Special Service Area (SSA) has been requested by Ivanhoe Estates but the petition is short a few signatures.

County Administrator Barry Burton reported he has employed Pearson Associates to assist on the Route 53 Project which has taken a significant amount of staff time. He also reported Marty Buehler has submitted his resignation to the Lake County Transportation Authority. A review of the organization is needed to determine if efficiencies can be made. Discussion ensued.

Mr. Burton also reported that a contractor struck a sewer line while drilling for a retaining wall for the Lake County Courthouse Expansion Project.

10. Adjournment

The meeting was adjourned at 9:53 a.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee