

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, March 21, 2024

10:00 AM

**or 10 minutes after the conclusion of the Financial and
Administrative Committee, whichever is later - Special Meeting
Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3T9frGM>**

**F&A Special Committee on COVID-19 Pandemic
Recovery and Investment**

1. Call to Order

Patrice Sutton, County Administrator, called the meeting to order at 10:43 a.m.

2. Pledge of Allegiance

The Committee dispensed with the Pledge of Allegiance, as it was recited at an earlier meeting.

3. Roll Call of Members

Patrice Sutton, County Administrator, asked for a roll call of Members present to validate a physical quorum at the meeting.

Present 5 - Vice Chair Danforth, Chair Frank, Member Kyle, Chair Pro Tem Vealitzek and Ex-Officio Member Hart

Absent 1 - Member Pedersen

**Electronic Attendance: Chair Frank and Vice Chair Danforth*

The physical presence of the County Board Chair constitutes a physical quorum.

Other Attendees

In Person:

Sandy Hart, County Board Chair

Mary Ross Cunningham, County Board Vice Chair

Carissa Casbon, Board Member

Marah Altenberg, Board Member

Jo Gravitter, State's Attorney's Office

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Melissa Gallagher, Finance

Patrice Sutton, County Administrator's Office

Steve Spagnolo, State's Attorney's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Alex Carr, Communications

Arnold Donato, Stormwater Management

Ashley Rack, Sheriff's Office

Brea Barnes, Finance

Carl Kirar, Facilities and Construction Services

Chloe Hilles, Chicago Tribune

Chris Blanding, Enterprise Information Technology

Demar Harris, Workforce Development

Dominic Strezo, Planning, Building, and Development
Eric Waggoner, Planning, Building, and Development
Jim Chamernik, Sheriff's Office
Jolanda Dinkins, County Board Office
Jon Nelson, Division of Transportation
Keay Crandall, County Administrator's Office
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Mary Crain, Division of Transportation
Nancy Rojas, Finance
RuthAnne Hall, Purchasing
ShaTin Gibbs, Finance

Due to the physical absence of the Chair and Vice Chair of this Committee, Patrice Sutton, County Administrator, requested discussion and direction from the Members regarding the nomination of a Chair Pro Tem to administer the meeting.

Chair Frank nominated Member Vealtizek to fill the position of Chair Pro Tem, seconded by Vice Chair Danforth. County Administrator Sutton asked for a roll call vote to confirm the nomination of Member Vealtizek as Chair Pro Tem for this meeting. The motion carried by the following roll call vote:

Aye: 5 - Vice Chair Danforth, Chair Frank, Ex Officio Member Hart, Member Kyle, Member Vealtizek

Absent: 1 - Member Pedersen

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [23-1594](#)

Committee action approving the F&A Special Committee on COVID-19 Pandemic Recovery and Investment minutes from September 29, 2023.

Attachments: [ARPA 9.29.23 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Kyle, seconded by Chair Frank, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Vice Chair Danforth, Chair Frank, Member Kyle, Chair Pro Tem Vealitzek and Ex-Officio Member Hart

Absent: 1 - Member Pedersen

REGULAR AGENDA

8.2 [24-0352](#)

Update regarding Lake County's premium pay program.

Matt Meyers, Assistant County Administrator, provided an update regarding Lake County's premium pay program. Assistant County Administrator Meyers requested consensus from the Committee regarding moving forward with contacting retired eligible employees who worked during the COVID-19 pandemic from March 16, 2020 through November 2020 to offer them premium pay. Discussion ensued. The unanimous consensus of the Committee was to direct staff to move forward with contacting retired eligible employees who worked from March 16, 2020 through November 2020 to offer them premium pay.

8.3 [24-0353](#)

Presentation and discussion regarding the status of ARPA projects and current spending.

Attachments: [ARPA Committee - Spending Status 032124](#)

Items 8.3 and 8.4 were discussed together.

Matt Meyers, Assistant County Administrator, gave a presentation regarding the status of ARPA projects and current spending. Assistant County Administrator Meyers then provided an update and facilitated a discussion regarding the methodology on use of any potential reallocated ARPA funds. Assistant County Administrator Meyers noted that the staff recommendation is that projects that are not spending at an appropriate rate by July 1, 2024, will be rescinded and the funds will be recaptured. Discussion ensued. The unanimous consensus of the Committee was to proceed with the staff recommendation. The Committee also provided unanimous consensus that the potentially reallocated funds will be internal initiatives and should be focused on infrastructure and facilities.

8.4 [24-0354](#)

Discussion regarding the methodology on use of any potential reallocated ARPA funds.

Items 8.3 and 8.4 were discussed together. See consolidated notes under item 8.3.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks or requests from Members.

12. Adjournment

Chair Pro Tem Vealitzek declared the meeting adjourned at 11:13 a.m.

Next Meeting: March 29, 2024

Minutes prepared by Theresa Glatzhofer.