

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## **Meeting Minutes - Final**

**Wednesday, August 24, 2016**

**6:00 PM**

**3010 Grand Ave., Waukegan, IL**

**Lake County Board of Health**

**1. Call to Order**

*President Sashko called the meeting to order at 6:06pm.*

**Present** 9 - Member DeVaux R.N., Vice President Hagstrom D.D.S., Member Manning D.D.S., Member Puller M.D. M.B.A., Member Schuler, Member Welch MB ChB FRCP, Member Carlson, Member Maine and President Sashko

**Absent** 1 - Member Axelrod

**2. Pledge of Allegiance****3. Approval of Minutes****3.1**

July 27, 2016 Meeting Minutes

**Attachments:** [DRAFT mtg minutes 7.27.16](#)

**A motion was made by Member Manning, D.D.S., seconded by Member Schuler, that this item be approval of minutes. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Hagstrom D.D.S., Manning D.D.S., Puller M.D. M.B.A., Member Schuler, Welch MB ChB FRCP, Member Carlson, Member Maine and President Sashko

**Absent:** 1 - Member Axelrod

**4. Public Comment to the Board****5. Awards, Recognitions, Appointments and Reappointments****6. Presentations****6.1**

Where are we now: PCMH - Loretta Dorn

*Loretta Dorn, Director of Clinical Operations, gave a presentation on the current and future Patient-Centered Medical Home model which is being implemented at the Lake County Health Department.*

**6.2**

2016-2021 Illinois Project for Local Assessment of Needs (IPLAN) - Pfister

*Mark Pfister, Interim Executive Director & Prevention Director, and Adam Carson, Director of Strategic Initiatives, gave a presentation on the Lake County Health Department's Community Health Assessment and Community Health Improvement Plan.*

**7. President's Report**

*President Sashko reported on the following:*

*-He is recruiting for the open Board member position; a recruitment handout was developed. Referrals or interested candidates should contact him.*

*-Board members are encouraged to partake in a variety of events happening at the Health Department.*

*-A new executive assistant will support the Board due to Jennifer Bernabei transitioning to support a different area within the Health Department.*

**8. Action Items****8.1**

2016-2021 Illinois Project for Local Assessment of Needs (IPLAN) Approval - Pfister

*The presentation prior discussed this item.*

**A motion was made by Member Hagstrom, D.D.S., seconded by Member Carlson, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Hagstrom D.D.S., Manning D.D.S., Puller M.D. M.B.A., Member Schuler, Welch MB ChB FRCP, Member Carlson, Member Maine and President Sashko

**Absent:** 1 - Member Axelrod

**8.2**

Environmental Health Advisory Committee Appointment - Pfister

**Attachments:** [Pintozzi, Chuck - EHAC Application - 7.11.16](#)

*All items discussed by the Environmental Health Advisory Committee have public hearings, this removes any advantages from members.*

**A motion was made by Member Maine, seconded by Member Hagstrom, D.D.S., that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Hagstrom D.D.S., Puller M.D. M.B.A., Member Schuler, Welch MB ChB FRCP, Member Carlson, Member Maine and President Sashko

**Absent:** 1 - Member Axelrod

**Not Present:** 2 - Member DeVaux R.N. and Manning D.D.S.

**8.3**

Clinical Operations Donation \$45,000 - Dorn

**Attachments:** [\\$45,000 Donation Budget Clinical Operations](#)

*In the future it is predicted that law enforcement agencies will need to purchase Naloxone kits. Member Carlson asked if there is a track to identify if the "saves" have been repeat individuals. Carson stated that information is being investigated.*

**A motion was made by Member Carlson, seconded by Member Hagstrom, D.D.S., that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Hagstrom D.D.S., Puller M.D. M.B.A., Member Schuler, Welch MB ChB FRCP, Member Carlson, Member Maine and President Sashko

**Absent:** 1 - Member Axelrod

**Not Present:** 2 - Member DeVaux R.N. and Manning D.D.S.

**9. Discussion Items****9.1**

Audit Presentation - Riley

*Heather Acker, CPA, Partner, with Baker Tilly Virchow Krause, LLP reported a clean audit which is the highest level of assurance. There were audit adjustments nor any identification of any control deficiency. She appreciated the helpfulness and availability of staff.*

**This matter was presented**

**10. Attachments for Board Review**

**10.1**

Media Coverage Summary - Carson

**Attachments:** [Media Placements July 2016.pdf](#)

**This matter was presented**

**10.2**

Schedule of Revenues and Expenditures as of May 31, 2016 - Riley

**Attachments:** [BOH Report May 2016](#)

*Pam Riley, Director of Finance, reported that some funds reported in FY16 are from FY15.*

**This matter was presented**

**11. Lake County Community Health Center Governing Council Update**

*At the last meeting the scope change for the HRSA grant was approved. There was also a presentation on Medication Assisted Treatment. New members are still being recruited.*

**12. Lake County Tuberculosis Board Update**

*November 17 is the next meeting. The reappointment of a member is in the process of approval with the County Board Chairman.*

**13. Added to Agenda Items**

**14. Old Business**

**15. New Business**

**16. Executive Session**

**17. Adjournment**

**A motion was made by Member Carlson, seconded by Member Hagstrom, D.D.S., that the meeting be adjourned at 7:43pm. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Hagstrom D.D.S., Manning D.D.S., Puller M.D. M.B.A., Member Schuler, Welch MB ChB FRCP, Member Carlson, Member Maine and President Sashko

**Absent:** 1 - Member Axelrod