

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois 60085
Conference Room #3112*



Meeting Minutes - Draft

Tuesday, February 11, 2025

5:30 PM

3010 Grand Ave., Waukegan, IL 60085

**Lake County Community Health Center Governing
Council**

1. Call to Order

Chair Fornero called the meeting to motion at 5:31 p.m.

2. Roll Call of Members

Present 8 - Chair Fornero, Secretary Lara, Member Aaroneaux, Member Bejster, Member Chuc, Member Ross Cunningham, Member Scheurer and Member Young

Absent 3 - Vice Chair Smith-Taylor, Member Argueta and Member Hernandez

3. Pledge of Allegiance

This matter was presented.

4. Approval of Minutes

4.1

January 14, 2025, Meeting Minutes

Attachments: [GC Meeting Minutes 1.14.25 - DRAFT](#)

Chair Fornero requested the following corrections to the January 14, 2025 meeting minutes:

Section 6, Executive Director Report: Removal of the sentence, "These documents are at your seat," as it refers to a present-tense action and is unnecessary.

Section 7.1, Proposed 2025 Governing Council Committee Appointments: Updates to this section include adding the appointed members, revised to read as follows: "Chair Fornero called for a motion to approve the Governing Council Committee appointments for 2025, which now reflects the addition of Member Scheurer to the Budget Committee and Member Young, with the removal of Member Argueta from the Nominating Committee."

Additionally, Chair Fornero referred to Sections 7.2 and 7.3 to highlight the purpose and contributions of the Governing Council Members. Chair Fornero expressed gratitude to the members, commending their diligence, thoughtful inquiries, and active participation in discussions.

Chair Fornero called for a motion to approve the January 14, 2025, meeting minutes as presented with his requested changes. Motion by Member Chuc, second by Member Scheurer. Voice vote, all in favor, motion carried.

Aye: 8 - Chair Fornero, Secretary Lara, Member Aaroneaux, Member Bejster, Member Chuc, Member Ross Cunningham, Member Scheurer and Member Young

Absent: 3 - Vice Chair Smith-Taylor, Member Argueta and Member Hernandez

5. Public Comment to the Council

None

6. Executive Director's Report

Sam Johnson, Interim Executive Director, reported on the following:

1. Federal Grants Update: Recent national developments concerning federal grants have seen them frozen, subsequently unfrozen, and entangled in several ongoing court cases. Fortunately, there is currently no impact on the FQHC operations, and it remains business as usual. However, this situation is being closely monitored as FQHC relies on \$8.4 million in federal grants, in addition to approximately \$10 million in ARPA funds.

2. OSV Postponement: The Operational Site Visit (OSV), initially scheduled for March 11–13, has been postponed. HRSA has temporarily paused all site visits, and the OSV will be rescheduled.

7. Action items

7.1

Governing Council Member Reappointment - Johnson

Attachments: [Argueta Reappt Memo 1.28.25 SIGNED 01302025 Redacted](#)

Chair Fornero called for a motion to accept and approve the reappointment of the Governing Council Member Argueta for an additional two-year term ending as noted. Motion by Member Ross Cunningham, second by Member Bejster. Voice vote, all in favor, motion carried.

Aye: 8 - Chair Fornero, Secretary Lara, Member Aaroneaux, Member Bejster, Member Chuc, Member Ross Cunningham, Member Scheurer and Member Young

Absent: 3 - Vice Chair Smith-Taylor, Member Argueta and Member Hernandez

7.2

Annual Approval of Cooperative Operational Agreement - Johnson

Attachments: [BOH GC COA 2.11.25](#)

Sam Johnson reviewed the wording of the Cooperative Operational Agreement that was presented. After consulting with legal counsel, Sam clarified that the wording of Section 14, "the male and/or neuter gender shall encompass all genders." would remain unchanged, as it is legally inclusive of all genders, according to the legal opinion provided. Chair Fornero acknowledged this explanation but expressed a preference for more explicitly gender-inclusive wording, potentially incorporating the term "female." However, he agreed to proceed with the legal counsel's recommendation.

Chair Fornero called for a motion to approve the Cooperative Operational Agreement as presented. Motion by Member Bejster, second by Member Chuc. Voice vote, all in favor, motion carried.

Aye: 8 - Chair Fornero, Secretary Lara, Member Aaroneaux, Member Bejster, Member Chuc, Member Ross Cunningham, Member Scheurer and Member Young

Absent: 3 - Vice Chair Smith-Taylor, Member Argueta and Member Hernandez

7.3

Sliding Fee Schedule of Discounts - Cooper

Attachments: [Sliding Fee Schedules GC](#)

Member Scheurer asked about the implementation date of the proposed sliding fee. Angela Cooper, Director of Finance & Administrative Services, clarified that it will take effect on April 1 for the FQHC and July 1 for Family Planning.

Chair Fornero called for a motion to adopt the updated Department of Health and Human Services federal poverty guidelines for the sliding fee scales used in Medical, Family Planning, Behavioral Health and Dental services within the FQHC - Physical Health as of April 1, 2025, and July 1, 2025 as recommended.

Motion by Member Ross Cunningham, second by Member Scheurer. Voice vote, all in favor, motion carried.

Aye: 8 - Chair Fornero, Secretary Lara, Member Aaroneaux, Member Bejster, Member Chuc, Member Ross Cunningham, Member Scheurer and Member Young

Absent: 3 - Vice Chair Smith-Taylor, Member Argueta and Member Hernandez

8. Presentations

8.1

Health Resources Service Administration (HRSA) - Governing Council Information Sheet - Smith

Attachments: [GC Information Sheet-HRSA OSV 2025.02](#)

This matter was presented.

9. Discussion Items

10. Director of Healthcare Operations Report

10.1

Director of Healthcare Operations Report - Burke

Attachments: [FQHC Healthcare Operations Metric Dashboard 02.25 \(002\)](#)

Kim Burke, Director of Healthcare Operations, reviewed the report provided in the packet.

Member Ross Cunningham inquired about the numbers displayed on the wait list and whether this report indicated that patients were not currently scheduled for appointments. Kim Burke, Director of Healthcare Operations, clarified that these figures represent new patients who have not yet been scheduled for appointments with a physician.

Member Young also inquired about the "Patient Survey Results" numbers and questioned why they appeared so high for only some sites. Kim Burke explained that the surveys were initiated in December, and it is anticipated that the numbers will begin to increase across all sites within the next month.

11. Director of Finance & Administrative Services Report

11.1

Director of Finance & Administrative Services Report - Cooper

Attachments: [FQHC Preliminary Nov 24 - DF](#)

[FQHC Dec 24 - DF](#)

Angela Cooper, Director of Finance & Administrative Services, reviewed the information provided in the agenda packet. There were no question from the Governing Council members.

12. Added to Agenda

None

13. Old Business

None

14. New Business

None

15. Executive Session

None

16. Adjournment

Chair Fornero adjourned the meeting at 5:58 p.m.