

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, February 12, 2020

3:30 PM

**2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville, IL**

Housing and Community Development Commission

1. ROLL CALL

Chairman Rose called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:33 p.m.

Guests: Cassandra Torstenson of the County Administrator's Office

Staff: Eric Waggoner, Jodi Gingiss, Dominic Strezo, Yareli Salgado, Irene Marsh-Elmer, Eric Tellez, Michele Slav and Laura Walley

Present 15 - Michael Meehan, Ray Rose, Anne Flanigan Bassi, Bethany Williams, Stephen Henley, Jennifer Clark, Linda Pedersen, Mary Cunningham, Steve Carlson, Janet Swartz, Sharaka Leonard, Billy McKinney, Laureen Wilhoit, Kathleen O'Connor and Dan Venturi

Excused 2 - Diane Hewitt and Mary Dominiak

2. APPROVAL OF MINUTES

2.1 20-0308

Approval of the January 15, 2020 Minutes

Attachments: [1.15.20 Draft Minutes.pdf](#)

A motion was made by Commissioner Venturi, seconded by Commissioner Williams, to approve the January 15, 2020 minutes. The motion carried by the following vote:

Aye 14 - Commissioner Venturi, Commissioner Meehan, Chairman Rose, Commissioner Williams, Commissioner Henley, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner Swartz, Commissioner Leonard, Commissioner McKinney, Commissioner Wilhoit and Commissioner O'Connor

Not Present 1 - Commissioner Flanigan Bassi

3. CHAIR'S REMARKS

Chairman Rose introduced the HCDC's newest member, Kathleen O'Connor, who is the Libertyville Township Supervisor. Commissioner O'Connor gave a brief personal history and said that she was honored to have been invited to join the HCDC and looks forward to working with the Commission.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

5.1 20-0301

Discussion: Review of 2019 Planning Process for the 2020-24 Plan for the U.S. Department of Housing & Urban Development (HUD) - "HUD Strategic Plan".

- The proposed Lake County 2020-24 Plan for the U.S. Department of Housing & Urban Development ("HUD Strategic Plan") is focused on achieving the following goals: (1) Improve homeless crisis response system; (2) Assist People with Special Needs; (3) Maximize Affordable Housing; and (4) Prioritize Pathways for Economic Mobility. These goals plus four overlapping needs are illustrated in the attached Graphic of 2020-24 HUD

Strategic Plan Needs & Goals.

- The proposed four HUD Strategic Plan Needs & Goals resulted from over fifty consultations with community agencies, a market analysis and a needs assessment ---all of which were released in the July 17, 2019 agenda of the Lake County Housing & Community Development Commission (HCDC) and discussed at two Public Hearings in 2019. Two community needs public hearings also were held. Additionally, the attached fair housing "AFH" graphic illustrates how HUD expects the County's draft 2019/20 Update to the 2014 Analysis of Impediments to Fair Housing Choice to influence its HUD Strategic Plan.
- At its October 18, 2019 meeting, the HCDC approved release in tandem of both a Call for Five-Year Strategic Plan Projects & Proven Housing Programs and an annual application process. The HCDC-approved policy memos, Grant Funding Allocation Policy and Instructions for the Five-Year Call are attached as HCDC 2020-24 Funding Allocation Guidelines and define the 2020-24 grant-making process. These documents will be reviewed.
- Over the next two months, additional planning documents will be released for discussion at HCDC, with two additional public hearings, resulting in completion of a HUD 2020-24 Strategic Plan by Lake County Board in May 2020. Final grant awards for 2020 will be approved by Lake County Board in June 2020 for submission to HUD.

Attachments: [Graphic 2020-24 HUD Strategic Plan Needs & Goals](#)

[Incorporating AFH into the Consolidated and Annual Action Plan](#)

[HCDC 2020-24 Funding Allocation Guidelines](#)

Presented by Jodi Gingiss, Community Development Administrator

6. NEW BUSINESS

6.1 20-0303

Presentation: Preliminary Results of the Point-in-Time (PIT) Homeless Count

Vice-Chairman Pedersen and Commissioner Cunningham spoke about their participation in the Point-in-Time Homeless Count. Vice-Chairman Pedersen encouraged the other commissioners to participate in the PIT Count in the future.

Presented by Yareli Salgado, HMIS Administrator; and Jodi Gingiss, Community Development Administrator

6.2 19-0647

Resolution authorizing the approval of the 2020 update to the 2014 Analysis of Impediments (AI) to Fair Housing Choice for program years 2020 - 2024, as required by the United States Department of Housing and Urban Development (HUD).

- Federal regulations (24 CFR Part 91) require HUD-funded local governments to submit a certification that it is affirmatively furthering fair housing, which means that it will:
 - conduct an analysis of impediments to fair housing choice;
 - take appropriate actions to address the effects of impediments identified through that analysis; and
 - maintain records reflecting the analysis and actions.

- Since the approval by Lake County Board on October 14, 2014 of an AI to Fair Housing Choice, the executive branch of the federal government changed AI documentation requirements substantially, first expanding the requirements and proscribing format via an online tool to create a new Assessment of Fair Housing (AFH). Recent executive orders, however, rescinded the AFH requirements and the online tool - leaving no clear requirements in place.
- With demographics largely unchanged and many actions still to implement from the 2014 AI, Lake County has opted to create a 2020 Update to the 2014 AI. The 2020 Update is recommended by staff as an opportunity to rearticulate impediments identified in the 2014 AI and to refresh commitments to actions intended to overcome those impediments.
- Public Hearings on the 2020 Update to the 2014 AI were held at the Housing and Community Development Commission meetings on April 10, 2019; May 15, 2019; January 15, 2020 and February 12, 2020. Comments obtained during those meetings and the 30-day public comment period are included in Appendix F of the 2020 Update.
- The Housing and Community Development Commission voted on February 12, 2020 to recommend acceptance by the County Board of the 2020 update to the 2014 AI to Fair Housing Choice.

Attachments: [AI 2020 Update Final](#)

[AI Update PowerPoint](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to approve the resolution authorizing the approval of the 2020 update to the 2014 Analysis of Impediments to Fair Housing Choice for program years 2020 – 2024. The motion carried by the following vote:

Aye 15 - Commissioner Venturi, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Williams, Commissioner Henley, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner Swartz, Commissioner Leonard, Commissioner McKinney, Commissioner Wilhoit and Commissioner O'Connor

6.3 20-0302

Preparation for 2020-2024 U.S. Department of Housing and Urban Development (HUD)
Consolidated Plan for Lake County Consortium

Presented by Jodi Gingiss, Community Development Administrator

7. STAFF REPORTS

There were no staff reports.

8. ADJOURNMENT

A motion was made by Commissioner Cunningham, seconded by Commissioner Venturi, to adjourn the meeting at 4:42 p.m. The motion carried by the following vote:

Aye 15 - Commissioner Venturi, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Williams, Commissioner Henley, Commissioner Clark, Vice-Chairman Pedersen, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner Swartz, Commissioner Leonard, Commissioner McKinney, Commissioner Wilhoit and Commissioner O'Connor