

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, June 1, 2011**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent** 1 - Member Mountsier

*Others present:*

*Barry Burton, County Administrator  
Steve Carlson, Lake County Board  
Gary Gordon, Finance & Administrative Services  
Matt Guarnary, Finance and Administrative Services  
Terry Kuss, County Board Office  
Anne Magner, Winchester House  
Rodney Marion, Human Resources  
Matt McDermott, Lake County United  
Amy McEwan, County Administrator's Office  
Kent McKenzie, Emergency Management Agency  
Evan Moy, Emergency Management Agency  
Amy Pechacik, Risk Management  
John Roszkowski, Pioneer Press  
Mary Stevans, Winchester House  
David Stolman, County Board Chair  
Patrice Sutton Burger, Finance and Administrative Services  
Mary Ellen Vanderverter, Recorder of Deeds Office  
Ryan Waller, County Administrator's Office*

2. **Pledge of Allegiance**

*Chair Paxton led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **11-0522**

Minutes from May 4, 2011.

**A motion was made by Member Taylor, seconded by Member Lawlor, that the minutes be approved for May 4, 2011 meeting and minutes be approved for executive session for May 4, 2011 and April 6, 2011. The Motion was carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

4. **Added to Agenda Items**

*There were no items added to the agenda.*

**A motion was made by Member O'Kelly, seconded by Member Bassi, to remove item 8.1 from the agenda. The Motion was carried unanimously.**

5. **Public Comment**

*There were no public comments.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**Planning, Building & Zoning**

7.1 **11-0519**

Joint resolution authorizing an emergency appropriation in the amount of \$52,500 for the Lake County All Natural Hazards Mitigation Plan Update.

**A motion was made by member O'Kelly and a second by member Bassie, to recommend for adoption to the County Board. The motion was carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Health & Community Services**

7.2 **11-0516**

Joint resolution directing the issuance of an invitation to bid for the management of Winchester House.

*Presented by Ryan Waller, Assistant County Administrator. Matt Guarnery, Finance & Administrative Services, also presented an overview of the March 16, 2011 Winchester House Advisory Board meeting.*

*The committee members reviewed the charts associated with the three Revenue/Expense models that were used to develop the proposal.*

*Barry Burton, County Administrator, explained that the privatizing of Winchester House would be a carefully worked out process beginning with a 60-90 day bid process along with the implementation of an advisory committee. The new operator of the Winchester House would be responsible for negotiating with the Union for current employees.*

*Chairman Paxton assured the committee members that this bid document maintains the mission of the Winchester House and the county board would see everything before decisions were made.*

*The staff was requested to research and provide the committee with the levy and general fund allocation history for the funding of Winchester House.*

*The discussion concluded with the clarification that the resolution being presented was to direct the issuance of an invitation to bid for the management of Winchester House.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that resolution language be amended to include the following: "BE IT FURTHER RESOLVED, by this County Board that the County shall continue to evaluate the**

**financial feasibility of constructing a new skilled nursing facility and soliciting bids from qualified firms specializing in operating skilled nursing facilities will assist with this analysis; and BE IT FURTHER RESOLVED, by this County Board that the County Administrator's Office is hereby directed to publish, in accordance with Illinois Statute, an invitation to bid for the purpose of evaluating the interest and feasibility of providing for the management of Winchester House by contract." as presented. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Nay:** 1 - Vice Chair Kyle

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption as amended to the County Board. Motion carried by the following vote:**

**Aye:** 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Nay:** 1 - Vice Chair Kyle

**Abstain:** 1 - Member Bassi

**Financial & Administrative**

**7.3 11-0523**

Resolution to accept an Illinois Emergency Management Agency / US Department of Homeland Security Citizen Corps Second Chance Grant Program and to authorize the emergency appropriation of \$4,000 for support of the Lake County Citizen Corps Council and its related volunteer programs.

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board. The Motion was carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**7.4 11-0473**

Resolution accepting grant funding assistance from the Illinois Terrorism Task Force for replacement of radio equipment with comparable, narrowband compliant, radio equipment in the amount of \$17,429.56.

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board. The Motion was carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**7.5 11-0511**

Resolution ratifying an emergency procurement authorized by the Director of Finance and Administrative Services to enter into a contract with Monaco Mechanical, Inc., Lisle, IL, in the amount of \$ 1,854,000 for boiler replacement for the Lake County Administration and Courts Complex.

*Presented by Gary Gordon, Director of Finance and Administrative Services. The Director informed the committee that the original lowest responsible bidder failed to supply the required performance and payment bond. Therefore, the bid must be re-awarded to the second lowest bidder. All costs associated with this modification will be born by the original bidder.*

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board. The Motion was carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**8. Executive Session**

*There was no executive session.*

**8.1 Executive Session item to discuss personnel matter.**

**9. County Administrator's Report**

*There was no County Administrator's Report.*

10. Adjournment

**A motion was made by Member Kyle, seconded by Member Taylor, to adjourn the meeting at 1:50 p.m. The motion was carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

*Minutes prepared by Terry Kuss.*

*Respectfully submitted,*

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*Chairman*

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*Vice Chairman*

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*Finance and Administrative Committee*