

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, May 6, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Minutes**

3.1 [09-1542](#)

Minutes from April 29, 2009

Attachments: [F&A 04.29.09](#)

4. **Added to Agenda Items**

5. **Public Comment**

6. **Old Business**

6.1 [09-1202](#)

Joint resolution endorsing the recommendations and supporting implementation of water quality measures developed by the Technical Advisory Group in conjunction with the proposed expansion of the Mill Creek Water Reclamation Facility (WRF).

- As part of the effort to address environmental issues with respect to expansion of the Mill Creek WRF the County formed a Technical Advisory Group (TAG).
- The TAG consisted of representatives of the following organizations: Openlands, Sierra Club, Illinois Department of Natural Resources, Lake County Forest Preserve District, Lake County Stormwater Management Commission, Lake County Department of Transportation, Lake County Planning, Building and Development Department, Lake County Health Department, Lake County Department of Public Works, and the Village of Old Mill Creek.
- The TAG developed sixteen formal recommendations that would have stake holders take a watershed-scale approach to manage the quality of all waters entering Mill Creek and to minimize or offset the potential environmental impacts of the proposed WRF expansion.
- An initial resolution was presented to PW&T Committee on February 4, 2009 and several questions and concerns were raised regarding recommendations that could not be implemented through efforts by the County alone.
- The TAG's formal recommendations have now been modified to address concerns raised by Committee and have been divided into two categories: (1) Those which are to be implemented by the Public Works Departments and (2) Those which can be implemented by other County Departments, the Village of Antioch, and the Village of Old Mill Creek.
- It is estimated that implementation of the Category 1 recommendations would add approximately \$400,000 to the cost of the Mill Creek WRF expansion.
- This resolution endorses the recommendations developed by the TAG and supports the implementation of these recommendations in conjunction with the expansion of the Mill Creek WRF.

7. **New Business**

Planning, Building & Zoning

7.1 09-1477

Joint resolution authorizing an emergency appropriation in the amount of \$72,000 in the Stormwater Management Commission budget (Fund 212) with offsetting increase in the revenue budget of \$72,000 to be reimbursed by the National Fish and Wildlife Foundation for implementation of the Dead Dog Creek Stream Restoration Project in Lake County.

- The Lake County Stormwater Management Commission (SMC) has been awarded \$72,000 in grant funds from the National Fish and Wildlife Foundation through its Great Lakes Watershed Restoration Program for activities in the Lake Michigan watershed in Lake County.
- These funds will be used to produce a stream corridor plan, perform wetland restoration, and provide education and outreach for Dead Dog Creek in the Village of Winthrop Harbor.
- The attached emergency appropriation will provide for \$72,000 in National Fish and Wildlife Foundation grant funds to supplement the \$145,200 total project cost. The funds will pay for project components and matched by SMC and its project partners for the completion of the grant project.

Attachments: [PB&Z Report Emergency Appropriation National Fish & Wildlife Grant](#)

Health & Community Services

7.2 09-1496

Joint resolution authorizing the execution of the necessary documents to submit a substantial amendment to the 2008 Annual Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP).

- The U.S. Department of Housing and Urban Development (HUD) announced the availability of approximately \$1.5 billion for the Homelessness Prevention & Rapid Re-Housing Program (HPRP) as part of the American Recovery & Reinvestment Act (ARRA).
- Lake County is eligible to apply for \$1,057,106 of this funding by submitting a substantial amendment to its 2008 Annual Action Plan.
- Staff has sought input from homeless service agencies and other stakeholders to determine an appropriate plan for the use of funds.
- Subrecipients will be determined at a later date through a competitive application process.
- The plan must be turned in to HUD by May 18.

Attachments: [HUD-40119](#)

7.3 09-1455

Joint resolution authorizing an emergency appropriation to accept a one time grant totaling \$25,000 from the Illinois Department of Veterans Affairs (IDVA) to provide assistance to veteran's of Lake County for hearing services and aids.

- The grant period begins upon agreement execution through August 31, 2010.
- The IDVA has awarded a grant of \$25,000 for a hearing aids and services.
- This is a state grant administered through the Illinois Department of Veterans Affairs where funding is generated by the Illinois Veterans Scratch lottery tickets.

- Hearing/audio assistance is already provided by the Veterans Assistance Commission, however the additional grant revenue will allow the Superintendent to expand the number of veterans able to benefit from this service.
- Program funding includes IDVA Grant Funds for \$25,000 associated with Revenue Account 208-3700010-45333-000-000-000000 and Expense Account 208-3700010-71345-000-000-000-000000.

7.4 [09-1505](#)

Joint resolution authorizing an emergency appropriation to accept a one time grant totaling \$50,000 from the Illinois Department of Veterans Affairs (IDVA) to provide assistance to veteran's of Lake County for dental services.

- The grant period begins upon agreement execution through August 31, 2010.
- The IDVA has awarded a grant of \$50,000 for a dental program.
- This is a state grant administered through the Illinois Department of Veterans Affairs where funding is generated by the Illinois Veterans Scratch lottery tickets.
- Dental assistance is already provided by the Veterans Assistance Commission, however the additional grant revenue will allow the Superintendent to expand the number of veterans able to benefit from this service.
- Program funding includes IDVA Grant Funds for \$50,000 associated with Revenue Account 208-3700010-45333-000-000-000-000000 and Expense Account 208-3700010-71340-000-000-000-000000.

Public Works & Transportation

7.5 [09-1485](#)

Joint resolution appropriating \$900,000 of County Bridge Tax funds and \$4,500,000 of Matching Tax funds for the reconstruction and widening of North Avenue from IL Rte. 83 to Deep Lake Road and designated as Section 03-00119-09-WR.

- North Avenue (IL Rte. 83 to Deep Lake Road), Reconstruction and Widening: Appropriation
- This widening and reconstruction improvement is included in the 2009 program.
- Before a project letting can be held, an appropriation of \$900,000 of County Bridge Tax funds and \$4,500,000 of Matching Tax funds is necessary.

Attachments: [north ave_20090430115236.pdf](#)

7.6 [09-1499](#)

Joint resolution authorizing the execution of a joint agreement between the Village of Lake Villa and Lake County for the installation of Lake County PASSAGE wireless communication Hub #3 on a village owned water tower situated along Deep Lake Road.

- Lake County PASSAGE, Wireless Communication Hub #3: Village of Lake Villa Agreement.
- Wireless communication technology has advanced enough to meet the communication needs of Lake County PASSAGE in various parts of Lake County.
- This agreement provides for the installation of communications antennae on the Village of Lake Villa water tower situated adjacent to Deep Lake Road designated as Wireless Communication Hub #3.

Attachments: [09-1499_20090430102944.pdf](#)

7.7 [09-1500](#)

Joint resolution authorizing the execution of a contract for professional services for the design of the rehabilitation of Lake Avenue from IL Rt. 173 to the Wisconsin state line, including the replacement of (2) bridge decks, at a maximum cost of services described of \$293,114.24 and appropriates \$120,000 of County Bridge Tax funds and \$230,000 of Matching Tax funds and designated as Section 08-00148-02-FP.

- [Lake Avenue Rehabilitation. \(IL Rt. 173 to the Wisconsin State Line\) Consultant Agreement and Appropriation.](#)
- This is a Phase II engineering contract for the roadway rehabilitation and the replacement of (2) bridge decks.
- This resolution authorizes the execution of a professional services agreement with Crawford, Murphy and Tilly, Inc., Aurora, Illinois for Phase II engineering services and appropriates \$350,000 of County Bridge Tax funds and \$230,000 of Matching Tax funds.

Attachments: [09-1500_20090430122623.pdf](#)

7.8 [09-1506](#)

Joint resolution authorizing the execution of a contract for professional services for a 5-year maintenance and support agreement between Lake County and Victor S. Teglassi of Scarsdale, New York for the maintenance and support of the LCDOT's Capital Program Management System (CPMS) and appropriates \$50,000 of Matching Tax funds for this agreement and designated as Section 09-00000-15-EG.

- [CPMS Maintenance Support Agreement](#)
- The LCDOT is a licensed user of CPMS (Capital Program Management System) since 1990.
- CPMS is used extensively for a combined source of data in managing key documents: the county's 5-year program, the county's annual program and the IDOT MFT reports.
- An appropriation of \$50,000 is made from Matching Tax funds for maintenance and support over the next 5-years.

Attachments: [1506_20090430131550.pdf](#)

7.9 [09-1510](#)

Joint resolution appropriating \$42,200 of ¼% Sales Tax for Transportation and Public Safety funds for right-of-way costs associated with the proposed improvements to the intersection of Wadsworth Road (*County Highway 17*) and IL Rte. 131 and designated as Section 03-00033-12-LA.

- [Wadsworth Road at IL Rte. 131, Intersection Improvement Right-of-way Action: Appropriation](#)
- Preliminary plans and specifications have been prepared for improvements to the intersection of Wadsworth Road at Cambridge Drive. It is a new subdivision road.
- A developer donation (\$979,100) has been accepted for the Cambridge Drive site access work.
- By prior major access permit, Cambridge Homes, D.R. Horton, was required to provide a cash donation to guarantee that they would acquire the necessary right-of-way for their portion of the improvement.
- Once the developer's acquisitions were complete a portion of the cash contribution was to

be reimbursed by Lake County.

- Cambridge Homes, D.R. Horton, has completed its right-of-way acquisition and has submitted a request for reimbursement of a portion of their cash donation for said acquisition (\$42,200).
- Before this refund can be processed an appropriation of \$42,200 of ¼% Sales Tax for Transportation and Public Safety funds is necessary.

7.10 [09-1511](#)

Joint resolution authorizing a contract for the bituminous pavement patching, where necessary, on various county highways and designated as Section 09-00000-12-GM.

- [Bituminous Pavement Patching 2009: Contract Award.](#)
- Each year the Division of Transportation contracts for patching of bituminous pavements at various locations throughout the county highway system.
- A total of 7 bids were received and the lowest responsible bidder is Chicagoland Paving Contractors, Inc., Lake Zurich, Illinois, with a contract amount of \$178,296.

7.11 [09-1512](#)

Joint resolution authorizing a contract to provide crack sealing of bituminous and concrete pavements, where necessary, on various county highways to Behm Pavement Maintenance, Inc., Crystal Lake, Illinois in the amount of \$60,879.86 and designated as Section 09-00000-11-GM.

- [Crack Sealing 2009: Contract Award.](#)
- Each year the Division of Transportation contracts for crack sealing on various county highways throughout the county highway system.
- A total of 3 bids were received and the lowest responsible bidder is Behm Pavement Maintenance, Inc., Crystal Lake, Illinois, with a contract amount of \$60,879.86.

7.12 [09-1513](#)

Joint resolution authorizing a contract for the replacement of the corrugated culvert pipe beneath Grass Lake Road for the Sun Lake Drain to Alliance Contractors, Inc., Woodstock, Illinois in the amount of \$395,516.35 and providing a supplemental appropriation of \$310,000 of County Bridge Tax funds and designated as Section 07-00075-13-DR.

- [Grass Lake Road at Sun Lake Drain, Culvert Replacement: Contract Award.](#)
- The corrugated culvert pipe beneath Grass Lake Road for the Sun Lake Drain is at the end of its useful service life and will be replaced.
- A total of 3 bids were received and the lowest responsible bidder is Alliance Contractors, Inc., Woodstock, Illinois, with a contract amount of \$395,516.35.
- This resolution provides a supplemental appropriation of \$310,000 of County Bridge Tax funds.

7.13 [09-1514](#)

Joint resolution authorizing a contract for the 2009 traffic signal equipment upgrade at various intersections for LED signal installations and battery backups to Mead Electric Company, Inc., McCook, Illinois in the amount of \$92,619 and designated as Section 09-00000-13-GM.

- [Traffic Signal Upgrade 2009: Contract Award.](#)
- The county owns over 141 traffic signals and various pieces of related equipment that

requires periodic maintenance, upgrades and/or replacement.

- The 2009 work concentrates on LED heads for energy savings with some locations also having battery backups installed for standby power.
- A total of 4 bids were received and the lowest responsible bidder is Mead Electric Company, Inc., McCook, Illinois with a contract amount of \$92,619.

7.14 09-1515

Joint resolution authorizing a contract for hot mix asphalt removal and pavement resurfacing on Ackerman Road from Grass Lake Road to Lakeside Place and Lakeside Place from Ackerman Road to the bridge in Antioch Township Road District and designated as Section 09-01119-03-GM, to Payne & Dolan, Inc. Antioch, Illinois in the amount of \$143,155.20.

- 2009 Township Motor Fuel Tax; Antioch Township Road District: Contract Award.
- A total of 6 bids were received and the lowest responsible bidder is Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$143,155.20.

7.15 09-1516

Joint resolution authorizing a contract for hot mix asphalt removal and pavement resurfacing on West Oak Street from Fairfield Road to the cul-de-sac and Luther Avenue from Nelson Street to Thompson Street in Avon Township Road District and designated as Section 09-02130-00-GM, to Payne & Dolan, Inc. Antioch, Illinois in the amount of \$73,434.40.

- 2009 Township Motor Fuel Tax; Avon Township Road District: Contract Award.
- A total of 6 bids were received and the lowest responsible bidder is Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$73,434.40.

7.16 09-1517

Joint resolution authorizing a contract for hot mix asphalt removal and pavement resurfacing on Lake Shore Drive, Bay Shore Road, West Park Lane, Shore Drive and Grand Boulevard in Lake Villa Township Road District and designated as Section 09-09147-04-GM, to Payne & Dolan, Inc., Antioch, Illinois in the amount of \$243,592.15.

- 2009 Township Motor Fuel Tax; Lake Villa Township Road District: Contract Award
- A total of 6 bids were received and the lowest responsible bidder is Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$243,592.15.

7.17 09-1518

Joint resolution authorizing a contract for hot mix asphalt removal and pavement resurfacing on Twin Oaks Drive, Alexandria Court, Dillon Court and North Wooddale Trail in Warren Township Road District and designated as Section 09-14142-00-GM, to Greg Greenhill Construction Co., Inc., Ringwood, Illinois in the amount of \$159,705.08.

- 2009 Township Motor Fuel Tax; Warren Township Road District: Contract Award.
- A total of 5 bids were received and the lowest responsible bidder is Greg Greenhill Construction Co., Inc., Ringwood, Illinois, in the amount of \$159,705.08.

7.18 09-1519

Joint resolution authorizing a contract for the resurfacing of Riverwoods Road from Deerfield Road to Half Day Road to Peter Baker & Son Co., Inc. Lake Bluff, Illinois in the amount of \$1,724,924.07 and designated as Section 07-00106-08-RS.

- Riverwoods Road, (Deerfield Road to Half Day Road) Resurfacing: Contract Award.

- This resurfacing improvement has been identified within the county's pavement management system and is included in the 2009 program.
- A total of 3 bids were received and the lowest responsible bidder is Peter Baker & Son Co., Inc. Lake Bluff, in the amount of \$1,724,924.07.

7.19 [09-1520](#)

Joint resolution authorizing a contract for hot mix asphalt removal and pavement resurfacing on Old Woodford Road from IL Rte. 173 to the cul-de-sac, 9th Street from Delany Road to Kilbourne Road and 21st Street from IL Rte. 173 to the cul-de-sac in Newport Township Road District and designated as Section 09-11101-00-GM, to Payne & Dolan, Inc. Antioch, Illinois in the amount of \$285,871.45.

- [2009 Township Motor Fuel Tax; Newport Township Road District: Contract Award.](#)
- A total of 3 bids were received and the lowest responsible bidder is Payne & Dolan, Inc. Antioch, Illinois, in the amount of \$285,871.45.

7.20 [09-1532](#)

Joint resolution authorizing the execution of an agreement between the Village of Antioch and Lake County for roadway improvements to North Avenue between IL Rt. 83 and Deep Lake Road and designated as Section 03-00119-09-WR.

- [North Avenue \(IL Rt. 83 to Deep Lake Road\), Reconstruction and Widening: Village of Antioch Agreement.](#)
- North Avenue will be widened and reconstructed from IL Rt. 83 to Deep Lake Road.
- In conjunction with this improvement, a Village watermain needs to be relocated.
- The Village of Antioch desires that sidewalks along both the north and south side of North Avenue be installed.
- The sidewalks will be owned and maintained by the Village of Antioch.
- This resolution authorizes an agreement between the Village of Antioch and Lake County for said watermain relocation and sidewalk installation.

Attachments: [NORTH AVE 20090430122730.pdf](#)

7.21 [09-1533](#)

Joint resolution appropriating a supplemental amount of \$45,000 of County Bridge Tax funds and \$55,000 of Matching Tax funds for the construction of the Deerfield Road Bike Path from Saunders Road to Wilmot Road including an underpass beneath the Tollway on ramp and designated as Section 02-00034-01-BT.

- [Deerfield Road Bike Path from Saunders Road to Wilmot Road: Supplemental Appropriation](#)
- The Deerfield Road Bike Path project is under contract at unit prices originally totaling \$2,143,834.73.
- Cost increases have occurred due to the re-design of (4) walls that are a part of a tunnel under the Tollway ramp and additional quantities added to address safety concerns, such as adding a truck detour so long vehicles did not have to negotiate the tight conditions on the Tollway ramp during construction.
- This supplemental appropriation is \$45,000 of County Bridge Tax funds and \$55,000 of Matching Tax funds.

7.22 [09-1522](#)

Joint committee action item authorizing the Purchasing Agent to negotiate and modify the

1962 Agreement with then-named Illinois Bell Telephone Company, now-named American Telephone and Telegraph (AT&T) invalidating provisions relating to discounted telephone rates.

- In February, 1962, the Lake County Board of Supervisors approved a resolution providing for the adoption of an ordinance granting Illinois Bell Telephone Company and its successors, including AT&T, certain rights to construct, maintain and operate equipment used in the general telephone business in public ways of Lake County in exchange for granting to Lake County a 25% discount from certain telephone rates.
- At its regular meeting on February 10, 2009, the County Board approved a two year contract with Call One in Chicago, IL and Telecom Communications Group in Itasca, IL for telephone services.
- Lake County no longer has a telephone services contract with AT&T, thus does not enjoy a benefit from the discount.
- There is a need to invalidate the 1962 agreement provision relating to AT&T rights to construct, maintain and operate equipment in exchange for the discount so that the Division of Transportation is positioned to begin collecting usual and customary permit fees.
- Section 7 of the 1962 Agreement provides that, even if certain sections of the Agreement become invalid, the remaining provisions are still in effect.
- Pursuant to Article 8-101 (1) approval is requested authorizing the Purchasing Agent to negotiate and modify the 1962 Agreement with then-named Illinois Bell Telephone Company, succeeded by AT&T to invalidate this provision of the Agreement.

Attachments: [09-1522_20090430131139.pdf](#)

7.23 [09-1508](#)

Joint resolution authorizing and directing the Purchasing Agent to execute a contract with R.A. Mancini, Inc., Prairie Grove, IL in the amount of \$635,275 for the Grainger Lift Station Improvements and Second Forcemain Project.

- The County wishes to enter into a contract for the construction of a second sanitary sewer forcemain and certain lift station improvements at the Grainger Lift Station in order to serve additional parcels within the Village of Mettawa, parcels owned by Millineum Maintenance Management, Inc., and certain unincorporated parcels in the area.
- An Agreed Order entered on October 1, 2008 in the case captioned *Millineum Maintenance Management, Inc. and Capital Development Group, LLC v. County of Lake et al.* contemplates that subject to certain terms and conditions the County will install and construct the Grainger Lift Station improvements and second forcemain project.
- Per the Agreed Order Millineum and Capital are to pay the sum of \$686,000 and the Village of Mettawa is to pay the sum of \$1,060,000 to the County towards the cost of the construction of the project within five business days after the County Board awards the construction contract.
- Invitations to bid were extended to 17 companies and the County received responsive bids from eight (8) contractors for this work.
- R.A. Mancini, Inc. of Prairie Grove, IL submitted the lowest responsive responsible bid of \$635,275 and has completed work of similar size and type for the County in the past with satisfactory results.
- This resolution authorizes award of the contract to R.A. Mancini, Inc. of Prairie Grove, IL in the amount of \$635,275 to construct the Grainger Lift Station improvements and second force main project, provided that the County has received \$686,000 from

Millineum Maintenance Management, Inc. and Capital Development Group, LLC and \$1,060,000 from the Village of Mettawa, and provided that there has been no material breach of the agreed order impacting its effectiveness.

7.24 [09-1530](#)

Joint resolution authorizing the Director of Public Works to sign the loan application forms and supporting documents associated with the American Recovery & Reinvestment Act of 2009.

- The County has applied to the Illinois Environmental Protection Agency (IEPA) for stimulus funding as part of the American Recovery & Reinvestment Act of 2009 (ARRA).
- The IEPA is administering the ARRA Program through their Water Pollution Control Loan Program (WPCLP) and their Public Water Supply Loan Program (PWSLP).
- As a requirement of the application provisions of the WPCLP and PWSLP the County must authorize a representative to sign the loan application forms and supporting documents.
- This resolution authorizes and directs that the Director of Public Works be the authorized representative of the County to sign the loan application forms and supporting documents associated with the ARRA Program.

Financial & Administrative

7.25 [09-1497](#)

Resolution authorizing the Purchase Agent to negotiate and the Chair of the County Board to execute a lease agreement for a five-year term between the College of Lake County District 532 and Lake County for the premises located at 1 No. Genesee St. 1st Fl., Waukegan IL.

- The current lease agreement for the College of Lake County and Lake County expires June 30, 2009.
- Lake County desires to renew the lease agreement for the 1st floor of 1 No. Genesee St., Waukegan IL.
- Renewal lease term is a five-year term, beginning July 1, 2009 and expiring June 30, 2014.
- Monthly rent payment for 9,665 square feet is \$13,570, for an annual rent payment of \$162,840.

Attachments: [Real Estate Lease Agreement](#)

[Memorandum of Understanding.pdf](#)

7.26 [09-1535](#)

Resolution setting forth the budget policies for compilation of the FY 2010 Lake County Budget.

- Each year the County Board adopts budget policies for the upcoming budget cycle.
- As in the past, all policies were developed to maintain prudent financial management practices for the short and long term.
- For FY2010 certain policy clarifications are included in regards to the recommended approach to addressing current and anticipated economic conditions.
- Personnel increases are not included in the budget policies.
- For FY 2010 the budget policies require commodities and contractals (excluding FICA, IMRF, Health-Life-Dental benefit and Indirect Cost expenses) to remain at or below the

level in FY 2009.

- The policy on the use of the reserves is included.
- These policies were presented and reviewed at F&A on April 29th and May 6th.

Attachments: [FY2010 Budget Policy - FINAL.doc](#)

7.27 [09-1527](#)

Ordinance authorizing the County Administrator to offer certain eligible employees an Accelerated Retirement Option.

- Eligible employees will be allowed to continue health and dental insurance benefits and make contribution at the same monthly rate as full-time regular employees for one year and receive one (1) week of pay for every two years of service above 7 years.
- Employees will be allowed to continue health insurance and dental benefits at the retiree group rate after the chosen health insurance benefit option has expired.
- This option will be offered to employees beginning May 13, 2009 through July 3, 2009.
- Employees who choose this option shall be required to begin their retirement no later than January 1, 2010.
- It is anticipated that this benefit may generate a first year average savings of \$0.00 - \$7,077 per employee; a second year average savings of \$5,144-\$14,521 per employee and; a third year average savings of \$14,521 per employee.

7.28 [09-1537](#)

Ordinance adding Section 2.16 Vacancy Evaluation Procedure to the Lake County Employee Policies and Procedures Ordinance.

- Department Heads must consider alternatives to hiring full-time regular employees when a full-time regular position is vacated.
- A request to fill a full-time regular vacancy with a full-time regular employee or utilizing an alternative form of hire must be reviewed and approved by the Human Resources Director and the Finance and Administrative Services Director.

Attachments: [Vacancy Evaluation Procedure](#)

7.29 [09-1538](#)

Ordinance adding Section 3.13 Voluntary Reduction in Hours to the Lake County Employee Policies and Procedures Ordinance.

- Allow employees to voluntarily reduce hours of work on a temporary basis and maintain their health, life and dental benefits at the same monthly premium rates as full-time regular employees where it would be mutually beneficial to the County of Lake and the employee.
- Hours shall be reduced by no more or no less than one full work day (8 hours or 7.5 hours) per week.
- The term of the reduction in hours shall not be approved for less than 12 weeks and no longer than 52 weeks.
- This reduction in work week could reduce cost on the average of \$2,400 per employee (over minimum 12 week period).

Attachments: [Voluntary Reduction in Hours](#)

7.30 [09-1539](#)

Resolution amending the Lake County Employee Policies and Procedures Ordinance, Section 10.9 Travel and Business Expense Reimbursement.

- It is the goal of the county to provide accountability for the use of county funds to reimburse employees for expenses incurred in the performance of their duty.
- It is important from time to time to review and update the policy governing employee reimbursement.

Attachments: [Employee Travel Expense Reimbursement Policy.doc](#)

7.31 09-1528

Resolution authorizing the execution of a Collective Bargaining Agreement between Operating Engineers Local 150 and Lake County Public Works Department.

- This is a four (4) year agreement beginning December 1, 2008 through November 30, 2012
- These employees will receive the same wage increases as non-union employees for December 1, 2009 and reopen the bargaining agreement in subsequent years for the purpose of negotiating wages.

8. Executive Session

9. County Administrator's Report

10. Adjournment