

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 27, 2017**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair Maine called the meeting to order at 8:30 a.m.*

**Present** 8 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Taylor, Member Werfel and Member Wilke

**Absent** 1 - Member Pedersen

*Others present:*

*Yvette Albarran, Purchasing*

*Barry Burton, County Administrator*

*Betsy Duckert, Division of Transportation*

*Paul Fetherston, Assistant County Administrator*

*Al Giertych, Division of Transportation*

*Ben Gilbertson, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*Camy Gould, Lake County Resident*

*RuthAnne Hall, Purchasing*

*Doretha Johnson, Division of Transportation*

*Ashley Lucas, Division of Transportation*

*Amy McEwan, Deputy County Administrator*

*Michael Sarlitto, Village of Long Grove Trustee*

*Shane Schnedier, Division of Transportation*

*Blanca Vela-Schneider, County Board Office*

*Dakisha Wesley, Assistant County Administrator*

*Rodney Worden, Public Works*

**2. Pledge of Allegiance**

*Member Wilke led the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes for consideration.*

**4. Addenda to the Agenda**

*There were no items added to the agenda. With the consensus of the Committee, Chair Maine reported items 8.3 through 8.7 will be heard ahead of items 8.1 and 8.2.*

**5. Public Comment**

*(Member Danforth arrived at 8:32 a.m.)*

*Lake County Resident Camy Gould expressed concern regarding Lake County's Old McHenry Road Improvements Project that is expected to impact the aesthetic view of downtown Long Grove. She stated that the burial of electrical lines will require the removal of three significant trees in downtown Long Grove. Village of Long Grove Trustee Michael Sarlitto supported Ms. Gould's concerns and inquired whether there are options available*

*which would minimize the impact to the trees in the downtown area. Division of Transportation Director Shane Schneider will follow up with these individuals directly.*

**6. Chairman's Remarks**

*Chair Maine reported the grand reopening of Washington Street in Grayslake will occur on Friday, October 6, 2017.*

**7. Old Business**

*There was no old business to conduct.*

**8. New Business**

**DIVISION OF TRANSPORTATION**

**8.3 [17-1011](#)**

Joint resolution authorizing an agreement for professional engineering services with Stanley Consultants, Chicago, Illinois, for Phase II design engineering services for the intersection improvement of Hunt Club Road, at Illinois Route 132, at a maximum cost of \$705,931.53, appropriating \$850,000 of ¼% Sales Tax for Transportation funds for these engineering services, and designated as Section 14-00095-17-CH.

*Division of Transportation Director Shane Schneider reported Phase II of this project is for design engineering services that will improve safety at Hunt Club Road. Al Giertych, Division of Transportation, reported there will be dual left lanes and a protected left signal. Work is expected to begin 2019 and, while it will likely impact traffic, will be staged so that it is completed as efficiently as possible. Discussion ensued.*

**A motion was made by Member Durkin, seconded by Member Taylor, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 8 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Taylor, Member Werfel and Member Wilke

**Absent:** 1 - Member Pedersen

**8.4 [17-1010](#)**

Committee action approving the Fall 2017 Adopt-A-Highway Program.

*Member Taylor requested staff review the list, noting he believed a rotary club in his district, not identified in the list, is participating in the Adopt-A-Highway Program along Ela Road. Division of Transportation Director Shane Schneider reported he will follow up.*

**A motion was made by Member Mathias, seconded by Member Wilke, that this item be approved. The motion carried unanimously.**

**Aye:** 8 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Taylor, Member Werfel and Member Wilke

**Absent:** 1 - Member Pedersen

**8.5 [17-1028](#)**

Presentation and status update of the highway access ordinance review.

*Division of Transportation Director Shane Schneider reported his department is considering combining the Highway Access Regulations and the Lake County Highway Temporary Closure and Utility and Facility Placement Ordinances to create an ordinance that would act as a technical reference manual. He stated he has sought stakeholder input and it is recommended that a tiered access classification system be incorporated into the technical manual to provide more flexibility to property owners and to encourage economic development in Lake County. Additional meetings are set for October, November, and December.*

*Betsy Duckert, Division of Transportation, reported an audit of the Division of Transportation revealed the department is currently unable to offer relief to smaller consumers. The County has rigid guidelines that are not necessarily applicable to smaller establishments. The consultant is preparing recommendations for further consideration. Discussion ensued.*

**This item was presented to the Committee.**

**8.6 [17-1029](#)**

Presentation and status update of the comparative paratransit study.

*Division of Transportation Director Shane Schneider, reported the County has hired a consultant to review paratransit services. The goal of the market study is to determine transportation options and prepare an implementation plan for paratransit services.*

*Ashley Lucas, Division of Transportation, reported the market study included stakeholder input via focus groups, stakeholder interviews, and online community surveys. The information that was learned is that service options are difficult for consumers to understand and there are numerous services offered by multiple agencies which results in an overlap in service in some areas and a gap of service in other areas. It is difficult to know the true costs associated with providing paratransit services and the number of individuals who utilize paratransit services, but conservatively, it is estimated that there are 84,000 paratransit service trips per year and that the cost to provide this service is approximately \$2,500,000. During the online community survey, it was discovered that approximately 50 percent of the paratransit ridership is utilized for employment purposes in Lake County. Discussion ensued.*

*Ms. Lucas reported in November 2017, there will be additional community meetings to report the findings on existing conditions and potential service alternatives to the public and partners. The Project Advisory Committee will meet to discuss a draft technical memorandum of Development and Evaluation of Alternatives and identify preliminary recommendations. In 2018, a financial plan will be developed and a final report will be presented to stakeholders. Discussion continued.*

**This item was presented to the Committee.**

**8.7 [17-0029](#)**

Director's Report - Transportation.

*Division of Transportation Director Shane Schneider reported Lake County was awarded two paratransit grants from the Rapid Transit Authority (RTA) in the amounts of \$119,813 and \$321,250 for Lake County's Dial-a-Ride programs.*

*Mr. Schneider stated that the State of Illinois adopted a budget in which the Illinois Department of Transportation (IDOT) will receive \$300,000,000 less funding. IDOT, in turn, is looking to reducing funding to communities in the amount of \$50,000,000. The County currently receives consolidated program funding in the amount of \$1,000,000, which is expected to be cut in half. Additionally, IDOT will be cutting its capital program and only complete safety and bridge projects. They have not released their updated plan, but additional cuts are expected. Mr. Schneider indicated he would keep the Committee apprised of the situation.*

*Mr. Schneider reported staff is working to develop a policy on highway signage related to partnerships with other agencies. Discussion ensued regarding a policy that would address all types of projects. Concern was expressed regarding the size, material, and location of signs as well as the length of time the signs would be displayed. Staff will consider these concerns and return with a recommended signage policy in the future.*

#### **PUBLIC WORKS**

##### **8.1 [17-1016](#)**

Presentation of options available for the implementation of a retail sewer rate increase for the Northeast Central System.

*Chair Maine reported the North Shore Water Reclamation (NSWR) notified the County in early May 2017 of sewer rate increases effective June 2017, 2018, and 2019. In May, staff reviewed with the Committee potential scenarios on how and when to incorporate these increases into the County's sewer rate structure. The Committee offered its feedback and staff indicated it would return later in the year with a recommended fee structure.*

*Public Works Director Rodney Worden reported staff has reviewed scenarios on how to bundle these increases. He indicated NSWR's first increase took effect in June 2017 but the increase has not been passed to its consumers yet. Mr. Worden reviewed the proposed Lake County increases for December 2017 and 2018. He noted that a water and sewer rate analysis will occur in 2018 which may impact rates in December 2019. Discussion ensued.*

*Staff will return next week to Committee with a recommended ordinance increasing sewer rates for the Northeast Central sewer system next week reflecting pass through increases from NSWR.*

**This item was presented to the Committee.**

##### **8.2 [17-0060](#)**

Director's Report - Public Works.

*Public Works Director Rodney Worden reported he has done an initial assessment of his department and has determined the department's operations are running well, testing results are in compliance with state standards, and customer service feedback has been positive. He noted there are some areas where efficiencies can be improved and staff is working on an action plan for implementation in 2018. Discussion ensued.*

**9. Executive Session**

*The Committee did not enter into Executive Session.*

**10. County Administrator's Report**

*Deputy County Administrator Amy McEwan reported the 2018 budget will be introduced at the Committee of the Whole meeting on Friday, October 6, 2017. Draft budget books will be distributed at this time.*

**11. Members' Remarks**

*There were no remarks from the members.*

**12. Adjournment**

*Chair Maine adjourned the meeting at 10:09 a.m.*

**Next Meeting: October 4, 2017**

*Minutes prepared by Blanca Vela Schneider.*

---

*Chairman*

---

*Vice Chairman*

---

*Public Works and Transportation Committee*