

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Meeting Minutes - Final

Thursday, August 7, 2025

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

Lake County Stormwater Management Commission

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/82224486214>

Meeting ID: 822 2448 6214

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

1. CALL TO ORDER

The SMC meeting was called to order by Chairman Schmit at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present 10 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

Others present: Paula Randall, RuthAnne Hall, Grant Benjamin, Susan Pribyl, Jodi McCarthy, Todd Weihofen, Janice Aull (V) and SMC Staff: Kurt Woolford, Kelcey Traynoff, Ashley Strelcheck, Dijana Silber, Christine Sher, Brian Frank, Anna Niedzinski, Sharene Gould Dulabaum, Michelle Pope, Mike Prusila, Sara Skolozynski

4. PUBLIC COMMENT

Commissioner Sweet McDonnell thanked the Commission for their service to the residents and improving the stormwater management issues in Lake County.

5.1 25-1000

Approval of June 5, 2025 meeting minutes

Attachments: [SMC June 5, 2025 meeting minutes draft](#)

Approval was requested for the June 5, 2025 meeting minutes.

A motion to approve was made by Commissioner Maine, seconded by Commissioner Sode. Motion passed by a unanimous voice vote.

Aye: 8 - Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

5.2 25-1001

Approval of July 8, 2025 Special meeting minutes

Attachments: [SMC July 8, 2025 Special meeting minutes draft](#)

Approval was requested for the July 8, 2025 special meeting minutes.

A motion to approve was made by Commissioner Sode, seconded by Commissioner Maine. Motion passed by a unanimous voice vote.

Aye: 8 - Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

6. COMMISSION REPORTS

Present 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

6.1 Director's Report

Mr. Kurt Woolford introduced SMC's third summer intern, Sarah Skolozynski. Sarah shared that her work has been focused on outfall inspections and will shift to watershed workgroups in the coming months.

6.2 Chairman's Report

Chairman Schmit thanked SMC staff for the work they are doing and explained that staff members are wearing many hats in order to keep SMC's work on track and moving forward.

6.3 Commissioner's Report

Commissioner Sode shared that he attended the ribbon-cutting ceremony for the Sylvan Lake Dam project and thanked everyone involved with project.

7. ACTION ITEMS

item 7.8 moved before item 7.1

7.8 Approval of Watershed Development Ordinance (WDO) Community Certification

•Village of Lakemoor (Standard)

Item 7.8, for the Village of Lakemoor's certification, was moved up in the agenda so the Lakemoor staff in attendance could attend a prior commitment.

Mr. Frank presented and requested conditional approval of WDO Community Certification, with a condition, for the following community.

- Village of Lakemoor (Standard and Isolated Wetland)

Staff recommended condition: SMC and the Village will continue coordination to resolve the non-compliant residences located in the Ports of Sullivan Lake Subdivision. WDO compliance is required to assure the developments do not increase flood and drainage hazards to others, or create unstable conditions susceptible to erosion [WDO Purpose 102.03].

A motion to approve was made by Commissioner Pedersen, seconded by Commissioner Schlick, that this commission action item be approved. Motion passed by a unanimous roll call vote.

Aye: 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.1 [25-1002](#)

Approval of June and July 2025 Treasurer's Report

Attachments: [RSMP June 2025 Treasurer's Report](#)
[SMC June 2025 Treasurer's Report](#)
[DRWW June 2025 Treasurer's Report](#)
[NBWW June 2025 Treasurer's Report](#)
[RSMP July 2025 Treasurer's Report](#)
[SMC July 2025 Treasurer's Report](#)
[DRWW July 2025 Treasurer's Report](#)
[NBWW July 2025 Treasurer's Report](#)

Ms. Kelcey Traynoff presented and requested approval of the June and July 2025 Treasurer's Reports.

A motion to approve was made by Commissioner - Alternate Gust, seconded by Commissioner - Alternate O'Brien. Motion passed by a unanimous voice vote.

Aye: 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.2 [25-1015](#)

Discussion of Dissolution of Drainage Districts and Impact on the Mission of Stormwater Management Commission

Attachments: [SMC Comp Plan Draft Mission Statements Memorandum_FINAL](#)
[2025 Comp Plan Update Timeline](#)

Mr. Woolford began the discussion on the dissolution of drainage districts and the potential impacts to SMC's mission. Staff prepared two draft mission statements for the Commission to consider and the difference in statements regarding funding was briefly explained. In 1990, SMC's mission stated "To provide and maintain a system..." which was revised in 1994 due to lack of funding. Mr. Woolford explained that the Comprehensive Stormwater Management Plan update process was at a point to decide on whether drainage district responsibilities should be included as part of the mission. Commissioner Maine shared her concern that the county has already dissolved drainage districts, SMC was not part of the discussions, and it was unclear how the dissolution of the drainage districts would impact SMC and if SMC was expected to absorb the responsibilities of the drainage districts. Commissioner Maine explained that by dissolving the drainage districts, the ability to levy monies to fund the districts has been

lost.

Chairman Schmit shared his concern that SMC does not currently have the staff capacity or the funding to absorb the responsibilities of dissolved drainage districts and this would have to be considered more closely before any decisions were made.

Commissioner Pedersen shared that she was not in favor of SMC taking on the responsibilities of the dissolved drainage districts due to the reasons that Chairman Schmit identified and because members of the drainage districts work to protect the land. Commissioner Frank asked Mr. Woolford if the drainage districts' yearly responsibility of maintenance work fall to SMC (ex. removing a beaver dam) or would it go to the municipality if the drainage district was entirely within municipal boundaries. Mr. Woolford responded that the State Statute requires that the Trustee-in-Dissolution shall prepare a plan within 30 days that identifies which functions will be taken over by the county. It was Mr. Woolford's opinion that it's not clear which functions would be taken on by the county. Commissioner Sweet McDonnell stated that dissolving drainage districts could be detrimental and have unintended consequences, and the effects should be looked at more closely before moving ahead with more dissolutions.

Commissioner Schlick explained that he and County Board Chair Hart looked at individual districts and what they have done historically. The thought was that if historically, the drainage districts did nothing, they were doing more of a disservice to their districts. He suggested that a plan be in place for drainage district dissolutions.

Chairman Schmit added that dissolutions should be done on an individual basis so that the responsibilities and level of involvement can be discussed before taking anything on. Commissioner Maine mentioned that SMC needs to think about what the potential challenges could be with absorbing drainage district responsibilities. If SMC does not have a dedicated line of funding from the county, it will be difficult to take on the additional work. Commissioner Maine also shared that she would like to see, as the Comprehensive Plan discussion continues, stronger involvement of the SMC Board and staff in the Finance and Administration (F&A) conversations in a public setting. She also suggested that SMC staff put together a list of concerns that SMC has regarding the dissolution of drainage districts.

Chairman Schmit asked Mr. Woolford to do more research and get staff input to bring this item back for discussion at the next meeting.

Commissioner Maine stated that her thought was that F&A should have a moratorium on dissolutions of drainage districts until SMC has a chance to do more research and work on the Comprehensive Plan. Commissioner Sweet McDonnell suggested that the County provide Mr. Woolford with operation plans, budgets, and materials relative to work performed to be able to understand the dynamics about the Drainage District functions and responsibilities. These materials can perhaps guide SMC, in terms where they need to be, know if they can help or take on a burden of this process if it goes forward.

Commissioner Frank added that a memo from Mr. Woolford would be appropriate to present at F&A.

This matter was presented

7.3 [25-1016](#)

Presentation of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) Permit No. ILR40 for discharges from small Municipal Separate Storm Sewer Systems (MS4s).

Attachments: [General MS4 Permit \(2025-2030\)](#)
[2021 Permit and 2026 Permit Comparison SMC Commission Final](#)

Ms. Anna Niedzinski presented on the updates to the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) Permit IL40 for discharges from small municipal separate storm sewer systems (MS4s). The MS4 permit was reissued by the IEPA on July 8, 2025 with an effective date of August 1, 2025. These changes were made based on public comments received by the IEPA. Ms. Niedzinski explained that the new MS4 permit contains new requirements in each program area:

- 1. Public Education and Outreach on Storm Water Impacts*
- 2. Public Involvement/Participation*
- 3. Illicit Discharge and Elimination*
- 4. Construction Site Storm Water Runoff Control*
- 5. Post-construction Storm Water Management in New Development and Redevelopment*
- 6. Pollution Prevention/Good Housekeeping for Municipal Operations*

The new requirements in each program area were discussed and Ms. Niedzinski explained that the updates she provided were not a comprehensive list of all the changes, but they were the changes that would impact SMC staff, tracking, and funding the most. Two in-person MS4 Workshops are being planned for this fall by IWEA and APWA where IEPA staff plan to attend and provide a more in-depth explanation of the new permit requirements. Ms. Niedzinski also explained that, based on correspondence with IEPA, municipalities should reach out the Agency to determine their NOI status. Staff are working on updating the NPDES resources on the SMC website and the updates to the MS4 Program will be presented at the upcoming Municipal Advisory Committee (MAC) meeting in November. Additionally, Lake County will have until July 31st, 2026 to update the SWMP document and implement changes.

Commissioner Weidenfeld asked what the expected workload and time spent on implementing the new changes will be. Ms. Niedzinski explained that SMC does not own any county or MS4 infrastructure, so a majority of the responsibility will fall on the Lake County Division of Transportation, Lake County Planning, Building, and Development, and the Lake County Health Department. SMC is currently corresponding with Department Heads to review and implement the document. Additional staff time is expected to be expended during the implementation period and during the quarterly dry-weather and storm water discharge inspections. SMC also applied for a New Program Request in 2024 to cover anticipates costs. Furthermore, SMC will continue to assist and provide technical guidance to MS4 communities.

Commissioner Frank asked if there was any useful data that would come to SMC as a

result of the MS4 updates? Mr. Woolford explained that the resulting data is useful and there is currently a requirement for storm sewer mapping. Ms. Niedzinski added that the information collected would go to the IEPA in the annual report and SMC may not see the data from other MS4 communities.

This matter was presented

7.4 [25-1005](#)

Approval of an Intergovernmental Agreement between the SMC and the Village of Riverwoods and the Village of Lincolnshire for a Streamflow Gauge on the Des Plaines River at Route 22 near Lincolnshire, IL in the amount of \$31,000.

Attachments: [IGA Rte.22 Streamflow Gauge Lincolnshire Riverwoods](#)
 [Streamflow Gauge Rte. 22 Location Map](#)

Ms. Sharene Gould Dulabaum presented and requested approval of an Intergovernmental Agreement (IGA) between the SMC, the Village of Riverwoods, and the Village of Lincolnshire for a streamflow gauge on the Des Plaines River at Route 22 near Lincolnshire in the amount of \$31,000.

Commissioner Weidenfeld asked if the State's Attorney signed off on the IGA? Mr. Woolford stated that SMC would need to check, but the IGA is a standard form and has already been signed by both Villages, and SMC still needs to sign it.

A motion to approve was made by Commissioner - Alternate Gust, seconded by Commissioner Maine. Motion passed by a roll call vote.

Aye: 8 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

Nay: 1 - Commissioner - Alternate Weidenfeld

7.5 [25-1010](#)

Approval of a Joint Funding Agreement (JFA) with the United States Geological Survey (USGS) for the operation and maintenance of one stream and two precipitation gauges, in the amount of \$16,920.

Attachments: [26NEJFA014 Lake County Stormwater](#)
 [USGS 26NEJFA014 Gauges Location Map](#)

Ms. Gould Dulabaum presented and requested approval of a Joint Funding Agreement (JFA) with the United States Geological Survey (USGS) for the operation and maintenance of one stream and two precipitation gauges, in the amount of \$16,920. This JFA is for the Mill Creek Streamflow Gauge at the Hunt Club Road in Old Mill Creek, the precipitation gauge on the Des Plaines River at Russell Road, and the precipitation gauge on the Des Plaines River at Route 120 near Gurnee.

Commissioner Weidenfeld again asked if the State's Attorney signed off on the JFA? Mr. Woolford again stated that he would need to check but the Joint Funding Agreement is a

static document. Commissioner Maine asked Principal Assistant Attorney Paula Randall if the State's Attorney's Office reviews the agreements? Principal Assistant Attorney Randall stated that their office reviewed agreements prior to SMC's outside council who currently reviews the agreements.

A motion to approve was made by Commissioner Schlick, seconded by Commissioner - Alternate O'Brien. Motion passed by a roll call vote.

Aye: 8 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

Nay: 1 - Commissioner - Alternate Weidenfeld

7.6 [25-1004](#)

Approval of Contract amendment #1 with Integrated Lakes Management, Inc. for Construction Services for Mill Creek Water Quality Enhancement Project in Unincorporated Third Lake, Illinois consisting of an increase of \$136,203.94 for a contract amount of \$817,223.66.

Attachments: [ILM Mill Creek Contract Amendment #1](#)
[Mill Creek Location Map](#)

Ms. Michelle Pope presented and requested approval of contract amendment #1 with Integrated Lakes Management, Inc. for construction services for Mill Creek Water Quality Enhancement Project in Unincorporated Third Lake consisting of an increase of \$136,203.94 for a contract amount of \$817,223.66.

Commissioner Maine commented that if there is a change in project scope, that should be identified in the memo.

A motion to approve, subject to attorney review, was made by Commissioner - Alternate Weidenfeld, seconded by Commissioner Frank. Motion passed by a unanimous roll call vote.

Aye: 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.7 [25-1007](#)

Approval of an Agreement between the Lake County Stormwater Management Commission (SMC) and Bradley Road Industrial Park Unit I and Unit II Property Owners Association for Fiscal Year 2025 Stormwater Infrastructure Repair Fund (SIRF) Bradley Road Subdivision Stormwater Improvements Phase 1 in the amount of \$100,000.

Attachments: [FY25 SIRF Agreement Bradley Road Stormwater Improvements](#)
[Bradley Road Subdivision POA - Letter of Support](#)
[Bradely Road articles of incorp BRIP](#)
[Bradley Road Concept Exhibit-1](#)
[EOPC Bradley Rd.](#)
[Bradley Road Location Map](#)

Mr. Woolford presented and requested approval of an agreement between the Lake County Stormwater Management Commission (SMC) and Bradley Road Industrial Park Unit I and Unit II Property Owners Association for Fiscal Year 2025 Stormwater Infrastructure Repair Fund (SIRF) Bradley Road Subdivision Stormwater Improvements Phase 1 in the Amount of \$100,000.

Commissioner Maine noted that this is one of the only SIRF projects that is commercial, as most recipients are typically municipalities or HOAs.

A motion to approve, subject to attorney review, was made by Commissioner - Alternate Gust, seconded by Commissioner Sode, that this commission action item be approved. The motion carried by the following roll call vote:

Aye: 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

7.9 [25-1017](#)

Technical Advisory Committee (TAC) Appointments

Attachments: [SMC TAC Ratification - August 2025](#)

Ms. Kelcey Traynoff presented and requested ratification of a new primary Technical Advisory Committee member.

A motion to approve was made by Commissioner Schlick, seconded by Commissioner - Alternate Gust. Motion passed by a unanimous roll call vote.

Aye: 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld

8. INFORMATION SECTION

8.1 [25-1003](#)

Regulatory Reports June and July 2025

Attachments: [June 2025 Regulatory Reports](#)
[July 2025 Regulatory Reports](#)
[Wetland Restoration Fund Budget-Updated 7-25-25](#)

Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Reports for June and July 2025. Ms. Traynoff provided answers for Commissioner Maine's questions from the June SMC meeting. Q1: What percentage of the WRF is used for mitigation bank credits in Lake County? All WRF expenditures have been for projects/bank credits within Lake County. No out-of-county purchases have been authorized under the WRF. Q2: What watershed received the funds disbursed from the Lake Michigan Watershed? The \$26,710 in disbursed funds was used for a 10% administrative fee in 2013 that the Commission authorized to be transferred to Regulatory permit review.

8.2 Correspondence

8.3 Community Relations/Public Info

8.3.a [25-1006](#)

Daily Herald - Sylvan Lake Ribbon cutting

Attachments: [Daily Herald - Sylvan Lake Dam Ribbon cutting](#)

Ms. Traynoff shared an article from the Daily Herald on the Sylvan Lake Ribbon cutting.

8.3. [25-1021](#)

b

Chicago Tribune - Officials celebrate reconstruction of century-old Sylvan Lake Dam

Attachments: [Chicago Tribune-Officials celebrate reconstruction of Sylvan Lake Dam](#)

Ms. Traynoff shared an article from the Chicago Tribune on the reconstruction of the Sylvan Lake Dam. Mr. Woolford gave kudos to SMC staff member Sharon Østerby for all of her work and coordination with the Sylvan Lake Dam project.

9. EXECUTIVE SESSION

10. ADJOURNMENT

**A motion to adjourn was made by Commissioner - Alternate Gust, seconded by Commissioner - Alternate O'Brien. Motion passed by a unanimous voice vote.
Meeting adjourned at 7:20pm.**

Aye: 9 - Commissioner Frank, Commissioner Pedersen, Commissioner Schlick, Commissioner Maine, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner Sode and Commissioner - Alternate Weidenfeld