

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, September 30, 2022

2:00 PM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3qOlphs>

Rules Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Rules Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Frank called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Chair Frank, Member Pedersen, Member Vealitzek and Member Wilke

Absent 2 - Member Maine and Member Simpson

**Electronic Attendance: Member Vealitzek*

Other Attendees:

In Person:

*Gary Gibson, County Administrator's Office
James Hawkins, County Administrator's Office
Jolanda Dinkins, County Board Office
Karen Fox, State's Attorney's Office
Kevin Quinn, Communications
Matt Meyers, County Administrator's Office
Tammy Chatman, Communications*

Electronically:

*Cassandra Hiller, County Administrator's Office
Catherine Sbarra, County Board Member
Elizabeth Brandon, Communications
Frank D"Andrea, Finance
Janna Philipp, County Administrator's Office
Kristy Cechini, County Board Office
Mary Crain, Public
Melanie Nelson, State's Attorney's Office
Patrice Sutton, Finance
RuthAnneHall, Purchasing
Sonia Hernandez, County Administrator's Office
Susan August, Finance
Theresa Glatzhofer, County Board Office*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1)

8.1 [22-1408](#)

Committee action approving the Rules Committee minutes from August 11, 2022.

Attachments: [Rules 8.11.22 Final Minutes](#)

A motion was made by Member Cunningham, seconded by Member Altenberg, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Chair Frank, Member Pedersen, Member Vealitzek and Member Wilke

Absent: 2 - Member Maine and Member Simpson

REGULAR AGENDA

8.2 [22-1369](#)

Resolution amending section V.I.9 of the County Board Rules of Order and Operational Procedures (as amended on September 13, 2022), by removing "Assisting in the enforcement of these County Board Rules and Procedures by considering complaints submitted by County Board Members and the public for substantive violations by County Board Member(s) and making recommendations to the County Board for action." as a listed responsibility of the Ethics & Oversight Committee.

Attachments: [\(22-1369\)Section V.I.9 Version 2 as Amended at Rules on 9.30.22](#)
[\(22-1369\)Section VIII.I.3 Version 2 as Amended at Rules on 9.30.22](#)
[\(22-1369\)Section V.I.9 Amendment Original 9.27.22](#)

Matt Meyers, Assistant County Administrator, and Karen Fox, Civil Division Chief of the State's Attorney's Office, presented the amendments to the Rules of Order and Operational Procedures regarding complaint consideration.

Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Altenberg, that this resolution be amended to also include that Section VIII.I.3 of the County Board Rules of Order and Operational Procedures (as amended on September 13, 2022) be amended to state, "Any instance of irregular spending or dispute regarding Board Member expenses will first be referred to the Ethics Commission for review". The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Chair Frank, Member Vealitzek and Member Wilke

Nay: 1 - Member Pedersen

Absent: 2 - Member Maine and Member Simpson

Discussion ensued.

A motion was made by Member Pedersen and seconded by Vice Chair Clark, that this resolution be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 6 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Chair Frank, Member Vealitzek and Member Wilke

Nay: 1 - Member Pedersen

Absent: 2 - Member Maine and Member Simpson

8.3 [22-1409](#)

Resolution amending Appendix B of the County Board Rules of Order and Operational Procedures (as amended on September 13, 2022) by changing the date of the November 2022 Regular Board Meeting from Tuesday, November 8, 2022, to Tuesday, November 29, 2022.

Attachments: [\(22-1409\)Appendix B Version 2 as Amended at Rules on 9.30.22](#)
[\(22-1409\)Appendix B Amendment Original 9.27.22](#)

Discussion ensued.

Chair Frank left the meeting at 3:00 p.m.

A motion was made by Member Wilke, seconded by Member Altenberg, that this resolution be amended by changing the date of the November 2022 Regular Board Meeting from Tuesday November 8, 2022, to Tuesday, November 15, 2022. The motion carried by the following voice vote:

Aye: 5 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Member Vealitzek and Member Wilke

Nay: 1 - Member Pedersen

Absent: 2 - Member Maine and Member Simpson

Not Present: 1 - Chair Frank

A motion was made by Member Wilke, seconded by Member Altenberg, that the resolution be approved as amended and referred to the County Board agenda. The motion carried with the following voice vote:

Aye: 5 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Member Vealitzek and Member Wilke

Nay: 1 - Member Pedersen

Absent: 2 - Member Maine and Member Simpson

Not Present: 1 - Chair Frank

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Member Vealitzek suggested a discussion on Board Member mailings process, as a topic for a future meeting.

12. Adjournment

Vice Chair Clark declared the meeting adjourned at 3:07 p.m.

Next Meeting: TBD

Minutes prepared by Jolanda Dinkins.

Respectfully submitted,

Rules Committee Chair