

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, December 12, 2017**

**9:00 AM**

**Lake County Board Room, 10th Floor**

**Lake County Board**

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF MEMBERS**

**ADDITIONS TO THE AGENDA (FOR DISCUSSION ONLY)**

**SPECIAL RECOGNITION**

- 1 [17-1312](#)  
Resolution celebrating Illinois Bicentennial.

**PRESENTATIONS**

- 2 [17-1370](#)  
Presentation of the Rapid Transit Authority (RTA) 2018 Budget.

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**

**CHAIRMAN'S REMARKS**

**OLD BUSINESS**

**NEW BUSINESS**

**CONSENT AGENDA (Items 3 - 28)**

- 3 [17-1307](#)  
Minutes from November 14, 2017.

**Attachments:** [November 14, 2017 Minutes.pdf](#)

**CLAIMS AGAINST LAKE COUNTY, IL**

- 4 [17-1356](#)  
Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of November 2017.

**Attachments:** [November 2017](#)

**REPORTS**

- 5 [17-1329](#)  
Report from Joy Gossman, Public Defender, for the month of October 2017.

**Attachments:** [10-17 Main](#)  
[10-17 Main PTR](#)  
[10-17 JUV Main](#)

[10-17 JUV PTR](#)**6**     [17-1273](#)

Report from Carla N. Wyckoff, County Clerk, for the month of October 2017.

**Attachments:**   [LCC Report October 2017.pdf](#)

**7**     [17-1298](#)

Report from David B. Stolman, Treasurer, for the month of September 2017.

**Attachments:**   [CASH & INVESTMENTS SEPT 2016](#)

[CASH & INVESTMENTS SEPT 2017](#)

**8**     [17-1306](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2017.

**Attachments:**   [October 2017.pdf](#)

**REAPPOINTMENTS****9**     [17-1358](#)

Resolution providing for the reappointment of David Eterno as Administrative Adjudication Hearing Officer.

**Attachments:**   [David Eterno's Resume](#)

**10**    [17-1359](#)

Resolution providing for the reappointments of Michael Knight, Jeff Biesczat, and Julie Mayer as members of the Winchester House Advisory Board.

**Attachments:**   [Michael Knight's Bio](#)

[Jeff Biesczat's Bio](#)

[Julie Mayer's Bio](#)

**11**    [17-1360](#)

Resolution providing for the reappointment of Roger Byrne as a member of the Seavey Drainage District.

**Attachments:**   [Roger Byrne's Bio](#)

**12**    [17-1362](#)

Resolution providing for the reappointment of Paul Dietzen as a member of the Wauconda Fire Protection District.

**Attachments:**   [Paul Dietzen's Resume](#)

**13**     [17-1363](#)

Resolution providing for the reappointment of Thomas G. Dent as a member of the West Skokie Drainage District.

**Attachments:**   [Thomas Dent's Bio](#)

**14**     [17-1369](#)

Resolution providing for the reappointments of Joseph Bridges, William Schrimpf, and William Bogot as members of the East Skokie Drainage District.

**Attachments:**   [Joseph Bridges' Resume](#)  
                      [William Schrimpf's Resume](#)  
                      [William Bogot's Resume](#)

**LAKE COUNTY BOARD****15**     [17-1341](#)

Ordinance amending the designated voting site assigned for three of the 415 precincts in Lake County Townships.

- One previously used site has opted to discontinue serving as polling place.
- Each of these precincts will be reassigned to an appropriate voting site which has sufficient parking and voting space as well as full accessibility for all voters.

**Attachments:**   [Polling Place Resolution - Exhibit A.pdf](#)  
                      [Libertyville Manor - Lake County Forest Preserve General Office Map.pdf](#)

**16**     [17-1272](#)

Ordinance amending the designated voting sites assigned for four of the 415 precincts in Lake County Townships.

- One previously used site has opted to discontinue serving as polling place due to its inability to meet the demands of Election Day.
- Each of these precincts will be reassigned to an appropriate voting site which has sufficient parking and voting space as well as full accessibility for all voters.

**Attachments:**   [Polling Place Resolution - Exhibit A](#)  
                      [Calvary Presbyterian - Round Lake Village Hall Map.pdf](#)

**LAW AND JUDICIAL COMMITTEE****17**     [17-1324](#)

Joint resolution authorizing the renewal of the State's Attorney's Prosecutor Based Victim Services programs, through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$153,930 in federal funds.

- This VOCA victim assistance grant renewal is for two Prosecutor Based Victim Services programs administered through ICJIA for the performance period of January 1, 2018 through December 31, 2018.
- Funding for one program began in 1991 and the second program began in 2010. These

grants are renewed on an annual basis. For 2018, both grant programs will be combined into one grant contract.

- The focus of this grant is to provide advocacy services to the currently under-served sexual assault, misdemeanor domestic violence, elder abuse and aggravated battery victim populations.
- The federal funds are allocated to cover 85 percent of the grant-assigned Sexual Assault Victim Witness Coordinator's (VWC) salary and benefits and 100 percent of the grant-assigned Domestic Violence VWC salary and benefits. Additional program costs will be covered by grant match.
- Sources of program funding include federal funds in the amount of \$153,930 (\$80,627 for the Sexual Assault VWC program and \$73,303 for the Domestic Violence VWC program) and matching funds in the amount of \$38,486 (\$20,157 for the Sexual Assault VWC program, consisting of \$7,755 from the State's Attorney's Asset Forfeiture Fund and \$12,402 in County contribution as budgeted in the State's Attorney's budget; and \$18,329 from the State's Attorney's Money Laundering Fund for the Domestic Violence VWC program) for a program total cost of \$192,416.

**Attachments:** [Announcement Notice of Funding](#)

#### **HEALTH AND COMMUNITY SERVICES COMMITTEE**

**18**     [17-0608](#)

Joint resolution authorizing an increase in a 2015 Community Development Block Grant (CDBG) award to Family First by \$7,000 to cover elevator storage fees.

- Family First, a Waukegan-based non-profit, was awarded \$90,750 in Program Year 2015 Community Development Block Grant (CDBG) funds for the installation of an elevator in its facility located at 202 S. Genesee Street.
- The contractor hired by Family First, Gregory Enterprises, subcontracted with Schindler Elevator Corporation. Two significant errors were made by these entities resulting in delay in full payment and delivery of the elevator, resulting in a \$7,000 cost increase for elevator storage fees.
- At the June 1, 2017 meeting of the Housing & Community Development Commission (HCDC), it was recommended that the Lake County Board approve a grant increase of \$7,000 from \$90,750 to \$97,750 under the condition that the contractor, Gregory Enterprises, has fulfilled its financial obligations and completed all work necessary for the installation. The additional \$7,000 of CDBG 2015 funds are available due to under-spending by another 2015 grantee, the Little City Foundation, on a housing rehabilitation project.

**19**     [17-1323](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant modification and authorizing an emergency appropriation in the amount of \$286,232.67.

- The TAA federal grant provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States.
- The additional funds of \$272,144.67 is for tuition and related training expenditures for the displaced workers.
- The additional funds of \$14,088 support activities associated with payment processing of tuition, training and transportation costs.

- Forty-nine eligible displaced workers are enrolled in occupational training from thirteen certified events and will continue services through this grant.
- The grant period is April 1, 2017 through September 30, 2018.

**Attachments:** [WDD TAA Budget Modification.pdf](#)

**20** [17-1325](#)

Joint resolution authorizing an emergency appropriation in the amount of \$17,381 for the Lake County Workforce Development Department.

- Lake County has a 2015 agreement with IDES and CMS to provide space for four IDES staff members at the Lake County Job Center.
- The agreement calls for the State to pay to the County costs based upon the square footage of the facility that the IDES staff members occupy (10.6 percent).
- Under the terms of the agreement, the State owes Lake County for the period of September 2015 through October 2017, \$17,381 of which Lake County received in November of 2017.
- Workforce Development does not have the \$17,381 in their budget due to delays in receiving payments from the State, therefore an emergency appropriation is needed, and this additional revenue shall be booked to Workforce's fiscal year 2017 Modified Budget for October 2017.

**Attachments:** [Aug 2015 IDES Resolution 15.0787 Budget Mod 10.31.17](#)

[Board Agenda with Budget Modification IDES Joint Resolution 15.0787 G](#)

#### **PUBLIC WORKS AND TRANSPORTATION COMMITTEE**

**21** [17-1308](#)

Ordinance providing for the establishment of a County altered speed zone of 40 miles per hour (M.P.H.), currently undesignated 55 M.P.H. on McGaw Road, County Highway 78, from Illinois Route 43 to end of maintenance, located in Warren Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

- Ordinance is required to establish speed zones.
- The necessary speed studies have been undertaken at the request of the Traffic Department.

**22** [17-1331](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the 2018 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code, and designated as Section 18-00000-06-GM.

- The County owns miles of guardrails and fences along the County highway system, and annual repairs and replacements must be made to various installations which are included in the highway improvement program.
- Before the purchase of material or a contract service can be procured, an appropriation of \$50,000 of Motor Fuel Tax funds is required.

**23** [17-1333](#)

Joint resolution authorizing a contract with Martam Construction, Inc., Elgin, Illinois, in the amount of \$568,224.80 for the retaining wall maintenance and culvert replacement on Gilmer Road and Sequoia Road, and designated as Section 14-00000-07-GM.

- A culvert replacement and retaining wall maintenance are required on Gilmer Road and Sequoia Road, and are included in the highway improvement program.
- A total of seven bids were received, ranging from \$568,224.80 to \$734,659.50 and the lowest responsible bidder is Martam Construction, Inc., Elgin, Illinois, in the amount of \$568,224.80.

**Attachments:** [17-1333 Bid Tab Gilmer Road Contract Award.pdf](#)

**24**     **17-1328**

Joint resolution authorizing an agreement with ECONOLITE/Traffic Control Corporation, Woodridge, Illinois, for the 2017 Intelligent Transportation System (ITS) PASSAGE Network improvements, appropriating \$145,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00999-48-TL.

- The 2017 ITS Passage Network improvements includes five years of software maintenance to the County's Central Traffic Signal System, Centracs.
- 175 traffic signal locations throughout the County will have their controller software upgraded to a newer version.
- The software upgrade will allow for better monitoring functionality of the traffic signal performance and fix known bugs with the current version.
- The upgrade and software maintenance will be provided by ECONOLITE/Traffic Control Corporation, Woodridge, Illinois, who is the vendor and distributor of the traffic signal system software and controllers in Lake County.

**Attachments:** [17-1328 ITS PASSAGE 5 Year Maintenance Agreement Quote.pdf](#)

[17-1328 ITS PASSAGE 5 Year Maintenance Agreement Quote Addition](#)

**25**     **17-1332**

Joint resolution appropriating \$810,000 of Motor Fuel Tax funds for the resurfacing of Gelden Road, from Deep Lake Road to Grass Lake Road, which will be improved under the Illinois Highway Code for a total of 1.29 miles, and designated as Section 17-00147-02-RS.

- Gelden Road needs resurfacing, from Deep Lake Road to Grass Lake Road.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the highway improvement program.
- Before a project letting can be held, an appropriation of \$810,000 of Motor Fuel Tax funds is necessary.

**26**     **17-1334**

Joint resolution authorizing the acquisition of a sight distance easement at the intersection of Hainesville Road at Clarendon Drive by agreement or condemnation.

- Lake County Division of Transportation completed the Rollins Road Gateway Project in 2016.
- Upon completion of construction, the highway design engineers determined that a sight distance deficiency had been created by the realignment of Haynesville Road at Clarendon Drive.
- The site distance deficiency was determined to be a potential hazard to motorists.
- There is a need to acquire a sight distance easement at the intersection of Hainesville Road at Clarendon Drive in the Village of Round Lake Beach with condemnation

authority.

- Creating a site distance easement will allow the County to specify limitations on landscaping and structures to ensure visibility.

**Attachments:** [17-1334 Hainesville Road Sight Distance Easement Plat.pdf](#)

## FINANCIAL AND ADMINISTRATIVE COMMITTEE

### 27 [17-1320](#)

Resolution authorizing a contract with Mohawk Carpet Distribution, Inc. of Calhoun, Georgia, for flooring with related equipment, products, supplies, installation, and services in the estimated annual amount of \$200,000.

- Lake County Facilities Division has identified a need to contract with a vendor that provides carpet installation at various locations identified in the fiscal year 2018 budget.
- A cooperative purchasing agreement through the National Joint Powers Alliance with Mohawk Carpet Distribution, Inc. of Calhoun, Georgia, was identified that provides contracted hourly rates for installation and unit prices for flooring and equipment costs.
- Funding is provided for these services through various Lake County accounts and the contract is managed by Facilities Operations.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- This resolution ratifies the cooperative purchasing contract with Mohawk in the estimated annual amount of \$200,000 and approves the continued use of the contract based on approved hourly rates, unit prices for flooring and equipment costs for future needs as budgeted.

**Attachments:** [17226 Award Information-Mohawk Carpeting](#)

[Acceptance-and-Award-Mohawk-121715](#)

### 28 [17-1340](#)

Resolution authorizing a contract with Telcom Innovations Group (TIG), Itasca, Illinois, for the installation and programming of VoIP (Voice over Internet Protocol) telephones and related equipment in the amount of \$60,876.

- The Lake County Information Technology (IT) Department has been working to replace the aging County-wide telephone infrastructure with the more current VoIP technology.
- VoIP technology allows calls to be made and received over the internet in a manner that is more cost effective, reliable, and flexible than traditional phone systems.
- The VoIP installation project, which is currently two-thirds complete, is in need of additional third-party assistance to complete the remaining sites before the original telephone system reaches its end of life.
- TIG, which is currently a contractor for the IT Department and provide support to the existing telecommunications equipment, has familiarity with the Lake County environment which will help complete the VoIP project in an efficient and cost-effective manner without IT Department shifting resources away from other critical projects.
- The IT Department is seeking authorization to enter into a contract with TIG in the amount of \$60,876 to program and install equipment to complete the VoIP project.
- TIG is a vendor whose services will be procured through a joint purchasing agreement



that was competitively solicited and awarded through National Joint Powers Alliance (NJPA) contract number 040314. Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, enables the County to participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.

## **REGULAR AGENDA**

### **LAKE COUNTY BOARD**

**29**     [17-0213](#)

911 Emergency Dispatch Consolidation Report.

### **HEALTH AND COMMUNITY SERVICES COMMITTEE**

**30**     [17-0084](#)

Board of Health Report.

**31**     [17-1296](#)

Joint resolution authorizing reallocation of 2017 grant award and program income from the Lake County Affordable Housing Program (AHP).

- The Housing and Community Development Commission (HCDC) developed 2017 funding recommendations for the Lake County Affordable Housing Program (AHP) that were approved by the Lake County Board on March 14, 2017. The "Towering Oaks" housing development in Island Lake, one such grantee, will not be moving forward so its AHP grant of \$36,000 must be reallocated. In addition, \$13,282.57 of AHP program income is available for reinvestment, bringing the total available to \$49,282.57.
- Following the July 2017 floods in Lake County, the Long-Term Recovery Committee of the local Community Organizations Active in Disaster (COAD) has been impaneled pursuant to the Federal Disaster Recovery guidelines. As part of its recovery efforts, the COAD has identified the need to raise funds for repair/replacement of flood-damaged furnaces in homes where owners don't have the means to replace them. The United Way of Lake County has been designated by the COAD as the charitable agency responsible for pooling and disseminating funds for this purpose.
- The HCDC recommends the Lake County Board designate \$49,282.57 in available AHP 2017 funds for potential emergency furnace replacement on flood-damaged houses not prone to repetitive flood damage and owned by low- and moderate income families for whom property insurance won't cover the work. In the event that some or all of the designated AHP funds are not needed for furnace replacement, the HCDC will recommend reallocation of those 2017 AHP funds in the 2018 affordable housing application funding process.

### **PUBLIC WORKS AND TRANSPORTATION COMMITTEE**

**32**     [17-1327](#)

Joint resolution authorizing an agreement with the Wisconsin Central Railroad Limited, appropriating \$620,000 of ¼% Sales Tax for Transportation funds for the reconstruction of a railroad crossing, installation of pedestrian signals, construction of a concrete sidewalk, embankment, landscaping and other related items along Aptakisic Road in the Village of Buffalo Grove, and designated as Section 12-00088-20-RR.

- The 2009/2010 Non-Motorized Travel Study identified priority gaps for pedestrian

facilities along County Highways.

- A pedestrian facility adjacent to Aptakisic Road, crossing the Wisconsin Central Railroad, will be constructed and will connect the existing pedestrian facilities that are located on both sides of the railroad.
- An agreement with the Wisconsin Central Railroad Limited is required to reconstruct the railroad crossing and install pedestrian signals.
- This work is being completed as advanced work in connection with the Weiland Road reconstruction project.

**Attachments:** [17-1327 Non-Motorized Travel 2014- WCRR License Agreement Draft.r](#)

#### **PLANNING, BUILDING AND ZONING COMMITTEE**

**33** [17-1321](#)

Resolution authorizing Recertification for Lake County Stormwater Management Commission (SMC) Community Certification Program.

- The Lake County SMC certifies communities in Lake County to enforce the Watershed Development Ordinance (WDO) requirements for floodplains, stormwater management systems and wetlands. Community certification is a pre-requisite for participation in the National Flood Insurance Program.
- Lake County (unincorporated) is currently a certified community and, as such, is responsible for ensuring compliance with the WDO.
- Planning, Building, and Development has received its five-year recertification notice from the SMC and, consequently, has prepared the requisite application forms for County Board approval.

**Attachments:** [Community Re-Certification Packet.pdf](#)

#### **FINANCIAL AND ADMINISTRATIVE COMMITTEE**

**34** [17-0083](#)

Lake County Partners Report.

**35** [17-1315](#)

Resolution authorizing emergency appropriations for fiscal year (FY) 2018 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- This resolution authorizes the carryover, or reauthorization, of certain fiscal year (FY) 2017 activities.
- These activities were not included in the FY 2018 budget; to have included them would have hindered the proper scrutiny of the new FY 2018 budget.
- Without this action, these projects and/or items will not have the budget authority required.

**Attachments:** [FY18 Carryovers - Dec 2017](#)

**36** [17-1314](#)

Resolution approving the 2018 Lake County State and Federal Legislative Program.

- Annually, the County develops a list of legislative priorities that are submitted to State and Federal legislators representing Lake County.

- The County's 2018 Legislative Program seeks to:
  - Amend the personal service and publication requirements for final take notices on vacant property;
  - Amend the Illinois Underground Utility Facilities Damage Prevention Act to specifically exclude underground storm sewers located within County rights-of-way;
  - Seek consolidation of the Lakes Region Sanitary District following the completion of a financial feasibility study;
  - Dissolve the Seavey Drainage District and transfer the assets to the appropriate Villages;
  - Transfer the appointing authority for cemetery associations to the presiding officer of the township in which the association resides;
  - Remove the partisan requirement for the composition of appointed Boards of Review, and instead base appointments on the qualifications and merits of appointees' and their experience in property appraisal and property tax administration;
  - Support efforts to amend the Property Tax Code to clarify the definition of 'surviving spouse' with respect to the homestead exemption for veterans with disabilities;
  - Support efforts to amend the Mental Health and Development Disability and Confidentiality Act for the enhancement of mental and behavioral health coordination of care; and
  - Support convening a working group to identify legislative and operational changes that simplify the process for driver's license reinstatement for indigent individuals who have committed non-moving violations.
- The County's 2018 Legislative Program also includes a federal component supporting efforts to align federal regulations related to the treatment of substance abuse with HIPAA through the Overdose Prevention and Patient Safety Act.

**Attachments:** [FY2018 LEGISLATIVE PROGRAM](#)

#### **APPOINTMENTS**

**37**     [17-1361](#)

Resolution providing for the appointment of Dawn Abernathy as a member of the Seavey Drainage District.

**Attachments:** [Dawn Abernathy's Resume](#)

#### **PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS**

**Motion that this Regular September 2017 Session of the County Board of Lake County be adjourned until January 16, 2018.**